



SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS
April 14, 2022
Minutes

Members Present: Julia Ruiz, Rachael Lapite, Alexandra Thambi, Rosemarie Gilbert, Dr. John Reitzel, Dr. Marc Robinson, Emily Alvarez-Zurita, Davina Lindsey, Dr. Daria Graham, Daisy Ramos, Angelica Agudo, Jesse Felix, Tina Exum, Paola Galvez

Members Absent: N/A

Staff Present: Christine Grott, Jennifer Puccinelli, Vilayat Del Rossi, Kimberly Anne Anacleto, Maria Najera-Neri, Sean Kinnally, Jasmine Curtis, Trent Morgan, Tamara Holder, Jared Fisk, Matthew Jenkins, Monica Baeza, Paloma Hinojosa, Rich Strawter, Sasha Baltazar, Anthony Roberson, Mario Orellana, Charles Gaylord, Dr. Paz Oliverez, Mark Oswood, Jessica Madrigal, Sonia Martinez

Call to Order: The meeting was called to order at 10:01am

Roll Call: A verbal roll call of attendees was conducted.

Approval of SMSU Board of Directors Minutes from March 10, 2022:

M/S Felix/Ramos to open Approval of the SMSU Board of Directors Minutes from March 10, 2022

Motion Passed.

Reports:

Executive Director: The Executive Director, Mr. Jesse Felix, shared that the SPAC Committee approved the moving forward with the Rancho Mirage Student Center renovation. The OPEB valuation process has begun. SMSU North Grand Opening on March 17, 2022 was very successful with over 1600 registered attendees. Five Indigenous Culture Displays Resolution was well received. The Supporting student parent's initiative has been launched by Dr. Graham. The Leadership Team evaluations have begun. A team representing the SMSU traveled to the SAAB and YMOC conferences as a result of support from the Division of Student Affairs.

Diversity & Inclusion: The Asian and Pacific Islander Center has been preparing for the API Heritage Month programs scheduled for April. TLC New Year celebration is April 14, 2022 at

Noon in the Obershaw Dining Hall. The First People's Center restarted the Talking Circle program. The LatinX Center hosted events in collaboration with the Women's Resource Center including the Panza Monologues with 55 people in attendance. A collaboration with the Queer and Transgender Resource Center presented "What's the X?" Other projects in the works include Hispanic Heritage Month in May and the Spring LatinX Graduate Recognition Ceremony on May 14, 2022. The Pan African Student Success Center hosted two events in March: a Black Journalism Panel and a screening of the film series Judas and Black Messiah. Planning continues for the Black Graduation Recognition Ceremony scheduled for May 22, 2022. The WTRC hosted many programs in March including Pagkatao celebrating queer culture in the Philippines, author comic book author Sina Grace and collaborations with RecWell hosting a hiking trip. The Women's Resource Center, celebrated Women's History Month in March with programs including the Let's Talk Tea series, the Panza Monologues, a film screening of "The Girls in the Band," Support Your Sisters, Not Just Your Cis-ters with invited guest poet Jade Phoenix and the 7th Annual Women's Leadership Conference on March 24, 2022. April is sexual assault awareness month and a planned event titled Letters to Survivors will be hosted at the San Bernardino and Palm Desert campuses.

Operations: The AV Specialist has been overseeing the final steps of the AV integration phase for the North building. The IT Coordinator successfully updated the API Desi American Heritage Month website and completed a PCI compliance review to begin using credit cards at Coyote Lanes. All digital signage setup is complete in the SMSU North. The Maintenance Department deep cleaned the floors in SMSU South and helped to move the furniture from Event Center C. The Maintenance Specialist continues to help the affinity centers set up their spaces. The Services Coordinator received training on bowling alley maintenance and ordered new materials for the Pool Table areas, Ping Pong areas and new bowling shoes. The Services Coordinator has updated the bowling alley inventory and coordinated with the Intramural Department of the Recreation and Wellness Center for a Fraternity and Sorority Bowl Tournament in April. An evacuation plan is being drafted and the benchmarking of rental prices for the bowling alley is being determined. The Esports Arena equipment has arrived and is being installed, a soft opening will occur in April.

