



**SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS MEETING**  
**April 13, 2023 – 10:30am**  
**MINUTES**

**MEMBERS PRESENT:** Jesse Felix, Dr. John Reitzel, Alexandra Thambi, Jose Hernandez, Paola Galvez, Dr. Marc Robinson, Rodolfo Hernandez, Chantal Moran, Esteban Hernandez, Julia Ruiz, Dr. Daria Graham, Angelica Agudo

**MEMBERS ABSENT:** Davina Lindsey, Raymond Moorehead

**STAFF PRESENT:** Christine Grot, Mark Oswood, Jasmine Curtis, Sonia Martinez, Navneet Singh, Michael Palacios, Jose Delgado, Roberto Ramirez, Monica Baeza, Lee Stovall, Alicia Ureste, Sean Kinnally, Jared Fisk, Rosemary Zometa Tamara Holder, Sasha Baltazar, Jasmine Bustillos, Kim Anacleto, Robert Rodriguez

**GUESTS:** Dr. Robert Nava, Crystal Wymer-Lucero

**Call to Order;**

The meeting was called to order at 10:38am.

**Roll Call:**

A verbal roll call of members was conducted.

**Approval of Minutes from SMSU Board of Directors Meeting of March 9, 2023:**

M/S Jose Hernandez/Ruiz to approve the minutes from SMSU Board of Directors Meeting of March 9, 2023.

*Motion passed by consensus.*

**Reports:**

Reports are submitted to the BOD in advance of the meeting and are included in the Board Meeting packet. Each participant below gave a summary of their report to the BOD.

- a. BOD Chair
- b. SMSU Executive Director and Diversity and Inclusion
- c. Director of Recreation & Wellness
- d. Assoc Director of Operations
- e. Assoc Director of Student Services and Philanthropic Giving

- f. SMSU Marketing
- g. Assessment and Training

### **Open Forum (3 minutes per speaker)**

Alumni Relations:

- Dr. Robert Nava, Vice President, University Advancement
- Crystal Wymer-Lucero, Director, Alumni Relations

Dr. Robert Nava, Vice President of University Advancement and Crystal Wymer-Lucero, Director of Alumni Relations presented to the Board of Directors updates regarding programs to enhance student advancement including the current capital campaign which will help fund facility projects, faculty research and programs for the success of our students and graduates.

On September 15, 2023, an inaugural alumni awards event will take place to begin a development program to include CSUSB Alumni in the success of the campus.

### **Adoption of Agenda:**

M/S Felix/Jose Hernandez to adopt the agenda.

M/S Felix/Ruiz to amend the agenda by adding 51/23 Review and Approve Updated Facility Rates to align with economic inflation and community price alignment (Action, Roberson).

*Motion passed by Consensus.*

### **NEW BUSINESS**

SMSU 47/23                    1st Reading of the SMSU Annual Budget (Action, Felix)

M/S Ruiz/Jose Hernandez to open action item SMSU 47/23 1st Reading of the SMSU Annual Budget.

Mr. Felix explained that the budget will be tighter for the next fiscal year as the campus will experience a lower headcount in student enrollment. Programs will be effective in that the SMSU plans to have more quality programs as opposed to quantity. Travel will be restricted, and each area decreased their budgets by 25% to accommodate the projected decreased enrollment.

M/S Felix/Jose Hernandez to amend SMSU 47/23 to a discussion item as no action is needed until the second reading.

*Motion passed by consensus.*

SMSU 48/23                    Approval of updated SMSU Policy: Illness and Injury Prevention Plan (Action, Policies and Procedures Committee)

M/S Ruiz/Felix to open action item SMSU 48/23 Approval of updated SMSU Policy: Illness and Injury Prevention Plan.

The policy working group and the Policies and Procedures Committee reviewed the updates to this policy which included changes to nomenclature mostly. Procedures for this policy will be reviewed during the Summer.

*Motion passed by consensus.*

SMSU 49/23 Approval of updated SMSU Policy: Facility Use Manual (Action, Policies and Procedures Committee)

M/S Felix/Jose Hernandez to open action item SMSU 49/23 Approval of updated SMSU Policy: Facility Use Manual.

Updates to the manual included the new areas (i.e., Coyote Lanes, SMSU North Plaza Deck, 3 buildings instead of one). Verbiage about new tenants and scheduling procedures were added. Nomenclature was updated mostly as seen on page 9.

*Motion passed by consensus.*

SMSU 50/23 Update: Mural Arts Project (Discussion, Ad hoc Mural Arts Committee)

M/S Felix/Jose Hernandez to open discussion item SMSU 50/23 Update: Mural Arts Project.

The ad hoc Mural Arts Project Committee continues to meet and review artist submission. The Committee now has 11 artists to review and created a rubric to evaluate the submission. Artists will be interviewed soon with the anticipated finished project by the end of Summer.

SMSU 51/23 Review and Approve Updated Facility Rates to align with economic inflation and community price alignment (Action, Roberson).

M/S Ruiz/Jose Hernandez to open action item Review and Approve Updated Facility Rates to align with economic inflation and community price alignment.

An update of facility rental pricing has been submitted with an explanation and reasoning for an Increase based on current economic inflation and community price alignment. As the pandemic ends, the SMSU once again wants to offer event rental space to the community and keep in alignment with competitive venues in the area.

**VOTE: 10 In Favor 0 Opposed 0 Abstentions**

*Motion passed.*

**Announcements:**

**Recruitment** for BOD Members for 23-24 ends on April 14, 2023. Please have students apply by this date. The Personnel Committee will meet April 20, 2023, to review applications.

**Panza Monologues** is April 20, 2023, from 6pm – 8pm in SMSU N Conf Ctr B

**The Yotie Awards** will happen on April 25, 2023. Banquet/Awards ceremony begins at 5pm. Pre-party starts at 3:00pm with games/crafts/relaxation station. After party with music and dancing until 8:00pm.

A **workshop** for SMSU Student Staff interested in information about graduate school happens on April 26, 2023, at 1pm in the Student Chambers. The workshop is presented by Dr. Vickers of the Office of Graduate Studies.

**Coyotefest** will happen on April 28, 2023

**Final BOD Meeting** of 22-23 is May 4, 2023.

**Annual BOD Meeting** with new BOD member elections is May 11, 2023.

**Adjournment:** The meeting was adjourned by the Chair at 12:30pm.

**Reviewed and respectfully submitted by:**

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**Chantal Moran, BOD Secretary**

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**Date**