



SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS MEETING
May 4, 2023
MINUTES

MEMBERS PRESENT: Jose Hernandez, Angelica Agudo, Chantal Moran, Dr. John Reitzel, Jesse Felix, Dr. Mark Robinson, Davina Lindsey, Dr. Daria Graham, Esteban Hernandez, Rodolfo Hernandez, Alexandra Thambi

MEMBERS ABSENT: N/A

STAFF PRESENT: Christine Grott, Sean Kinnally, Juan Serrato, Jasmine Bustillos, Mark Oswood, Vilayat Del Rossi, Monica Baeza, Kim Anacleto, Michael Rister, Maria Najera-Neri, Matthew Jenkins, Jared Fisk, Jennifer Puccinelli, Rich Strawter

GUESTS: Eric Tafoya
SMSU Chief of Police, John Gutierrez

Call to Order:
The meeting was called to order at 10:33am.

Roll Call:
A verbal roll call of members was conducted.

Approval of Minutes from SMSU Board of Directors Meeting of April 13, 2023:
M/S Felix/Jose Hernandez to approve the minutes from April 13, 2023.
Motion passed by consensus.

Reports:
Reports are submitted to the BOD in advance of the meeting and are included in the Board Meeting packet. Each participant below gave a summary of their report to the BOD.

- a. BOD Chair
- b. SMSU Executive Director
- c. Diversity, Equity, and Inclusion
- d. Director of Recreation & Wellness
- e. Assoc Director of Operations
- f. Assoc Director of Student Services and Philanthropic Giving
- g. SMSU Marketing
- h. Assessment and Training

Open Forum (3 minutes per speaker):

SMSU Chief of Police, John Gutierrez spoke to the Board of Directors to introduce himself as the newly hired Chief of Police for the campus.

Adoption of Agenda:

M/S J Hernandez/Moran to amend the agenda to include a consent agenda for items SMSU 52/23 – SMSU 55/23. These items do not need discussion or debate as they are part of routine procedure for the organization.

Motion passed by consensus.

M/S Felix/J Hernandez to adopt the agenda as amended.

Motion passed by consensus.

NEW BUSINESS

M/S Felix/J Hernandez to open the *Consent Agenda*.

SMSU 52/23 Review and Approve Lease for Basic Needs Expanded Space in SMSUS (Action, Facilities and Sustainability Committee)

SMSU 53/23 Review and Approve Lease for Parent Resource Center Lease in SMSUS (Action, Facilities and Sustainability Committee)

SMSU 54/23 Review and Approve Lease for Title IX Office Space in SMSUS (Action, Facilities and Sustainability Committee)

SMSU 55/23 Review and Approve Lease for ASUA Tutoring Space in SMSUS (Action, Facilities and Sustainability Committee)

VOTE for items SMSU 52/23 – SMSU 55/23 as part of the *Consent Agenda* motion:

Y	N	A
10	0	0

Motion passes.

SMSU 56/23 Review and Approve 2023 Price Plan for SMSU Event Set Up (Action, Finance and Contracts Committee)

M/S Felix/J Hernandez to open action item SMSU 56/23 Review and Approve 2023 Price Plan for SMSU Event Set Up.

The updates to this price plan include costs for extra requests like hanging banners, decorations, or special requests that may take longer than the normal set up time.

VOTE:

Y	N	A
9	0	0

Motion passes.

SMSU 57/23 Review and Approval of edits to SMSU Hospitality Policy (Action, Policies and Procedures Committee)

M/S Felix/Rietzel to open action item SMSU 57/23 Review and Approval of edits to SMSU Hospitality Policy

It was decided that the SMSU will use the campus Hospitality Policy and discard the current policy in use. The campus Hospitality Policy mirrors the policy SMSU currently uses with the exception of the hospitality rates that the SMSU will keep. This will help with redundancy in policy as well.

VOTE:

Y	N	A
9	0	0

Motion passes.

SMSU 58/23 Review and Approval of edits to SMSU Illness and Injury Prevention Plan (Action, Policies and Procedures Committee)

M/S J Hernandez/Reitzel to open action item SMSU 58/23 Review and Approval of edits to SMSU Illness and Injury Prevention Plan

This policy had minor changes to nomenclature. The structure of the policy stays intact.

VOTE:

Y	N	A
8	0	1

Motion passes.

SMSU 59/23 Review and Approval of edits to Facility Use Manual (Action, Policies and Procedures Committee)

M/S J Hernandez/ R. Hernandez to open action item SMSU 59/23 Review and Approval of edits to Facility Use Manual

Updates to this manual include new spaces in the South, North and East buildings. A procedure for cancellations in facility rentals have been included changes as well to the co-sponsorship of facility rentals.

VOTE:

Y	N	A
9	0	0

Motion passes.

SMSU 60/23 2nd and Final Reading of the SMSU/Recwell Budgets 2023-2024 (Action, Finance and Contracts Committee)

M/S Felix/ J Hernandez to open action item SMSU 60/23 2nd and Final Reading of the SMSU/Recwell Budgets 2023-2024.

M/S Agudo/Graham to table SMSU 60/23 due to new information presented to the Chief Financial Officer regarding a major change in the cost allocation from the campus to the SMSU Budget. These changes must be reviewed by the SMSU Executive Director, Budget Analyst and Campus entities.

Motion passed by consensus.

SMSU 61/23 Review and Approval of SMSU Board of Directors Applications (Action, Personnel Committee)

M/S Reitzel/Moran to open action item SMSU 61/23 Review and Approval of SMSU Board of Directors Applications

Since the Personnel Committee has reviewed the applications and feel that all applicants are strong and qualified applicants to fill vacancies, the Board has decided that each application today will be moved forward to the Annual Meeting for interview and election.

Motion passed by consensus.

Announcements:

Annual BOD Meeting with new BOD member elections is May 11, 2023.

Meet and greet of new BOD Members, May 11, 2023, at 4:30pm in the SMSUS Fourplex
OSLE presents study nights for finals.

Retreat yourself will begin during finals week. Look for the golf cart with treats.

Adjournment:

M/S Felix/Agudo to adjourn the meeting at 12:05pm.

Reviewed and respectfully submitted by:

Chantal Moran, Secretary

Date