



SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS MEETING
November 10, 2022
MINUTES

MEMBERS PRESENT: Alexandra Thambi, Jose Hernandez, Raymond Moorehead, Jesse Felix, Angelica Agudo, Chantal Moran, Emily Alvarez-Zurita, Esteban Hernandez, Rodolfo Hernandez, Davina Lindsey, Sarah Lopez, Paola Galvez, Dr. Marc Robinson, Dr. John Reitzel

MEMBES ABSENT: Dr. Daria Graham

STAFF PRESENT: Christine Grott, Rosemary Zometa, Matthew Jenkins, Jared Fisk, Mario Orellana, Tamara Holder, Mark Oswood, Monica Baeza, Sonia Martinez, Jennifer Puccinelli, Maria Najera-Neri, Jasmine Curtis, Josie Delgado, Naja Fayal, Sean Kinnally, Jasmine Bustillos, Ayan Jama, Navneet Singh, Paloma Hinojosa, Anthony Roberson, Ivannah George, Diana Ruiz, Ashley Recio

Call to Order:

The meeting was called to order at 10:02am.

Roll Call:

A verbal roll call of members was conducted.

Approval of Minutes from SMSU Board of Directors Meeting October 13, 2022:

M/S J Hernandez/Moran to approve the minutes from SMSU Board of Directors Meeting October 13, 2022.

Vice-Chair Agudo asks that a correction be made to include her attendance.

Motion Passed by Consensus.

Reports:

Reports are submitted to the BOD in advance of the meeting and are included in the Board Meeting packet. Each participant below gave a summary of their report to the BOD.

- a. BOD Chair
- b. SMSU Executive Director
- c. Director of Recreation & Wellness
- d. Assoc Director of Operations
- e. Assoc Director Diversity & Inclusion
- f. Assoc Director of Student Services and Philanthropic Giving
- g. SMSU Marketing

Open Forum (3 minutes per speaker):

Associate Director of Student Services and Philanthropic Giving, Rosemary Zometa, spoke briefly about the amazing work of the staff at the Palm Desert Campus (PDC), with regard to recent events held there. Ms. Zometa shared that students at PDC are collaborating on projects and events and are enhancing their leadership skills through these collaborations. Mr. Jesse Felix also commented reiterating Ms. Zometa’s comments.

Adoption of Agenda:

M/S J Hernandez/R Hernandez to adopt the agenda.

Motion passed by consensus.

OLD BUSINESS

SMSU 09/23 SRWC Golf Cart Proposal not to exceed \$29,851 from Account #660061-FFD01-B0525 (Action, Kinnally)

M/S Moran/Felix to open action item SRWC Golf Cart Proposal not to exceed \$29,851 from Account #660061-FFD01-B0525.

Mr. Kinnally presented to the Board SRWC’s decision regarding the Golf Cart the department wants to purchase. During the October 2022 Board Meeting, SWRC was asked to choose a vehicle among the 3 bids discussed and present the decision to this Board Meeting.

VOTE: 9 – In Favor 0 – Opposed 3 – Abstentions

Motion Passed.

NEW BUSINESS

SMSU 22/23 Approval to sponsor the facility charges for the SMSU Graduation Recognition Ceremonies (Action Felix)

M/S Felix/J Hernandez to open action item SMSU 22/23 Approval to sponsor the facility charges for the SMSU Graduation Recognition Ceremonies.

Mr. Felix presented this item to the Board explaining that Affinity groups are granted \$1,500 for their graduation ceremonies held at the SMSU facilities. Should the SMSU sponsor their event it would be a cost saving effort for the groups to focus on details of the ceremonies rather than spending their funding on facility fees. The costs for facility usage are approximately \$3500.

Discussion ensued as to equity for all groups needing use of the facility. Facility costs vary depending on the time of the year of the ceremonies, therefore, equity needs to be the focus.

M/S J Hernandez/Moran to amend SMSU 22/23 to read: **Approval to sponsor the facility charges for the SMSU Graduation Recognition Ceremonies in lieu of funds from the SMSU BOD at the discretion of the Organization.**

VOTE: 10 – In Favor 1 – Opposed 1 – Abstentions

Discussion ensued regarding the amended item about equity in use as well as assuring the Affinity Centers have their choice in obtaining funding or utilizing the facility sponsorship.

VOTE: 10 – In Favor 0 – Opposed 1 – Abstentions

Motion passed.

SMSU 23/23 Approval of 9/80 Alternative Work Schedule for SMSU Staff (Action, Personnel Committee)

M/S Felix/J Hernandez to open action item SMSU 23/23 Approval of 9/80 Alternative Work Schedule for SMSU Staff.

Ms. Jennifer Puccinelli presented this item to the Board. The Telecommuting Policy was approved by the Board thus driving a request for another work schedule (for equity) the Personnel Committee would like the Board to consider. Telecommuting is an acceptable schedule for many, but not all staff. Those staff who cannot telecommute (i.e., custodial, front-facing staff) will have an equitable chance to choose this alternative work schedule. This schedule is a 9/80 schedule meaning that an employee will work 80 hours in 9 days and have every other Friday off. Those who work in teams will alternate Fridays to assure proper scheduling.