Programs & Communication: The SMSU Social Media Accounts have been gaining more engagement including alumni and prospective student activity. The Program Board hosted Bingo Nigh and provided information booths at the Grand Opening. The Interfaith Center cosponsored the Multi-Faith, One Friendship Series with CAPS. The Financial Literacy Center hosted "Understanding Your Financial Aid" and during its inaugural month hosted 49 visitors. On April 6, the FLC kicked off the Financial Wellness Series. The Graduate Student Success Center hosted a mixer with the Office of Graduate Studies and during its inaugural month hosted 60 visitors. The Rancho Mirage Student Center hosted Snow Day, Pi Day and the HOP! Spring Dance. The Osher Adult ReEntry Center continues to focus on encouraging adult re-entry students to find ways to become involved on campus, serving in leadership roles. The Assessment team is drafting an outline for an assessment initiative that will be presented to directors prior to the end of the semester.

Recreation & Wellness: Adventures, Aquatics, and Climbing Wall hosted trips, a picnic and a wall climbing challenge. The Fitness Floor continues to assure all equipment is in working order

and is cleaned. The intramural sports team captured the pickup basketball championship and will compete in April in a bowling tournament. Management is working with the Associate Director Search Committee. RecWell is creating guidelines for cash handling and payment portal processing and training with campus police. RecWell @ PDC provided support for Snow Day and the DSA Road Show. The well-being retreat collaborated with Health Promotion and hosted a women's week of wellness in March.

Committees: N/A

BOD representatives – Vice Chair Lapite: Provided feedback on the SMSU North Grand Opening. Controller Gilbert: Thambi/Gilbert working on SMSU North art projects

Open Forum: Tamara Holder, the Coordinator for the Osher Adult ReEntry Center announced the Coyote Awards will take place on April 28, 2022 at 4pm in the SMSU South Events Center. She encouraged supervisors to review their emails and send RSVP links to their students as well as vote in the student choice awards.

Adoption of Agenda:

M/S Gilbert/Ramos to adopt the agenda.

Mr. Jesse Felix asked to amend the agenda to remove item 44/22 as the item is no longer needed. ASI has agreed to support the funding of the Esports Arena storefront glass in full.

Vote Count to amend the agenda: 11Yea -0Abention -0Nay

Motion Passed.

OLD BUSINESS

N/A

NEW BUSINESS

SMSU 41/22 SMSU 2022-2023 Proposed Budget – 1st Reading (Discussion)

M/S Ramos/Alvarez to open SMSU 2022-2023 Proposed Budget.

This is a discussion item and no action is warranted.

Mr. Felix explained with inflation rates at their highest in the Nation, he is advocating a 5% COLA raise for staff and up to a 5% merit and performance raise. This is indicated in the budget reading. Budget Analyst Ms. Maria Najera-Neri explained there are 2 major changes to the proposed budget: the raises mentioned by Mr. Felix from 3%- 10% and an insurance premium increase. Two new Affinity Centers have been added (the Financial Literacy Center and the Graduate Student Success Center).

Operating expenses have increased compared to other years especially in the areas of Accounting, campus related expenses and the operation of additional SMSU buildings.

Dr. Robinson asked for some background regarding the totals in the budget. Mr. Felix explained that the priority in a business is always to pay the bills and to keep the facilities running.

Variable costs are for Staffing, programmatic areas (and metrics are used for programs). Ms. Najera-Neri stated we are still in a pandemic and must anticipate unknown variables.

Vice Chair Lapite asked a question regarding the Palm Desert Campus and their project needs. Mr. Felix acknowledged that once we have all of the numbers configured, decisions will be made together.

SMSU 42/22 Recreation and Wellness 2022-2023 Proposed Budget – 1st

Reading (Discussion)

M/S Felix/Lapite to open Recreation and Wellness 2022-2023 Proposed Budget.

This is a discussion item and no action is warranted.

