



**SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS
EXECUTIVE COMMITTEE MEETING**

December 6, 2023

MINUTES

- Members Present:** Angelica Agudo, Daniel Arana, Allicia Dean, Carson Fajardo, Jesse Felix, Dr. Daria Graham, Jose Hernandez, Shardul Kulkarni, Jessica Lu, Jocelyn Paz, Dr. John Reitzel, Dr. Bibiana Diaz-Rodriguez, Julia Ruiz
- Members Absent:** Gary Williams
- Staff Present:** Roryana Bowman, Jasmine Bustillos, Carlos Two Bear Gonzales, Maria Elena Najera-Neri, Michael Palacios, April Ramirez, Navneet Singh
- Guests:** Damian Loria, Breidy Valladares, Daniel Nava, Ken Matharoo, Cassandra Dominguez, Lisseth Reyes, Maenard Robles, Jacob Calisang, Naidelyn Ramirez, Jade Romero, Gisel Enriquez, Taylor Coutter
- Call to Order:** The meeting was called to order at 2:06 PM
- Roll Call:** A Verbal roll call for members was conducted.

Approval of Minutes:

M/S Felix/Ruiz to approve minutes from last meeting.

Motion passed by consensus.

REPORTS:

Executive Director

Mr. Felix introduced Elizabeth Junker, Executive Assistant to SMSU Executive Director. Mr. Felix the success of the SMSU South Grand Re-Opening Event. The SMSU/Rec Well team has been working with Procurement Services team to streamline processes. BRAC has been working to provide necessary resources to the campus community. Mr. Felix also provided an update about major staffing changes in the SMSU. Mr. Felix met with the Office of First Year Experience to collaborate on the success of First Year and Transfer Orientations. Cost Center Student Assistant meetings have been going well we are gathering valuable feedback from the students.

Open Forum:

Roryana Bowman asked for clarification about what open forum is for new students attending. Mr. Felix explained what open forum is, the time limit per guest, and how to add items to BOD agenda.

Adoption of Agenda:

M/S Felix/Reitzel to adopt the agenda.

Motion passed by consensus.

NEW BUSINESS

SMSU 28/24 Welcoming/Introduction to Dr. Bibiana Diaz-Rodriguez as Faculty Representative (Action, J. Felix)

M/S Felix/Hernandez to open Welcoming/Introduction to Dr. Bibiana Diaz-Rodriguez as Faculty Representative

Mr. Felix introduced Professor Diaz-Rodriguez to the board as the newly appointed faculty representative by Faculty Senate. Jesse briefly shared briefly about Dr. Diaz-Rodriguez expertise and her work with student organizations on campus. Dr. Diaz-Rodriguez shared her excitement to serve on the board. She is currently working in the Department of World Language and Literature and has 10 years of teaching experience at CSUSB.

M/S Felix/Reitzel to amend SMSU 28/24 Welcoming/Introduction to Dr. Bibiana Diaz-Rodriguez as Faculty Representative from Action to Discussion

Motion passed by consensus.

SMSU 29/24 Election of Board of Directors Secretary Position (Action, A. Agudo)

M/S Felix/Kulkarni to open Election of Board of Directors Secretary Position

Mr. Felix shared that Mr. Tafoya resigned his position on BOD. Mr. Felix recommended to table this item until additional BOD Members are elected.

M/S Felix/Hernandez to table SMSU 29/24 Election of Board of Directors Secretary Position

Motion passed by consensus.

SMSU 30/24 Discussion of Men of Color Resource Center (Discussion, G. Williams)

M/S Paz/Hernandez to open Discussion of Men of Color Resource Center

Controller Paz spoke on the item on behalf of Mr. Williams. The Men of Color Resource Center would be a center to promote men of color's success. The goal is to offer mental health resources and a space to build a sense of community. Controller Paz shared feedback she's received from the campus community.

A discussion ensued between board members in regards to the center. This topic will be revisited.

SMSU 31/24 Approval of Request for Name Change of Asian Pacific Islander Center to Asian and Pacific Islander Desi American Center (Action, N. Singh, Facilities & Sustainability Committee)

M/S Ruiz/Kulkarni to open Request for Name Change of Asian Pacific Islander Center to Asian and Pacific Islander Desi American Center

Ms. Singh shared the proposal for the name change of the Asian Pacific Islander Center and provided educational and historical background.

M/S Ruiz/Arana to vote on SMSU 31/24 Approval of Request for Name Change of Asian Pacific Islander Center to Asian and Pacific Islander Desi American Center.

VOTE: **11** In Favor **0** Oppose **0** Abstentions

Motion passed.

SMSU 32/24 Approval of SMSU/RecWell Proposal of Fitness Equipment Replacement (Action, S. Kinnally)

M/S Ruiz/Paz to open SMSU/RecWell Proposal of Fitness Equipment Replacement

Mr. Kinnally speaks about equipment that has exhausted its lifecycle that they would like to remove from the floor and provides a summary of the replacement equipment they plan to purchase. Budget has been allocated for these purchases.

Vendors: Woodway USA and OUT-FIT

Proposal Amount: Not to exceed \$48,000.00

Chartfield String: 660876-RO001-S7140

M/S Kulkarni/Ruiz to vote on SMSU 32/24 Approval of SMSU/RecWell Proposal of Fitness Equipment Replacement

VOTE: **11** In Favor **0** Oppose **0** Abstentions

Motion passed.

