



**California State University, San Bernardino**  
**Santos Manuel Student Union Board of Directors**  
**Thursday, November 4, 2021**  
**Minutes**

**Members Present:** Angelica Agudo, Emily Alvarez-Zurita, Tina Exum, Jesse Felix, Paola Galvez, David Garcia-Tlahuel, Rosemarie Gilbert, Dr. Daria Graham, Racheal Lapite, Davina Lindsey, Daisy Ramos, Dr. John Reitzel, Dr. Marc Robinson, Julia Ruiz, Alexandra Thambi

**Members Absent:** None

**Staff Present:** Francisco Alfaro, Monica Baeza, Dr. Jacob Chacko, Jasmine Curtis, Vilayat Del Rossi, Jared Fisk, Charles Gaylord, Paloma Hinojosa, Sean Kinnally, Jessica Madrigal, Sonia Martinez, Trent Morgan, Maria Najera-Neri, Andi Okoh, Mario Orellana, Jenny Puccinelli, Anthony Roberson, Brianna Sotelo, Lee Stovall

**Guests Present:** John Griffin, Dr. Paz Oliveres, Thomas Sekayan, Marlee Uggen, Jamie Valdez

**Call to Order:** The meeting was called to order at 10:02 a.m.

**Roll Call:** A verbal roll call of attendees was conducted.

**Approval of SMSU Board of Directors Minutes from October 14, 2021:**

M/S Gilbert/Thambi to approve the SMSU Board of Directors Minutes from September 9, 2021.

M/S Gilbert/Thambi to amend the minutes from October 14, 2021. The minutes for SMSU 14/22 should read "A vote was conducted and Alexandra Thambi was elected as 2021-2022 SMSU Board of Directors Secretary."

Motion passed.

M/S Gilbert/Thambi to approve the amended minutes.

Motion passed.

**Reports:**

**BOD Chair:**

Ms. Ruiz shared that the Campus Dining Advisory Committee has been meeting weekly. The search for the Executive Director is moving into the second stage with in person interviews.

**Interim Executive Director:**

Mr. Felix shared that Dr. Chacko has taken a position at Rutgers and his last day is November 19. He invited everyone to join the celebration on November 17<sup>th</sup> in the Events Center. The Leadership Team met with the goal of developing a policy agenda. RMSC renovation meetings

are continuing. The SMSU currently has multiple searches being conducted with the priority being the FPC Coordinator position and staffing for SMSU North.

**Diversity & Inclusion:**

Dr. Chacko highlighted Native American History Month events. He shared that the new QTRC website has been launched. Panza Monologue Auditions are taking place. Lastly, he thanked everyone for the opportunity to serve the CSUSB students.

**Operations:**

Mr. Orellana shared that a/v training has started for SMSU North and the Cosmic bowling lighting is being finalized. Operations is in the process of hiring staff for SMSU North.

**Programs & Communications:**

Mr. Fisk highlighted events including Howl at the Moon and shared that Program Board assisted with Homecoming Movie Night.

**Recreation & Wellness:**

Mr. Del Ross highlighted RW events. He shared that RW staff are presenting at the NASPA Regional conference. RW is evaluating its communications and marketing plan and working on a plan for deferred maintenance.

**Committees:**

Ms. Thambi stated that the Personnel Committee met to review the Vacation Policy and various job descriptions.

Mr. Felix shared that the SMSU is gathering quotes for a third party to conduct an external review of pay scales, exempt vs. non-exempt statuses and organizational structure.

**BOD Representatives:**

None.

**Open Forum:**

None

**Adoption of Agenda:**

M/S Gilbert/Lindsey to adopt the agenda.

Motion passed.

**NEW BUSINESS**

**SMSU 17/22 Art in Action Presentation (Discussion)**

M/S Gilbert/Ramos to open Art in Action Presentation

Marlee Uggen and Jamie Valdez introduced themselves and shared they are a part of Art in Action. Their organization is conducting a campaign for restroom equality. They are aiding in the launch of a pilot program to provide free menstrual products in at least 4 restrooms on campus. They spoke about the barriers for menstruating people and are proposing free products in all restrooms prior to the enforcement of AB 376. Mr. Felix shared the efforts that the SMSU is working on including free products in all female and gender-neutral restrooms. They are also working on graphics to inform students of the SMSU's efforts.

**SMSU 18/22 Approval of UEC Sublease (Action)**

M/S Felix/Garcia to open Approval of UEC Sublease

Mr. Felix welcomed Thomas Sekayan and John Griffin to the meeting. He shared that the pandemic has had a large negative financial impact on UEC. In addition to creating a sublease for the new spaces in SMSU North, this sublease also adjusts the previous sublease in order to make it feasible for UEC to pay. He explained major points of sublease. Mr. Felix shared that the SMSU and UEC have been negotiating for a number of to come to an amicable agreement that is in the best interest of the students.

Rising Count: 14 – 0 – 0

Motion passed.

**SMSU 19/22 Approval of Wellness Center Name (Action)**

M/S Felix/Lapite to open Approval of Wellness Center Name

Ms. Lapite shared that the RW Committee submitted this proposal. The Wellness Center opened however the building hasn't yet been named. Ms. Lapite reviewed the proposal and shared thoughts on the different options.

M/S Lapite/Felix to amend SMSU 19/22 to read Approval of naming the Wellness Center "The Retreat"

Motion passed.

M/S Felix/Lapite to approve the amended motion.

Motion passed.

**SMSU 20/22 Permission to use funds for RW Certifications and Re-Certifications in an amount not to exceed \$12,040 from account number 660876-RO001-S7100 (Action)**

M/S Lapite/Felix to open Permission to use funds for RW Certifications and Re-Certifications in an amount not to exceed \$12,040 from account number 660876-RO001-S7100

Ms. Lapite shared that these funds are going to be used to certify and re-certify employees. This is a wonderful opportunity for the RW students. Mr. Del Rossi stated that in the budget there are funds allocated for this item, but due to the time away during the pandemic many certifications have lapsed.

Rising Count: 12 – 0 – 1

Motion passed.

**Announcements:**

Mr. Del Rossi stated that the RW Committee needs student representatives. Mr. Felix asked board members to reach out to Dr. Chacko to thank him for his work and to attend the celebration on November 17<sup>th</sup>. Mr. Garcia-Tlahuel shared that PDC is working to create a pipeline of student leaders from PDC and that an event is being developed.

**Adjournment:** The meeting was adjourned at 11:44 a.m.

**Minutes reviewed and approved by:**

*Alexandra Thambi*  
Alexandra Thambi (Nov 8, 2021 23:34 PST)

Alexandra Thambi, Secretary, SMSU Board of Directors

Nov 8, 2021

Date