



California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Thursday, February 10, 2022
Minutes

Members Present: Angelica Agudo, Emily Alvarez-Zurita, Tina Exum, Jesse Felix, Paola Galvez, David Garcia-Tlahuel, Rosemarie Gilbert, Dr. Daria Graham, Racheal Lapite, Davina Lindsey, Dr. John Reitzel, Dr. Marc Robinson, Julia Ruiz, Alexandra Thambi

Members Absent: Daisy Ramos

Staff Present: Kim Anacleto, Monica Baeza, Sasha Baltazar, Jasmine Bustillos, Jasmine Curtis, Vilayat Del Rossi, Jared Fisk, Charles Gaylord, Paloma Hinojosa, Tamara Holder, Sean Kinnally, Jessica Madrigal, Trent Morgan, Maria Najera-Neri, Andi Okoh, Mario Orellana, Mark Oswood, Anthony Roberson, Bri Sotelo, Lee Stovall, Rich Strawter

Guests Present: Naja Faysal, Dr. Paz Oliverez, Joshua Uwandu

Call to Order: The meeting was called to order at 10:00 a.m.

Roll Call: A verbal roll call of attendees was conducted.

Approval of SMSU Board of Directors Minutes from December 2, 2021:

M/S Lapite/Gilbert to open Approval of the SMSU Board of Directors Minutes from December 2, 2021.

Motion passed.

Reports:

Executive Director:

Mr. Felix introduced Sasha Baltazar and shared that she has been hired on an emergency basis after the departure of Francisco Alfaro. The Rancho Mirage Student Center renovations have been approved by SPAC and will be sent for approval to the President's Cabinet.

Diversity & Inclusion:

Ms. Stovall shared that the QTRC and WRC are hosting Pleasure and Leather after the BOD meeting. All centers are providing in person services. The WRC has started offering free pregnancy tests and the QTRC is offering gender affirming clothing.

Operations:

Mr. Orellana shared that we are doing showcases in the Conference Center for potential clients and the campus community. There are some issues with the a/v system but they are being addressed. Robert Rodriguez has been hired as a maintenance specialist. All technology moves due to the opening of SMSU N have been completed and all spaces have been added to EMS and

will soon be available to book for campus. The Esports arena will have a soft opening next month.

Programs & Communications:

Ms. Holder highlighted upcoming events including CoyoteFest and Free Food February. The Financial Literacy Center and Graduate Student Success Center will have an open house May 6. The OARC is focusing their programs on civic engagement.

Recreation & Wellness:

Mr. Del Rossi highlighted upcoming programs. He shared that PDC has started an adventure program. New social media efforts have been successful. The installation of tech items at the Retreat is complete. The Intramural Sports program has been very impacted due to COVID. RW is working on the MOU with campus for Building 19.

Open Forum:

Naja Faysal asked about the status of the basketball court since it is currently closed. Mr. Del Rossi shared that there have been issues with the basketball court patrons including visitors not wearing masks and being disrespectful towards employees. Mr. Del Rossi and Mr. Kinnally shared their emails in chat to facilitate continued dialogue.

Adoption of Agenda:

M/S Ramos/Felix to adopt the agenda.

M/S Felix/Lapite to amend the agenda by adding Approval of Telecommuting Policy as an action item.

Motion passed.

M/S Felix/Agudo to move SMSU 26/22 and SMSU 27/22 to Consent Calendar A.

Mr. Felix shared that both items are repairs to the Student Recreation Center HVAC system and will be a sole source purchase.

Mr. Kinnally explained the need for both repairs.

Ms. Gilbert shared that these items were approved at the last Finance and Contracts Committee meeting.

Motion passed.

M/S Lapite/Alvarez to approve the amended agenda.

Motion passed.

NEW BUSINESS

CONSENT CALENDAR A

M/S Lapite/Felix to approve Consent Calendar A

Rising Count: 14 – 0 – 0

Motion passed.

SMSU 28/22 Permission to waive bidding policy for sole source purchase and use funds not to exceed \$50,687 payable to Bell Howell from account number 660876-RO001-S6110 for the purchase of refrigerated lockers for the Commuter Lounge (Action)

M/S Felix/Lapite to open Permission to waive bidding policy for sole source purchase and use funds not to exceed \$50,687 payable to Bell Howell from account number 660876-RO001-S6110 for the purchase of refrigerated lockers for the Commuter Lounge

Mr. Felix shared that this project will allow students to keep their meals refrigerated while in class. Mr. Roberson showed a video explaining the product and shared that there is a plan to install the lockers at PDC in the future.

Ms. Agudo shared that as a grad student she favors this project, especially due to the limited dining options on campus.

Dr. Robinson asked if this is the best way to achieve our objectives and if this is the best location. He is wondering if there is a more cost-effective solution, especially given the number of lockers available.

Dr. Graham shared that there are a number of refrigerators currently in the building. She appreciates that the service will be placed in an area that fits the purpose of the space.

Discussion ensued on the cost of the item compared to potential usage.

Rising Count: 3 – 6 – 6
Motion failed.

SMSU 29/22 SMSU Approval of Reserve Accumulation Policy (Action)

M/S Gilbert/Robertson to approve Reserve Accumulation Policy

Ms. Gilbert explained that the requested changes to the Reserve Accumulation Policy are in Section G and detail the Recreation and Wellness areas and add the new affinity centers. This was approved by the Finance and Contracts Committee

Discussion ensued on the purpose of Program Reserves.

Motion passed.

SMSU 30/22 SMSU Approval of Financial Policy Manual (Action)

M/S Gilbert/Lapite to approve Financial Policy Manual

Ms. Gilbert shared the requested changes to the Financial Policy are in Item 20 and deal with being able to accept signatures digitally outside of a campus closure.

M/S Lindsey/Felix to add “or in hard copy when necessary” at the end of the sentence in Item 20.

Motion passed.

M/S Gilbert/Lapite to approve the Financial Policy as amended.

Motion passed.

SMSU 31/22 Approval of Telecommuting Policy (Action)
M/S Felix/Alvarez to open Approval of Telecommuting Policy

Mr. Felix reviewed the policy and shared that it was reviewed by Personnel Committee where some revisions were made and approved. The enacting of this policy is contingent upon the University releasing the CSUSB Telecommuting Policy.

M/S Felix/Lapite to amend Telecommuting Policy, Section I.b. to read “beginning March 1, 2022 through June 3, 2022.
Motion passed.

M/S Felix/Lindsey to table SMSU 32/22 through 35/22 to the next Board of Directors meeting.
Motion passed.

Announcements: Mr. Felix highlighted Black History Month events and invited the BOD to attend.

Adjournment: The meeting was adjourned at 12:06 p.m.

Minutes reviewed and approved by:

Alexandra Thambi
[Alexandra Thambi \(Feb 23, 2022 17:58 PST\)](#)

Feb 23, 2022

Alexandra Thambi, Secretary, SMSU Board of Directors

Date