



**SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS MEETING**  
**December 15, 2022**  
**MINUTES**

**MEMBERS PRESENT:** Alexandra Thambi, Jose Hernandez, Esteban Hernandez, Rodolfo Hernandez, Angelica Agudo, Chantal Moran, Dr. Daria Graham, Jesse Felix, Sara Lopez, Emily Alvarez-Zurita, Davina Lindsey

**MEMBERS ABSENT:** Dr. Marc Robinson, Dr. John Reitzel, Raymond Moorehead

**STAFF PRESENT:** Christine Grott, Ashley Recio, Jared Fisk, Maria Najera-Neri, Jenny Puccinelli, Mario Orellana, Sean Kinally, Sasha Baltazar, Ivannah George, Naja Fayal, Marianna Mendoza, Matthew Jenkins, Jasmine Curtis, Navneet Singh, Vilayat Del Rossi, Trent Morgan, Anthony Roberson, Michael Palacios, Tamara Holder, Ayan Jama, Paloma Hinojosa, Richard Strawter

**Call to Order:**

The meeting was called to order at 10:04am.

**Roll Call:**

A verbal roll call of members was conducted.

**Approval of Minutes from SMSU Board of Directors Meeting November 10, 2022:**

M/S Felix / J. Hernandez to approve the minutes from SMSU Board of Directors Meeting November 10, 2022.

*Motion passed by consensus.*

**Reports:**

Reports are submitted to the BOD in advance of the meeting and are included in the Board Meeting packet. Each participant below gave a summary of their report to the BOD.

- a. BOD Chair
- b. SMSU Executive Director
- c. Director of Recreation & Wellness
- d. Assoc Director of Operations
- e. Assoc Director Diversity & Inclusion
- f. Assoc Director of Student Services and Philanthropic Giving
- g. SMSU Marketing

**Open Forum (3 minutes per speaker):**

There were no speakers for Open Forum.

**Adoption of Agenda:**

M/S Felix / J. Hernandez to adopt the agenda.

M/S J. Hernandez / Felix to amend the agenda by striking item SMSU 28/23 from the agenda due to an error in the proposal causing the proposed amount to increase. This must once again be approved by Committee due to the error.

*Motion passed by consensus.*

M/S J. Hernandez / Felix to amend the agenda by striking item SMSU 31/23 from the agenda as the item has not been approved via Committee.

*Motion passed by consensus.*

M/S J. Hernandez / Felix to adopt the amended agenda.

*Motion passed by consensus.*

**OLD BUSINESS**

**SMSU 23/23 Update regarding 9/80 Alternative Work Schedule for SMSU Staff (Discussion, Puccinelli)**

M/S J. Hernandez / Felix to open discussion item SMSU 23/23 Update regarding 9/80 Alternative Work Schedule for SMSU Staff.

HR and Risk Manager Jenny Puccinelli updated the Board as to the progress of implementing the 9/80 Alternative Work Schedule as approved by the BOD. Ms. Puccinelli is currently working with the vendor of the Software Paylocity since work weeks will have to be changed if this schedule is implemented. Currently California law requires employers to pay overtime if hours worked in one day is over 8 hours and Paylocity will automatically assign overtime pay to the employee. The idea for the 9/80 schedule is to work 9 hours per day with an accumulation of 80 hours in a 2 week pay period to schedule one full day off per 2 week pay period.

The 9/80 alternative work schedule is being implemented to create a fair working environment for those employees who do not have the ability to telecommute. This schedule only applies to hourly employees. Exempt employees are not eligible as most utilize the telecommuting policy.

**SMSU 28/23 Approval of Outdoor Fitness Area Proposal. (Acct:660061-FFD01-B0525 Not to exceed \$49, 949.67) (Action, Gutierrez, RecWell Committee)**

This item was stricken from the agenda until changes are once again approved by Committee.

## **NEW BUSINESS**

### **SMSU 29/23 Update on Student Mental Health Awareness Art Wall Project (Discussion, Roberson)**

M/S J. Hernandez / E. Hernandez to open discussion item SMSU 29/23 Update on Student Mental Health Awareness Art Wall Project

Anthony Roberson, Associate Director of Operations updated the Board on the status of the Student Mental Health Awareness Art Wall Project. Due to the unfortunate vandalism and defacing of the project after initial installation, the project has been cancelled. The outside social services organization in San Bernardino with whom the SMSU was collaborating, decided it was best no to re-install the project due to lack of artist time. The artist was working on this as an internship project, her internship is now over, and she will be graduating.

However, since the project was a message that the SMSU Leadership appreciates as beneficial for students, it will continue in-house. The current temporary walls around the bowling alley will be used as a chalk mural conveying the message of student mental health awareness. This will be a temporary project (as the original project was intended). The implementation will take place in January 2023.

### **SMSU 30/23 Update on SMSU Building repairs and openings (Discussion, Roberson)**

M/S J. Hernandez / E. Hernandez to open discussion item SMSU 30/23 Update on SMSU Building repairs and openings.

Mr. Roberson updated the Board regarding repairs and building re-opening. The first floor of the SMSUN was re-opened on December 1, 2022. With the exception of the bowling alley, Habit Burger, and the Cantina (which will re-open in January 2023) students can once again enjoy the spaces on the first floor for study, networking, and entertainment. The Retreat was also opened on December 1, 2022, in time for student use during final exam week.

The SMSU South is scheduled to re-open near the end of January 2023.

### **SMSU 31/23 Revisions to Facilities Use Manual (Action, J. Hernandez, Facilities and Sustainability Committee)**

This item was stricken from the agenda until approved by Committee.

### **SMSU 32/23 Reclassification of Shared Services Coordinator to Assessment, Research, and Training Specialist (Action, Puccinelli)**

The current role of Shared Services Coordinator has changed, and reclassification is necessary. This role will change to an Exempt position with a minor change in salary at approximately \$1,000 annually.

Discussion ensued as to the salary implications for the employee and how the role has changed.

*VOTE: 10 – Yes      0 – Opposed      0 – Abstentions*

*Motion Passed.*

**Announcements**

There were no announcements.

**Adjournment**

M/S J. Hernandez / R. Hernandez to adjourn. The meeting was adjourned at 11:08am.

**Respectfully reviewed and submitted by:**

*Chantal Moran*

[Chantal Moran \(Jan 9, 2023 11:03 PST\)](#)

**Chantal Moran, SMSU BOD Secretary**

**Jan 9, 2023**

**Date**