Discussion ensued as to the viability of this work schedule in terms of payroll, scheduling, and equity. Ms. Puccinelli stated that she is currently working with CSUSB payroll to determine the correct processes of recording hours in a legal manner. (In CA, if an employee works beyond 8 hours it is considered overtime). However, with implementation of this schedule the day off would be in lieu of overtime.

Dr. Reitzel asked if all staff know of this schedule? Ms. Puccinelli assured the Board that staff are aware this schedule is being considered and HR has received requests from some staff asking for the alternative work schedule.

The Board debated tabling this item until all processes have been researched and HR had a stable plan to implement the schedule.

M/S J Hernandez/Moran to **table** action item **SMSU 23/23 Approval of 9/80 Alternative Work Schedule for SMSU Staff.**

VOTE: 3 - In Favor 5 – Opposed 1 – Abstentions

Motion does not pass.

Discussion continued on the original item with Ms. Puccinelli reiterating that if this item is approved now, once the process research is completed the work schedule will be implemented right away. Dr. Reitzel agreed that he would prefer the item be approved so that staff can take advantage of the work schedule sooner rather than later.

VOTE: 10 – In Favor 0 – Opposed 1 – Abstentions

Motion passed.

SMSU 24/23 Approval of 2023 Health Benefits Premiums (Action, Finance and Contracts Committee)

M/S J Hernandez/Felix to open action item SMSU 24/23 Approval of 2023 Health Benefits Premiums

Budget Analyst, Ms. Maria Najera-Neri presented to the Board new figures pertaining to the costs of Health Benefits Premiums for 2023. She was pleased to announce that new costs to the organization will not hamper out of pocket costs for staff. Depending upon the healthcare plans staff choose, most are zero cost to the employee.

VOTE: 9– In Favor 0 – Opposed 2 – Abstentions
Motion passed.

SMSU 25/23 Approval of 2023 Student Employee Pay Rates (Action, Finance and Contracts Committee)

M/S J Hernandez/Moran to open action item SMSU 25/23 Approval of 2023 Student Employee Pay Rates.

Ms. Puccinelli spoke to this item explaining that the State of California will raise the minimum wage to \$15.50 per hour next year. To be equitable to student wages, in addition to the federal raise, the SMSU will raise all levels by \$.50. A list of student roles and wages was presented.

VOTE: 9– In Favor 0 – Opposed 0 – Abstentions
Motion passed.

SMSU 26/23 Approval of Revised SMSU Bidding Policy (Action, Policies and Procedures Committee)

M/S Robinson/Moorehead to open action item SMSU 26/23 Approval of Revised SMSU Bidding Policy.

Policies and Procedures Committee Chair, Ashley Recio presented the changes to the Bidding policy to the Board. With inflation, purchasing category amounts had to be adjusted and the process for bidding changed to allow electronic bids as mailed/sealed bids are no longer the norm.

VOTE: 8– In Favor 0 – Opposed 1 – Abstentions
Motion passed.

SMSU 27/23 Approval of shower partition as part of current shower repairs. (Acct: 660876-RO001-S7100; Not to exceed \$12,350) (Action, RecWell Committee)

M/S Moran/J Hernandez to open action item Approval of shower partition as part of current shower repairs. (Acct: 660876-RO001-S7100; Not to exceed \$12,350).

The chair announced this item to be an emergency item needed by SWRC. This item was not vetted through the RecWell Committee due to lack of quorum, however, without Board approval the on-going repairs to the RecWell showers will halt, causing inconvenience to students.

Mr. Sean Kinally presented this proposal to the Board. Due to the time constraints for repairs, the local company, Harrigan’s Toilet Partitions was considered as the best choice for contractor to use for this project. For timeliness and need the contractor was able to give a very good price quote for the work.

VOTE: 10– In Favor 0 – Opposed 1 – Abstentions
Motion passed.

SMSU 28/23 Approval of Outdoor Fitness Area Proposal. (Acct: 660061-FFD01-B0525 Not to exceed \$49, 949.67) (Action, RecWell Committee)

The chair explained that action item SMSU 28/23 Approval of Outdoor Fitness Area Proposal. (Acct: 660061-FFD01-B0525 Not to exceed \$49, 949.67) was not vetted through the RecWell Committee due to lack of quorum. Since this is not an emergency proposal, this item should be tabled.

M/S J Hernandez/Moran to table action item SMSU 28/23 Approval of Outdoor Fitness Area Proposal. (Acct: 660061-FFD01-B0525 Not to exceed \$49, 949.67).
Motion passed by consensus.

Announcements

Mr. Jesse Felix announced that space being used currently at PDC for student study area is unacceptable, therefore the space will be exchanged with another area on the campus temporarily.

Adjournment

M/S J Hernandez/R Hernandez. The meeting was **adjourned** at 11:58am.

Respectfully reviewed and submitted by:


Chantal Moran

Chantal Moran, SMSU BOD Secretary

11/14/2022

Date