



**California State University, San Bernardino**  
**Santos Manuel Student Union Board of Directors**  
**Thursday, December 2, 2021**  
**Minutes**

**Members Present:** Angelica Agudo, Emily Alvarez-Zurita, Tina Exum, Jesse Felix, David Garcia-Tlahuel, Rosemarie Gilbert, Dr. Daria Graham, Racheal Lapite, Davina Lindsey, Dr. Marc Robinson, Alexandra Thambi

**Members Absent:** Paola Galvez, Daisy Ramos, Dr. John Reitzel, Julia Ruiz

**Staff Present:** Francisco Alfaro, Monica Baeza, Jasmine Curtis, Jared Fisk, Charles Gaylord, Paloma Hinojosa, Tamara Holder, Sean Kinnally, Jessica Madrigal, Sonia Martinez, Trent Morgan, Maria Najera-Neri, Andi Okoh, Mario Orellana, Mark Oswood, Jenny Puccinelli, Anthony Roberson, Bri Sotelo, Rich Strawter, Lee Stovall

**Guests Present:** Robbie Dickson, Thomas Sekayan

**Call to Order:** The meeting was called to order at 10:01 a.m.

**Roll Call:** A verbal roll call of attendees was conducted.

**Approval of SMSU Board of Directors Minutes from November 4, 2021:**

M/S Gilbert/Garcia to open Approval of the SMSU Board of Directors Minutes from November 4, 2021.

M/S Lindsey/Felix to amend the minutes from November 4, 2021, page 3, SMSU 18/22, last sentence, to read the SMSU and UEC have been negotiating for a number of months.  
Motion passed.

M/S Robinson/Lindsey to approve the minutes as amended.  
Motion passed.

**Approval of SMSU Board of Directors Minutes from November 10, 2021:**

M/S Felix/Gilbert to approve the SMSU Board of Directors Minutes from November 10, 2021.  
Motion passed.

**Reports:**

**BOD Chair:**

Ms. Lapite shared that the Executive Director search has ended. The Division of Student Affairs will announce the results shortly.

**Interim Executive Director:**

Mr. Felix shared that the SMSU participated at the NASPA and ACUI Regional Conferences both as attendees and presenters. Meetings are continuing for the RMSC renovation. He is also working with ASI and OSE to create a survey that will be distributed to students.

**Diversity & Inclusion:**

Ms. Hinojosa shared that Dr. Chacko has transitioned to his role with Rutgers. Native American Heritage Month has concluded and programming proposals for Spring semester have been submitted for review. Mr. Felix commended the D&I area coordinators for taking on extra work after Dr. Chacko's departure.

**Operations:**

Mr. Roberson shared that all three floors of SMSU N have been fully furnished and the certification of occupancy will be coming shortly. Trainings are being conducted for all components of the building including pin setting, lighting, and spirit letter programming. The annual Coyote Cross Up was successful. In addition, Jessica Madrigal has transitioned into the Scheduling Coordinator role following Lio Gamino's departure and has participated in a number of eSports panels. Offices moving into SMSU N will do so on December 17<sup>th</sup>.

**Programs & Communications:**

Mr. Fisk shared that the team was present at the ACUI Regional Conference and presented a session on event planning. In addition, they won 11 awards at Steal This Idea. He highlighted major past and upcoming events and shared that the CSUSB online scholarship portal is open.

**Recreation & Wellness:**

Mr. Kinally shared that Vilayat Del Rossi presented at the NASPA Regional Conference. Social media engagement has increased 133% and the presentation workshop series has been completed. Mr. Felix shared that Sonia Martinez has been hired as the Wellness Coordinator.

**Committees:**

Mr. Felix shared that the Policies and Procedures committee approved an Accessible Technology Purchasing Policy at their last meeting.

**Open Forum:**

Robbie Dickson, Interim Director for Yotie Eats, introduced himself. He shared that he understands there has been recent turmoil with food services and has been working to resolve these issues. The Habit Burger and Pub will be open the beginning of Spring Semester and meal plans will continue to be available.

**Adoption of Agenda:**

M/S Gilbert/Felix to adopt the agenda.  
Motion passed.

**NEW BUSINESS****SMSU 22/22 Approval of Appointees to Finance and Contracts Committee (Action)**

M/S Felix/Agudo to Approve Appointees to Finance and Contracts Committee  
Motion passed.

**SMSU 23/22 Approval of Accessible Technology Purchasing Policy (Action)**

M/S Felix/Agudo to Approve Accessible Technology Purchasing Policy

Mr. Felix shared that this policy requires that any technology and IT components are reviewed by campus accessibility experts prior to purchases being made. This policy comes with a recommendation from the Polices & Procedures Committee.

M/S Felix/Lindsey to strike all references to ASI and replace them with SMSU.

Motion passed.

**SMSU 24/22 Quarterly Report (Discussion)**

M/S Felix/Gilbert to open Quarterly Report

Ms. Najera-Neri reviewed the Quarterly Report with the Board. She shared that the SMSU is at less than the 25% forecasted for expenditures in each area. She also reviewed the detailed report, including reviewing the line items that are over the 25% forecasted for expenditures.

**SMSU 25/22 SMSU North Mural (Discussion)**

M/S Thambi/Gilbert to open SMSU North Mural

Ms. Thambi shared that she is forming an SMSU North Mural Committee. She asked if anyone would like to be involved. The Committee will begin meeting during the Spring semester. Ms. Lapite asked if the mural would be completed by the Grand Opening. Ms. Thambi stated that it would not. The Committee will select an artist from the campus or local community. Ms. Gilbert, Ms. Agudo, and Ms. Lapite are interested in serving on the committee. Mr. Felix recommended that Anthony Roberson also serve on the committee. Mr. Roberson stated that he would be happy to advise the committee.

**Announcements:** Mr. Felix shared an internship opportunity. Mr. Roberson shared that Pioneer Breakfast is on February 25<sup>th</sup>. Ms. Lapite requested that documentation accompany agenda items.

**Adjournment:** The meeting was adjourned at 11:11 a.m.

**Minutes reviewed and approved by:**

*Alexandra Thambi*  
Alexandra Thambi (Dec 7, 2021 17:30 PST)

Alexandra Thambi, Secretary, SMSU Board of Directors

Dec 7, 2021

Date