SMSU 33/24 Approval of SMSU/RecWell Proposal of Dell Laptops & Dock Station Replacements (Action, S. Kinnally)

M/S Felix/Ruiz to open SMSU/RecWell Proposal of Dell Laptops & Dock Station Replacements

Mr. Felix shares regarding the laptops from the Rec and Well that have exhausted their lifecycle and need to be replaced. Mr. Kinnally and Mr. DelRossi share quote details and approximate installation timeframe.

Vendor: Dell

Proposal Amount: Not to exceed \$9,000.00

Chartfield String: 660876-RO001-S7140

M/S Paz/Hernandez to vote on SMSU_33/24 Approval of SMSU/RecWell Proposal of Dell Laptops & Dock Station Replacements

VOTE: **11** In Favor **0** Oppose **0** Abstentions

Motion passed.

SMSU 34/24 Approval of SMSU/RecWell Proposal of Climbing Wall Pad Replacements (Action, S. Kinnally)

M/S Felix/Kulkarni to open SMSU/RecWell Proposal of Climbing Wall Pad Replacements

Mr. Vilayat shared about the equipment that has exhausted its lifecycle and provided a quote for the replacement pad that will be purchased.

Vendor: Asana Climbing

Proposal Amount: Not to exceed \$10,000.00

Chartfield String: 660876-RO001-S7140

M/S Hernandez/Fajardo to vote for SMSU 34/24 Approval of SMSU/RecWell Proposal of Climbing Wall Pad Replacements

VOTE: **11** In Favor **0** Oppose **0** Abstentions

Motion passed.

SMSU 35/24 Approval to Amend Hospitality Policy for Hospitality Rate Increase (Action, J. Felix)

M/S Felix/Reitzel to open Approval to Amend President's Hospitality Policy for Hospitality Rate Increase

Mr. Felix elaborated on his request to update the SMSU meal rates on the campus hospitality policy as they have not been updated in years.

The current rates are not sufficient to cover the cost of food for attendees at programs with the rate of inflation and the rising costs of catering. Mr. Felix's did his research and proposed new rates to reflect \$20(Breakfast)/\$30(Lunch)/\$35(Dinner).

Following board discussion, it was suggested to raise rates to \$20 (Breakfast)/\$30(Lunch)/\$40 (Dinner) due to rising costs.

M/S Felix/Hernandez to vote to amend the request SMSU 35/24 Approval to Amend Hospitality Policy for Hospitality Rate Increase

VOTE: **11** In Favor **0** Oppose **0** Abstentions

Motion passed by consensus.

M/S Paz/Hernandez to vote to approve hospitality rate increase.

VOTE: **11** In Favor **0** Oppose **0** Abstentions

Motion passed by consensus.

SMSU 36/34 Approval to Amend Travel Policy (Action, J. Felix)

M/S Felix/Paz to open Approval to Amend Travel Policy

Mr. Felix shared that it's not feasible for students and staff to purchase meals under the current travel policy rates. The original travel meal rates request was \$20(Breakfast)/\$25(Lunch)/40 (Dinner).

Board members suggest to update the travel meal allowance to reflect the same amounts as the new Hospitality Rates \$20 (Breakfast)/\$30(Lunch)/\$40 (Dinner)

M/S Kalkarni/ Graham to move to amend SMSU 36/34 Approval to Amend Travel Policy

VOTE: **11** In Favor **0** Oppose **0** Abstentions

Motion passed by consensus.

M/S Felix/Hernandez to move to vote to approve SMSU 36/34 Approval to Amend Travel Policy

VOTE: **10** In Favor **0** Oppose **0** Abstentions

Motion passed.

SMSU 37/24 Approval of SMSU Coyote Lanes Price Change (Action, J. Felix, Finance & Contracts Committee)

M/S Felix/Kalkarni to open SMSU 37/24 Approval of SMSU Coyote Lanes Price Change

Mr. Felix shares about negative impact on students regarding the price adjustments and shares reasoning for wanting to provide free bowling. A discussion ensued by board members discussing what days they should be open for free bowling and the impact on staffing.

The board suggested providing free bowling Monday – Thursday 4pm to close and free all day on Fridays.

M/S Felix/ Reitzel motion to approve SMSU 37/24 Approval of SMSU Coyote Lanes Price Change

VOTE: **10** In Favor **0** Oppose **0** Abstentions

Motion passed.

SMSU 38/24 Approval of SMSU Recreation & Wellness Committee Members (Action, V. Del Rossi, Recreation & Wellness Committee)

M/S Felix/Carson motion to open SMSU 38/24 Approval of SMSU Recreation & Wellness Committee Members

Mr. Vilayat provided overview of membership of Recreation & Wellness Committee Members and would like approval to move forward with meeting although they have one faculty vacancy.

M/S Hernandez/ Kalkarni to approve SMSU 38/24 Approval of SMSU Recreation & Wellness Committee Members

Motion passed.


Announcements

- Director Eric Tafoya stepped down from the board.
- Currently working on Mid-Year Projections. Will be presented to board in the near future. If you have any major changes to the budget, please notify Mr. Felix as soon as possible.
- The mural project has started. If you're in the area, please stop by and see it.

Adjournment The meeting was adjourned at 4:08pm

M/S Hernandez/Fajardo move to adjourn meeting.

Respectfully reviewed & submitted by


Daniel Arana (Feb 9, 2024 15:12 PST)

Daniel Arana, Secretary

Feb 9, 2024

Date