



**California State University, San Bernardino**  
**Santos Manuel Student Union Board of Directors**  
**Thursday, October 14, 2021**  
**Minutes**

**Members Present:** Angelica Agudo, Emily Alvarez-Zurita, Tina Exum, Jesse Felix, Paola Galvez, David Garcia, Rosemarie Gilbert, Dr. Daria Graham, Rachael Lapite, Davina Lindsey, Daisy Ramos, Dr. John Reitzel, Julia Ruiz, Alexandra Thambi

**Members Absent:** Dr. Marc Robinson

**Staff Present:** Kim Anacleto, Monica Baeza, Dr. Jacob Chacko, Jasmine Curtis, Vilayat Del Rossi, Jared Fisk, Paloma Hinojosa, Tamara Holder, Sean Kinnally, Jessica Madrigal, Maria Najera-Neri, Andi Okoh, Mario Orellana, Mark Oswood, Jenny Puccinelli, Anthony Roberson, Brianna Sotelo, Lee Stovall, Rich Strawter

**Guests Present:** Mallory Jehl, Dr. Paz Oliverrez

**Call to Order:** The meeting was called to order at 10:00 a.m.

**Roll Call:** A verbal roll call of attendees was conducted.

**Approval of SMSU Board of Directors Minutes from September 9, 2021:**

M/S Ramos/Garcia to approve the SMSU Board of Directors Minutes from September 9, 2021. Motion passed.

**Approval of SMSU Board of Directors Special Meeting Minutes from September 27, 2021:**

M/S Gilbert/Felix to approve the SMSU Board of Directors Special Meeting Minutes from September 27, 2021. Motion passed.

Mr. Felix shared that the SMSU will be covered if items are damaged during the move.

**Reports:**

Ms. Ruiz shared that in the interest of time, verbal reports will not be given. She asked members to reviews the reports in their binders.

**Open Forum:**

None

**Adoption of Agenda:**

M/S Lindsey/Gilbert to adopt the amended agenda. Motion passed.

**OLD BUSINESS:**

**SMSU 03/22 Interview and Selection of the 2021-2022 SMSU Board of Directors Controller (Action)**

M/S Gilbert/Ramos to open Interview and Selection of the 2021-2022 SMSU Board of Directors Controller

Ms. Ruiz nominated Ms. Alvarez-Zurita. She declined the nomination.

Mr. Felix nominated Mr. Garcia. He declined the nomination.

Ms. Ruiz nominated Ms. Gilbert. She accepted the nomination.

A roll call vote was conducted and Rosemarie Gilbert was elected as 2021-2022 SMSU Board of Directors Controller.

**SMSU 04/22 Approval of Appointees to Audit Committee (Action)**

M/S Gilbert/Garcia to open Approval of Appointees to Audit Committee  
Motion passed.

**SMSU 05/22 Approval of Appointees to Facilities and Sustainability Committee (Action)**

M/S Ramos/Thambi to open Approval of Appointees to Facilities and Sustainability Committee  
Motion passed.

**SMSU 06/22 Approval of Appointees to Personnel Committee (Action)**

M/S Thambi/Lapite to open Approval of Appointees to Personnel Committee  
Motion passed.

M/S Felix/Ramos to amend roster to include Racheal Lapite.

Motion passed.

M/S Agudo/Felix to amend roster to include Angelica Agudo.

Motion passed.

M/S Alvarez-Zurita/Thambi to amend roster to include Emily Alvarez-Zurita.

Motion passed.

M/S Ramos/Gilbert to approve amended Appointees to Personnel Committee

Motion passed.

**SMSU 07/22 Approval of Appointees to Policies and Procedures (Action)**

M/S Felix/Garcia to open Approval of Appointees to Policies and Procedures Committee  
Motion passed.

M/S Felix/Garcia to amend roster to include Angelica Agudo and Paola Galvez.

Motion passed.

**SMSU 08/22 Updated Rancho Mirage Student Center Coordinator Position (Discussion)**

M/S Felix/Ramos to open Updated Rancho Mirage Student Center Coordinator Position

Mr. Felix shared that there is a contract with Anytime Fitness for PDC students. Because of this, the RecWell components of the Rancho Mirage Student Center Coordinator have been removed. Mr. Del Rossi shared updates regarding Anytime Fitness at PDC.

Mr. Garcia asked if having an administrator position at PDC was being considered to improve the line of communication. Mr. Felix shared that the SMSU Leadership Team has developed a plan to increase communication overall.

Dr. Graham shared that the division administration has been more present at PDC including increased visits, events, and communication.

Mr. Felix stated that a group met earlier this week regarding the RMSC redesign.

**SMSU 09/22 SMSU North Second Floor Mural (Discussion)**

M/S Gilbert/Alvarez-Zurita to open SMSU North Second Floor Mural

Ms. Thambi reviewed the mural proposal presented in the meeting packet. This will be a collaborative project aimed at inspiring belonging and pride for CSUSB. She is researching grants and alumni artists.

Mr. Felix suggested that as we build the mural, we have a timeline associated for refresh to ensure that it is representative of current campus culture.

Ms. Gilbert requested that a meeting be held with the artist once one is selected.

Mr. Felix suggested that a committee be developed to ensure that the mural is vetted for cultural accuracy.

**SMSU 11/22 FSLA Exemption Metric Position Overview (Discussion)**

M/S Felix/Lapite to open FSLA Exemption Metric Position Overview

Mr. Felix shared that we will be using this metric to review positions and their related exempt and non-exempt statuses.

Ms. Okoh clarified that exempt refers to exemption from earning overtime. Exempt employees also must make double the minimum wage and are salaried. Non-exempt employees are eligible for overtime and are paid based on the number of hours worked.

**NEW BUSINESS**

**SMSU 14/22 Interview and Selection of the 2021-2022 SMSU Board of Directors Secretary (Action)**

M/S Felix/Ramos to open Interview and Selection of the 2021-2022 SMSU Board of Directors Secretary

Ms. Gilbert nominated Ms. Thambi. Ms. Thambi accepted the nomination.  
Ms. Lapite nominated Mr. Garcia. Mr. Garcia declined the nomination.

A vote was conducted and Rachael Lapite was elected as 2021-2022 SMSU Board of Directors Secretary.

**SMSU 15/22 Approval of Graduate Student Success Center Budget (Action)**

M/S Felix/Lapite to open Approval of Graduate Student Success Center Budget

Mr. Felix shared that last year's board approved the creation of a Graduate Student Success Center. We are now asking the Board to approve a budget for this space.

Ms. Najera-Neri shared the budget is for one semester. The budget includes funds for staffing, supplies and services, and programming.

Rising Count: 13 – 0 – 0  
Motion passed.

**SMSU 16/22 Approval of Financial Literacy Center Budget (Action)**  
M/S Felix/Thambi to open Approval of Financial Literacy Center Budget

Mr. Felix shared that last year's board approved the creation of a Financial Literacy Center. We are now asking the Board to approve a budget for this space. He explained the purpose of the center.

Ms. Lapite, Mr. Garcia, and Ms. Lindsey shared ideas regarding possible programs for this space.

Ms. Najera-Neri shared that there is a sheet missing from the packet which is why the totals from the supporting pages aren't equal to the amount on the summary sheet.

Rising Count: 13 – 0 – 0  
Motion passed.

**Announcements:** Mr. Felix asked all to be sure to review their reports.

**Adjournment:** The meeting was adjourned at 11:54 a.m.

**Minutes reviewed and approved by:**

*Alexandra Thambi*

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Alexandra Thambi, Secretary, SMSU Board of Directors

Oct 14, 2021

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Date