

**ASSOCIATED STUDENTS, INC.**  
**California State University, San Bernardino**

**BOARD OF DIRECTORS**

**MINUTES**

**MAY 30, 2017**

The meeting was called to order by the President, Alejandro Gutierrez at 12:07 p.m.

Present: Alejandro Gutierrez, Quin Kochman, Jesse Felix, Andrea Davalos, Theodore Fiawoo, Atoshi Khosru, Sean Maulding, Andre Harrington, Donal Martinez, Jodi Buckley and Dr. Alysson Satterlund.

Absent: Connor Dickson (class conflict), Dr. Kathie Pelletier (excused), Michael Kampbell (unexcused), Georgette Helo (excused), Dr. Brian Haynes (excused) and Thomas Robles (excused).

Guests: Kyle Backer and Melissa Patton.

**APPROVAL OF THE MINUTES:**

The minutes of May 23<sup>rd</sup> were approved.

**REPORTS:**

*Student-At-Large:* Mr. Fiawoo gave a brief update on the VETI Committee and stated that most of the funds have been allocated with \$20.00 remaining.

*College of Business and Public Administration:* Ms. Davalos stated that the College of Business will be having their 44<sup>th</sup> Annual CBPA Awards ceremony on June 6<sup>th</sup> in the Santos Manuel Student Union Event Center.

*President:* Mr. Gutierrez stated that two Board members and himself met with Dr. Fishman last Friday to discuss Executive Order 1100.

**ADOPTION OF AGENDA:**

M/S Davalos/Martinez: To add BD 51-17 to the agenda since it was approved by the Finance Committee and was not listed on today's agenda. Passed.

The agenda was adopted as amended.

**OLD BUSINESS:**

**BD 42-17 M/S Davalos/Maulding: Revision of the ASI Box Office Policy and Procedures. (Fourth Reading)**

Mr. Gutierrez explained they have not yet received comments from the General Counsel in regards to the policy edits. However, he recommended that the Board approve the policy edits as is since the edits that were made were from the auditor.

Discussion followed with questions from the Board. Passed (8/0/2).

**BD 50-17 M/S Martinez/Khosru: Revision of the Financial Policy and Procedures. (Second Reading)**

Ms. Davalos explained there were no major changes to the policy since the first reading.

Page 3:

Section 2a(6):

To strike "ASI Operating Reserves account" and "or ASI CAB account" and replace with "other than PDC reserves".

Dr. Satterlund recommended to add "after review from the Finance Committee" in section 3a(8).

M/S Felix/Davalos: To amend the second sentence in section 3a(8) to read *Any transfers from Unrestricted Net Assets must go to the Finance Committee and BOD for approval 10 business days prior to the date the transfer is needed.* Passed (8/0/2).

Vote on motion as amended passed (8/0/2).

**NEW BUSINESS:**

**BD 51-17 M/S Davalos/Fiawoo: Permission to use \$700.00 from Grant and Service Programs - ASI Donations in order to sponsor the 10th Annual CSUSB Sports and Entertainment Marketing Golf Tournament.**

Mr. Backer explained the event will be hosted at the pristine Sierra Lakes Gold Club on June 5<sup>th</sup>. All proceeds from this event will go directly into the development of a permanent scholarship fund for students within the CSUSB Sports and Entertainment Marketing Program. Sponsorship guarantees exposure to business professionals in a charitable environment and any contribution should be seen as an investment rather than an expense.

Mr. Felix recommended for the Board to look more into the criteria of how they evaluate future proposals.

Discussion followed with questions from the Board. Passed (8/0/2).

**ANNOUNCEMENTS:**

Ms. Patton announced that the hiring process for the new Student Advocate is almost complete. There was a trial run on the hygiene drive and it was successful.

Dr. Satterlund announced that the 24 hour study area in the library is now open; Ms. Kochman was recognized for all her hard work and dedication.

Mr. Gutierrez announced that the bricks for the Community Garden have arrived and they are waiting for just a few more items.

Ms. Kochman announced that she will not be able to attend the next BOD meeting and she hopes to see everyone at the ASI Transition Dinner.

**MOTION TO ADJOURN**

A handwritten signature in black ink, appearing to read "Quin Kochman", written over a horizontal line.

Quin Kochman  
Executive Vice President

