



California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Thursday, October 22, 2019
Minutes

Members Present: Aaron Burgess, Adonis Galarza-Toledo, Ruihan He, Daniel Jimenez, Davina Lindsey, Sean Maulding, Yera Nanan, Andy Nguyen, Dr. Paz Oliverez, Audrey Robertson, Dr. Marc Robinson, Yusra Serhan

Members Absent: Helen Martinez, Dr. John Reitzel

Staff Present: Francisco Alfaro, Kim Anacleto, Jasmine Bustillos, Jared Fisk, Lio Gamino, Sean Kinnally, Jessica Madrigal, Monica McMahon, Maria Najera-Neri, Andi Okoh, Mario Orellana, Mark Oswood, Jennifer Puccinelli, Anthony Roberson, Bri Sotello, Richard Strawter, Michael Wong

Guests Present: Nicolas Flowers, Steven Fountain, Princess Jackson, Anaya Lawrence, Avery Robinson, Terry Shea, Maverick Spears, Miguel Zamora, Justin Wells

Call to Order: The meeting was called to order at 10:07 a.m.

Roll Call: A verbal roll call of attendees was conducted.

Ms. Serhan asked everyone to go around the room and introduce themselves.

Approval of SMSU Board of Directors Minutes from June 6, 2019:

M/S Nanan/Jimenez to approve the SMSU Board of Directors Minutes from June 6, 2019. The minutes were approved by unanimous consent.

Approval of SMSU Executive Committee Minutes from August 6, 2019:

M/S Robertson/Nanan to approve the SMSU Executive Committee Minutes from August 6, 2019. The minutes were approved by unanimous consent.

Reports:

Executive Director: Mr. Burgess shared that his full report is in the binder. He introduced new staff members including Bri Sotello, Sean Kinnally, Andi Okoh, and Lio Gamino. He shared that Jacob Chacko, the new Assistant Director for Diversity and Inclusion, will be starting November 4th.

Marketing and Programs: Ms. McMahon shared that her full report is in the binder. She highlighted events including: Block Party, El Grito, Adult Student Association, Chill Out with PB, Get to Know Your QTRC, Speed Friending, and Weeks of Welcome. In addition marketing has increased the SMSU social media presence.

Operations: Mr. Roberson shared that three new a/v techs have been hired, new projectors were installed in the Events Center, and the information desk hired two new employees. The a/v team assisted with PDC Fall Fest. The 2nd Annual Coyote Cross-Up event will be held this Saturday. Mr. Jimenez thanked Marketing Team for promoting the event. Mr. Roberson thanked Lio for joining the operations team.

Recreation and Wellness: Mr. Wong highlighted Recreation and Wellness programs. He also shared the following updates: aquatics hours have been modified, Late Night was a success, Fitness is hiring personal trainers, IM leagues have started, the Leadership Challenge Center is hosting many events, and new landscaping has been completed outside of the Recreation Center.

Audit Committee: Will be presenting later in the meeting.

Board Representatives: None

Open Forum:

Miguel Zamora shared that there have been complaints that people in the CCC have been unprofessional and made other students feel unwelcome. Mr. Zamora shared that he doesn't feel this way and that he finds it to be the most welcoming center.

Nicholas Flowers, a student assistant, stated that the CCC visitors feel like it's a second home and place to connect with other students, however, lately people have been told to be quiet. This makes students feel unwelcome. He stated there is a need to create more spaces that black students feel more welcome.

Justin Wells, a former student lead in the CCC, stated that the black student population has decreased on campus. He feels that he can't sell CSUSB to people in the community because the black population doesn't feel welcome on campus. He thinks that this a problem that needs to be addressed by the SMSU and ASI. And is asking for support and help.

Anaya Lawrence, the Black Student Union (BSU) Secretary, stated that they usually hold their meetings in the CCC but were recently told they could no longer hold them there.

Princess Jackson, BSU President, shared that there is problem with African American representation on campus. In addition, BSU relies on the CCC to host their meetings while they are in the process of chartering. They would like to hold their meetings in CCC because that's where members feel most comfortable.

Steven Fountain, a member of BSU and the Student African American Brotherhood (SAAB) agrees that there is a problem with representation. There are not many events sponsored by the CCC and students aren't familiar with SAAB or BSU and are unsure where to find resources. Mr. Fountain stated that other events overshadow the CCC events. The CCC is like a home, however now people are being told it's too loud and unwelcoming.

Mr. Burgess stated that he will follow up with them to further the conversation. He will attend the next BSU meeting to determine the next steps. Mr. Burgess also invited the students to stop in and meet with him.

Ms. Serhan thanked those there for Open Forum for coming and sharing their issues.

Adoption of Agenda:

M/S Galarza-Toledo/Robertson to approve the agenda. The agenda was approved by unanimous consent.

NEW BUSINESS:

SMSU 01/20 Audit Report (Action, Nanan)

M/S Lindsey/Jimenez to approve the Audit Report.

Mr. Nanan stated that the Audit Committee met on October 2nd to review the audit report. Mr. Nanan deferred to Terry Shea.

