



**California State University, San Bernardino**  
**Santos Manuel Student Union Board of Directors**  
**Thursday, January 10, 2019**  
**Minutes**

**Members Present:** Bilal Azhand, Tejwant Brar, Aaron Burgess, Ruihan He, Harry Le Grande, Dr. Mary Fong, Alejandro Gamboa Montes, Yera Nanan, Derick Prince, Dr. John Reitzel, Kristy Robles (Designee for Prince Ogidikpe)

**Members Absent:** Mellissa Patton, Yusra Serhan, Matias Farré,

**Staff Present:** Kimberly Ann Anacleto, Jasmine Bustillos, Heather Carrasco, Vilayat Del Rossi, Tamara Holder, Sean Kinnally, Jessica Madrigal, Monica McMahon, , Raul Maldonado, Maria Najera-Neri, Andi Okoh, Michael Palacios, Anthony Roberson, Richard Strawter, Giacomo Thillet, Alicia Ureste, Michael Wong, , Rosemary Zometa

**Guests Present:** Michael Kleczek

**Call to Order:** The meeting was called to order at 10:12 a.m.

**Roll Call:** A verbal roll call of attendees was conducted.

**Approval of SMSU Board of Directors Minutes from November 29, 2018:**

M/S Brar/ Le Grande to approve the SMSU Board of Directors Minutes from November 29, 2018.

Motion passed.

**Reports:**

Chair: Mr. Prince welcomed all those present for the first meeting of the new year and indicated that Committee reports would be discussed at the next Board meeting.

Executive Director: Mr. Burgess welcomed those present and reviewed the SUE Project Milestone Schedule with the Board. Mr. Burgess shared that the Board of Trustees will be making the decision to approve the finances for the project during the May Board of Trustees meeting. If approved, the Corporation will know that there is money in place to move forward with the project. Mr. Burgess shared that the Ground Breaking Ceremony will be scheduled for the month of June. Mr. Burgess commended VP Le Grande on his work with campus leadership on cost recovery. Mr. Burgess provided an update on Yotie Drinkz and indicated that he and Mr. Roberson would meet with UEC to discuss the progress of the project. Mr. Burgess shared staffing updates within the Corporation, announcing that Mr. Thillet would be pursuing a career elsewhere, welcoming Heather Carrasco-

Walrath, and sharing that Raul Maldonado would be assisting as a Graduate Student in the QTRC. The Recreation and Wellness Director Search is underway and a 6-month staffing plan for the entire corporation is under review and will be presented to the Board in June.

**Marketing and Programs:** Mr. Thillet reported that the Cross Cultural Center, Queer and Transgender Resource Center, and Women's Resource Center participated in winter retreats and highlighted the Holiday Gathering which resulted in 400 hygiene kits being delivered to the Den for student use. The RMSC held Pet Away Worries and Stress during final's week and the Marketing Department completed all winter work orders.

**Operations:** Ms. Madrigal highlighted the progress made towards installing two smart systems in the Fourplex, alongside re-felting the pool tables, installing a Nintendo Switch in the Game Room, and beginning a search to hire two new Main Desk Student Assistants. Ms. Madrigal shared that Operations' students attended the ACUI conference and Scheduling successfully hosted 147 event in October and November.

**Recreation and Wellness:** Mr. Del Rossi reviewed the notable highlights from the Recreation and Wellness Department. Mr. Del Rossi shared that there are 20 outdoor trips planned for the quarter, the Sports Club Manual is under review, Recreation and Wellness hired 20 students over the course of the break, hired a fitness manager, and launched Project Chill. Mr. Del Rossi shared there will be an outdoor landscaping project taking place outside of the SRWC and lastly, four students and two professional staff will be attending ACUI and NIRSA.

**President's Designee:** Mr. Le Grande announced that there are a number of searches that need to take place such as the Vice President of Student Affairs, the Dean of Students and the AVP for Enrollment Management. Mr. Le Grand indicated that there is a lot of movement within the Division of Student Affairs Division, but the priority is filling those positions with quality candidates. Mr. Le Grande shared that the Housing Occupancy Task Force is considering implementing policies that may increase occupancy in student housing.

**Open Forum:** None

**Adoption of Agenda:** M/S Brar/ Montes to adopt the agenda. The agenda was approved by unanimous consent.

**New Business:**

### **SMSU 21/19 Supplemental Retirement Income 457 Plan (Prince, Action)**

M/S Le Grande/ Brar to approve Supplemental Retirement Income 457 Plan.

Mr. Burgess shared that professional staff attended a CalPERS workshop and discussed creating opportunities for professional staff to have various options for retirement. Mr. Burgess indicated that the Student Union does not pay into Social Security because the Corporation pays into CalPERS retirement benefits which poses a concern for staff that do not stay within the CalPERS system. Mr. Burgess and Ms. Najera-Neri met with CalPERS and discussed an option for employees to set tax-deferred funds aside to assist with their retirement plan. Mr. Burgess reviewed the resolution to adopt the CalPERS 457 plan which comes at no cost to the organization, but Board approval is required. Mr. Burgess shared that adopting the 457 plan does not exclude employees from participating in other deferred retirement plans. Mr. Kleczek, a representative for the CalPERS 457 Plan office joined

the meeting and indicated that the 457 plan gives employees an additional option for retirement. Mr. Kleczek further explained that given the nature of the CalPERS system from a fees perspective, employees are able to participate in a large-scale plan comparable to that of an organization of 3,000 employees and regardless of the size of their organization, participate in a diversified investment portfolio. Mr. Le Grande inquired if the supplemental retirement income 457 plan grants employees to option to borrow from their own retirement fund. Mr. Kleczek affirmed that if that is adopted as one of the provisions, that option is available to employees at no additional cost to the organization. Ms. Fong asked if there is a traditional savings option embedded into the plan. Mr. Kleczek affirmed that there is a savings option. Mr. Burgess asked about the visibility of the invested funds. Mr. Kleczek responded that employees who choose to participate in the 457 plan have 24/7 access to view their plan through a mobile app and website with all-day customer care and a dedicated representative to give presentations about the program and meet individually with employees. Mr. Kleczek stressed that representatives are education-focused and non-commissioned employees. Additionally, fees are competitive at 0.4 – 0.55% for investment and record keeping costs. Dr. Fong spoke to her experience with investments which would detour her from opting into the plan. Mr. Burgess reiterated that each individual can have a conversation with a dedicated representative from CalPERS if the Board adopts the plan as an option.

Rising Count: 11 – 0 - 0. Motion Passes.

#### **SMSU 22/19 Policy Recommendation Review (Burgess, Discussion)**

Mr. Burgess reviewed the policy recommendations from the Chancellor’s Office and the need to review policies and procedures within the Corporation and bring recommendations from the committee level to the Board for approval. Mr. Burgess commended the administrative team on the work being done to ensure the information visible to the public is the same as the information available to the Board.

**Announcements:** Mr. Del Rossi announced Snow Day. Ms. Bustillos announced an Engagement Expo hosted by the Office of Student Engagement and invited those present to participate. Mr. Burgess announced Mr. Thillet’s Farewell Party and welcomed those present to partake in the festivities. Mr. Nanan shared that Dr. Cornell is visiting campus and the event will take place in the Coussoulis Arena.

**Adjournment:** The meeting was adjourned at 11:07 PM.

Minutes reviewed and approved by:

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Tejwant Brar, Secretary, SMSU Board of Directors

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Date