



SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS  
EXECUTIVE COMMITTEE MEETING  
August 26, 2022  
**MINUTES**

**Members Present:** Alexandra Thambi (Chair), Jose Hernandez (Controller), Chantal Moran (Secretary), Angelica Agudo (Vice-Chair), Jesse Felix (Chief Financial Officer)

**Staff Present:** Christine Grott, Jennifer Puccinelli, Vilayat DelRossi, Elmer Gutierrez, Alicia Ureste

**Call to Order:** The meeting was called to order at 11:32am.

**Roll Call:** A verbal roll call of attendees was conducted.

**Approval of Minutes from August 10, 2022 Executive Committee Meeting**

M/S Felix/Hernandez to approve the minutes from the August 10, 2022 Executive Committee Meeting.

Motion Passed by consensus.

**Adoption of Agenda**

M/S Agudo/Moran to adopt the agenda for the Executive Committee Meeting of August 26, 2022.

M/S Thambi/Hernandez to amend the agenda to denote SMSU 10/23 as an action item.

Motion Passed by consensus.

M/S Hernandez/Moran to adopt the agenda for the Executive Committee Meeting of August 26, 2022.

Motion Passed by consensus.

## OLD BUSINESS

### **SMSU 01/23 Selection of RecWell Committee Members and Chair (Action, Del Rossi)**

M/S Moran/Hernandez to open action item SMSU 01/23 Selection of RecWell Committee Members and Chair.

Discussion ensued regarding the difficulty Mr. DelRossi is having recruiting students-at-large for this committee. As of this meeting the RecWell Committee does not have the amount of students-at-large to begin meeting as a fully formed committee.

**Vote:** 0 Yea            2 No            2 Abstentions

Motion does not pass.

## NEW BUSINESS

### **SMSU 08/23 SRWC Chemical Tanks & Biocide Pumps Replacement Proposal not to exceed \$4,500 from Account #660061-FFD01-B0525 (Action, Gutierrez)**

M/S Felix/Hernandez to open action item SMSU 08/23 SRWC Chemical Tanks & Biocide pumps Replacement Proposal not to exceed \$4,500 from Account #660061-FFD01-B0525

This is a normal repair and replacement item, it was not accounted for in the budget, however, replacement is dire.

**Vote:** 4 Yea            0 No            0 Abstentions

Motion Passed.

### **SMSU 09/23 SRWC Golf Cart Proposal not to exceed \$29,851 from Account #660061-FFD01-B0525 (Action, Ureste)**

M/S Moran/Hernandez to open action item SMSU 09/23 SRWC Golf Cart Proposal not to exceed \$29,851 from Account #660061-FFD01-B0525.

Discussed ensued regarding a comparison of a utility vehicle, golf cart and hybrid Ford truck for use on the campus or possible use on both the San Bernardino and Palm Desert campuses for hauling and moving heavy and large objects (in particular light towers for events). Due to the expense of this item it was agreed that only professional staff would operate the chosen vehicle.

M/S Felix/Agudo to amend SMSU 09/23 to read SRWC proposal to find proper vehicle not to exceed \$29,851 from Account #660061-FFD01-B0525.

Discussion continued with agreement that Mr. Felix and Mr. DelRossi would compare the costs, specs and vehicles utilizing the SMSU Bidding Policy in order to purchase the best vehicle whether it be a golf cart, utility vehicle or hybrid Ford truck. Once the bids are accounted for this final decision for a vehicle will be brought to the Board of Directors for decision.

**Vote:** 3 Yea            0 No            1 Abstention

Motion passed.

### **SMSU 10/23 Approval of lateral reclassification for Monica Baeza from Program Board Coordinator to Scheduling Coordinator (Acton, Puccinelli)**

M/S Felix/Hernandez to open action item SMSU 10/23 Approval of lateral reclassification for

Monica Baeza from Program Board Coordinator to Scheduling Coordinator

Discussion to move employee Monica Baeza from Program Board Coordinator to Scheduling Coordinator due to the vacancy of the position beginning September 3, 2022. Ms. Baeza is being considered for this move as she has institutional knowledge, is respected by colleagues and is generally a good fit for the role. Due to the urgency of the vacancy it does not have to go through the normal committee process as the move is needed immediately.

For transparency, the stipend Ms. Baeza currently receives will be remaining with her in the new position. Due to the stipend remaining, the word “lateral” has come into question among the Executive Committee. The Student Services Program Board position opening (and including the need for coordinators for the Financial Literacy and Graduate Student Success Centers) will be reorganized by Rosemary Zometa, the Associate Director of Student Services.

M/S Felix/Hernandez to amend SMSU 10/23 to read SMSU 10/23 Approval of reclassification for Monica Baeza from Program Board Coordinator to Scheduling Coordinator

**Vote:** 3 Yea            0 No            1 Abstention

Motion Passed.

**Announcements**

- August 26, 2022 is the last day for drop/add
- Late Night with RecWell is upcoming

**Adjournment**

M/S Hernandez/Moran to adjourn the meeting. The meeting was adjourned at 1:00pm.

Minutes reviewed, approved and submitted respectfully by:



Chantal Moran, Secretary, SMSU Board of Directors

09/02/2022

Date