Director of Recreation and Wellness, Mr. Vilayat Del Rossi explained that the Recreation and Wellness budget is now balanced. In the past this organization was pulling from reserves and now they are not. Changes to this budget include the separation of special events/marketing. The Palm Desert Campus was being overallocated, now it is balanced with Anytime Fitness as a partner.

SMSU 43/22 Permission to use funds not to exceed \$6,600 payable to CSUSB Office of the Vice President of Student Affairs as reimbursement for SMSU South Moving Expenses (Action)

M/S Felix/Lapite to open Permission to use funds not to exceed \$6,600 payable to CSUSB Office of the Vice President of Student Affairs as reimbursement for SMSU South Moving Expenses

Mr. Felix explained this expense occurred when moving out of the SMSU South and needing Student affairs to help pay for moving into the new SMSU North space. The SMSU needs to pay back the Office of Student Affairs for the loan.

Voting: 13Yea -1Absention -0Nay

Motion Passed.

SMSU 45/22 Changes to Facilities Use Manual as it relates to language correction, updates to space utilization, updates to locations for services, charging structure, security, and new SMSU North location/area scheduling. (Action)

M/S Felix/Alvarez to open Changes to Facilities Use Manual as it relates to language correction, updates to space utilization, updates to locations for services, charging structure, security, and new SMSU North location/area scheduling.

Associate Director of Operations, Mr. Anthony Roberson remarked the Facilities Use Manual needs to add and change language pertaining to alternative areas for the SMSU North events and to clarify some verbiage. Service Coordinator Ms. Jessica Madrigal explained the importance to streamline the booking of events appropriately. As the manual was viewed by the Board, Ms. Madrigal explained that housekeeping items such as square footage was updated, affinity centers were added, and more in-depth language was added related to booking the SMSU North public use areas. After discussion the following changes were motioned:

M/S Felix/Graham to change the wording in section Roman Numeral X-Use of Coyote Lanes Item B from “Group rentals will be allowed on Fridays, Saturdays, and Sundays during non-peak hours. Refer to rates online for group rentals. Group rentals are first come first served. Reservations can be done by contacting the SMSU Scheduling Office at (909) 537-5962” to “Group rentals will be allowed during non-peak hours. Refer to rates online for group rentals.

Group rentals are first come first served. Reservations can be done by contacting the SMSU Scheduling Office at (909) 537-5962.”

Voting: 13Yea- 0Absention- 0Nay

Motion Passed.

M/S: Ramos/Felix Change Section Roman Number X-Student Chambers Item B from: “Usage request outside of SMSU and ASI Board of Directors meetings will need to be approved by the SMSU Board Chair, ASI Present, and SMSU Executive director or designee” to add “Usage request outside of SMSU and ASI Board of Directors meetings will need to be approved by the SMSU Board Chair, ASI Present, and SMSU Executive director or designee and ASI Executive Director or designee.”

Voting: 13Yea- 0Absention -0Nay

Motion Passed.

M/S Felix/Robinson Change Section Roman Numeral X-Use of Coyote Lanes Item B from “Group Rentals will be allowed during non-peak hours. Refer to rates online for group rentals. Group rentals are first come first served. Reservations can be done by contacting the SMSU Scheduling Office at (909) 537-5962” to add “Group Rentals will be allowed during non-peak hours. Refer to rates online for group rentals. Group rentals are first come first served. Reservations can be done by contacting the SMSU Scheduling Office at (909) 537-5962. Usage request during peak hours will need to be approved by the SMSU Board Chair, ASI President, and SMSU Executive director or designee and ASI Executive Director or designee.”

Voting: 13Yea -0Absention -0Nay

Motion Passed.

Announcements:

Executive Assistant Christine Grott announced, beginning May 5, 2022 SMSU Board of Directors Meetings will be held in a hybrid manner utilizing both Zoom and in person inside the Student Chambers. Please review your email for details.

Adjournment: The meeting was adjourned at 12:00pm.

Minutes reviewed and approved by:

Alexandra Thambi

4/18/2022

Alexandra Thambi, Secretary, SMSU Board of Directors

Date