Mr. Shea shared that the SMSU received an unmodified opinion, which is the highest level of assurance. He highlighted items on the Balance Sheet, Statement of Revenues, Expenses and Changes in Net Position, Cash Flow Statement, explained OPEB and stated that the SMSU is very financially sound. Expenses are broken down by program and presented in greater detail later in the report. He also reviewed the Defined Benefit Pension Plan and highlighted OPEB liabilities. He stated that funds are in a trust that can only be used for OPEB. Mr. Shea explained that as health care costs increase, so do our liabilities. Mr. Shea thanked Mr. Burgess and Ms. Najera-Neri for their relationship during the last 15 years. Ms. Najera-Neri presented Mr. Shea with a small gift from the SMSU as a thank you. Mr. Burgess shared that we have a new audit firm.

Rising Count: 10 – 0 – 1. Motion Passes.

SMSU 02/20 Approval of SMSU/RW Janitorial Contract Services (Action, Serhan)

M/S Maulding/Galarza-Toledo to approve SMSU/RW Janitorial Contract Services contract with VIP Solutions for 2 year contract with a possible 1 year extension at a monthly cost of \$18,336 for the SMSU and \$21,088 for the SRWC.

Ms. Serhan deferred to Mr. Burgess. Mr. Burgess deferred to Mr. Roberson and Mr. Wong.

Mr. Roberson highlighted the summary of the janitorial proposals. The SMSU sent out an RFP and received four proposals. The summary includes facility information and proposal highlights. Mr. Roberson shared that we have a good relationship with our current service provider, VIP Solutions, and recommends that the SMSU enter into a 2 year contract with a possible 1 year extension. This would allow the SMSU to solicit proposals when the Student Union Expansion is complete. Discussion ensued.

Rising Count: 11 – 0 – 0. Motion Passes.

SMSU 03/20 First Reading Bylaws Revision, Article IX, Section 3 (Discussion, Serhan)

M/S Jimenez/Nanan to open First Reading Bylaws Revision, Article IX, Section 3.

M. Serhan deferred to Mr. Burgess. Mr. Burgess shared that he has been work with Jasmine Bustillos on the number of committees. The SMSU has a much larger number of committees than other student union boards.

Mr. Nguyen left at 10:52 a.m.

Mr. Burgess stated that the updated by-laws include folding the Sustainability, Commercial Services and Statue Committees under the Facilities Committee due to the lack of work in these individual committees.

Ms. Bustillos stated that she has researched best practices among student union boards and other campuses have only 4 – 5 committees. We are interested in modeling our committee structure after theirs. This will allow the Facilities Committee to meet more often and have opportunities to create more meaningful discussion.

Ms. Roberston asked if in the future will there be a new committees. Ms. Bustillos answered yes and that the focus of the Strategic Planning Committee may be changed to make it more assessment focused. Mr. Jimenez asked if this change reduces leadership opportunities. Ms. Bustillos answered that no, more students will be sitting on committees. Mr. Maulding asked if there a way to guarantee that sustainability won't be lost as the

committee gets wrapped into the Facilities Committee. Ms. Bustillos shared that the master task list will include a standing agenda item regarding sustainability.

SMSU 04/20 Approval of Student Union Expansion Add Alternates (Action, Serhan)

M/S Galarza-Toledo/Nanan to approve Student Union Expansion Add Alternates.

Mr. Burgess shared a presentation on the growth of the Student Union expansion project. The presentation highlighted possible add alternates including shade structures in multiple areas, lighting and graphics for the bowling alley, graphics on first floor moving from the existing SMSU to the Student Union expansion, graphics on 3rd floor, an increased number of food spaces, build out of locations for the coyote statues, and CSUSB spirit letters.

The following add alternates were brought to the board for approval: shade structures without counters on Pavilions 1 - 3, cosmic lighting for the bowling alley, card readers for building and office, graphics for the bowling alley and 3rd floor, build outs for the Pub and Habit, and build outs for two coyote statues. The cost is approximately \$4.3 million.

Discussion ensued regarding the need for permanent shade structures and the coyote statues.

Mr. Maulding shared that he thinks that due to the fact that we serve low income students, the cost is too high. He recommends voting no on the shade structures and lighting. Concern was expressed by Dr. Robinson regarding the fiscal impact on students. Ms. Najera-Neri explained that student fees will increase once the building is built to service the bond, however the add alternate expenses are coming from reserves. Mr. Maulding asked if reserves come from student fees and so will be used to re-accumulate reserves. Ms. Najera-Neri confirmed this to be the case.

Discussion ensued regarding the shade structures, coyote statues and spirit structures and how including all three items would affect reserves.

M/S Robertson/Maulding to amend the motion to strike the Pavilion 1 and 2 shade structures (items 4a and 5a).
Rising Count: 3 – 5 – 2. Motion fails.

M/S Robinson/Jimenez to amend the motion to add spirit letters (item 16).
Rising Count: 7 – 1 – 2. Motion passes.

Approval of the amended motion to include items 4a, 5a, 7, 8, 10, 11, 12, 13, and 17 from the Student Union Expansion add alternate list in the amount of \$4,682,566.
6 – 2 – 2. Motion passes.

Announcements: None.

Adjournment: The meeting was adjourned at 11:54 AM.

Minutes reviewed and approved by:

Yera Nanan, Secretary, SMSU Board of Directors

Date