



**SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS**  
**EXECUTIVE COMMITTEE MEETING**  
AUGUST 18, 2023  
**MINUTES**

**Members Present:** Angelica Agudo, Jose Hernandez, Jesse Felix, Jessica Lu, Jocelyn Paz, Eric Tafoya, Dr. Daria Graham, ASI President, ASI EX-VP, Daniel Arana

**Members Absent:** N/A

**Staff Present:** April Ramirez, Anthony Roberson, Matthew Jenkins, Trent Morgan, Jasmine Bustillos, Kimberly-Anne Anacleto, Dr. Homaira Masoud, Mark Oswood, Richard Strawter, Sean Kinnally, Josie Delgado, Jasmine Curtis, Sonia Martinez, Jared Fisk, Sasha Baltazar

**Guests:** There were no guests

**Call to Order:** The meeting was called to order at 2:03 PM

**Roll Call:** A verbal roll call of members was conducted.

**Open Forum:** Sabrina Kinnally- Spoke to advocate for Graduate students for better hours to access food options.

**Approval of Minutes:**

M/S Arana/Paz to approve minutes from last meeting.

*Motion passed by consensus.*

**Adoption of Agenda:**

M/S Tafoya/Paz to adopt the agenda.

*Motion passed by consensus.*

**OLD BUSINESS**

SMSU 11/24            Review of CAP (Discussion, J. Lu)

M/S Paz/ Fajardo to open discussion of the Cost Allocation Plan Review with Director Masoud. Director Masoud came to the meeting to discuss the breakdown and the reasoning behind the decisions made in the Cost Allocation Plan provided by the University. The Board of Directors had questions regarding certain choices made in the Cost Allocation Plan. Director Masoud provided some feedback and invited the Board of Directors to attend the annual meeting with the University to discuss the concerns brought on by the Cost Allocation Plan.

**NEW BUSINESS**

SMSU 15/24            RecWell Repair and Replacement Scheduled Purchases (Discussion, S. Kinnally)

M/S Hernandez/Felix to open discussion on RecWell Repair and Replacement Scheduled Purchases. Mr. Sean Kinnally speaks about the breakdown of the upcoming purchases for repair and replacement of equipment for the RecWell.

SMSU 16/24            Approval of Revised Academic Success and Undergraduate Advising Sublease (Action, J. Felix)

M/S Felix/Williams to approve of revised academic success and undergraduate advising sublease.

Controller Paz asked for clarification on policy within the sublease before moving to vote for approval. Executive Director Felix provided the clarifications which made the policy more transparent and clearer after following the discussion.

M/S Hernandez/Arana to approve of vote for approval.

**VOTE:**                    **9** In Favor                    **0** Oppose                    **0** Abstentions

*Motion passed.*

SMSU 17/24                    Approval of Retreat Expansion (Action, S. Martinez)

M/S Felix/Hernandez to move for approval of Retreat Expansion.

Ms. Sonia Martinez opens the floor with a discussion on why the expansion of the Retreat is needed, due to the increased traffic brought on by student usage. Ms. Martinez mentions what will happen for the expansion and the cost of each task.

**VOTE:**                    **9** in favor                    **0** Oppose                    **0** Abstentions

*Motion passed.*

SMSU 18/24                    Permission to waive bidding policy for sole source purchase and use funds not to exceed \$49,998 payable to Air Conditioning Control Systems from account number 660061-SB002-B0520-XR184 for SMSU South HVAC Upgrades (Action, A. Roberson)

M/S Felix/Hernandez to approve bidding policy for sole source purchase and use funds not to exceed \$49,998 payable to Air Conditioning Control Systems from account number 660061-SB002-B0520-XR184 for SMSU South HVAC Upgrades. Mr. Anthony Roberson discussed why it is crucial to waive the policy since the weather has been the main concern on maintaining, repairing, and utilizing the Air Conditioning Control Systems, which can increase the spending over \$49,998.

**VOTE:**                    **9** In Favor                    **0** Opposed                    **0** Abstentions

*Motion is passed.*

SMSU 19/24

Director of Diversity and Inclusion Search (Information, J. Puccinelli)

M/S Felix/Fajardo to move motion to discuss information regarding the Director of Diversity of Diversity & Inclusion Search.

Executive Director Felix presented the topic by talking about the transparency of the process and that the search will start very soon.

### **Announcements**

- Dr. Graham discussed that The Come and Get It program will go into a formal pilot in Fall. The program will send information about leftover food for students to obtain.
- ASI discussed that they worked with Washington Post to create a program for free newsletter.
- Vice Chair Hernandez's employment is looking for AVID tutors for any student that is interested in pursuing a tutor job in the Fontana area.

### **Adjournment**

M/S Hernandez/Felix to adjourn at 3:57 PM

Respectfully reviewed & submitted by

  
Jocelyn Paz (Sep 6, 2023 10:46 PDT)

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Jocelyn Paz, Controller (in lieu of vacant Secretary Position)

Sep 6, 2023

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Date