



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Thursday, June 6, 2019
Annual Minutes**

Members Present: Aaron Burgess, Ruihan He, Daniel Jimenez, Davina Lindsey, Sean Maulding, Yera Nanan, Andy Nguyen, Prince Ogidikpe, Derick Prince, Dr. John Reitzel, Audrey Robertson, Yusra Serhan

Members Absent: Dr. Mary Fong, Harry Le Grande

Staff Present: Vilayat Del Rossi, Jenny Puccinelli, Anthony Roberson

Guests Present: None

Call to Order: The meeting was called to order at 12:05 p.m.

Roll Call: A verbal roll call of attendees was conducted.

Approval of SMSU Board of Directors Annual Minutes from June 25, 2018:

M/S Jimenez/Serhan to approve the SMSU Board of Directors Annual Minutes from June 25, 2018.

Motion approved unanimously.

Open Forum:

Adoption of Agenda:

M/S Nanan/Reitzel to approve the SMSU Annual Board of Directors Agenda for June 6, 2019.

Motion approved unanimously.

New Business:

A 1/20 Election of Officers (Action, Burgess)

M/S Serhan/Nanan to open Election of Officers.

Mr. Burgess shared with the Board four Executive Committee positions which are the Chair, Vice-Chair, Secretary and Controller. Mr. Burgess asked for nominations for Chair.

Mr. Prince nominated Ms. Serhan. Mr. Ogidikpe seconded the nomination. Ms. Serhan accepted the nomination. Mr. Maulding asked for descriptions of the positions. Ms. Puccinelli stated that the descriptions were in the by-laws. The Board reviewed the descriptions. Ms. Serhan stepped out of the room. Ms. Serhan returned, shared information about herself and spoke to why she wants to serve as chair.

A verbal vote was taken and Ms. Serhan was selected as chair.

Ms. Serhan assumed the role of Chair at the table.

Ms. Serhan asked for nominations for Vice-Chair. Mr. Jimenez self nominated. Mr. Ogidikpe nominated Mr. Nanan. Candidates were asked to step out of the room. Mr. Jimenez returned and shared information about himself and spoke to why he wants to serve as Vice-Chair. Mr. Jimenez confirmed that he understands he must vacate his position as an SMSU employee now that he is a Board member. Mr. Nanan returned and shared information about himself and spoke to why he wants to serve as Vice-Chair. Discussion ensued regarding the two candidates.

A secret ballot vote was taken and Mr. Jimenez was selected as Vice-Chair.

Ms. Serhan asked for nominations for Secretary. Ms. Serhan nominated Mr. He. Mr. He shared that he will be graduating in Fall 2019 so declined the nomination. Mr. Nanan self-nominated. Mr. Nanan stepped out of the room.

A verbal vote was taken and Mr. Nanan was selected as Secretary.

Mr. Ogidikpe nominated Ms. Robertson for Controller. Ms. Robertson shared information about herself and spoke to why she wants to serve as Controller. Discussion ensued regarding Ms. Robertson.

Mr. Nanan left the meeting at 12:38 p.m.

A verbal vote was taken and Ms. Robertson was selected as Controller.

**A 2/20 Distribution of Forms: Conflict of Interest/Commitment, BOD
Responsibilities and Expectations (Discussion, Burgess)**

M/S Maulding/Ogidikpe to open Distribution of Forms: Conflict of Interest/Commitment, BOD Responsibilities and Expectations.

Ms. Serhan asked Board members to review the documents and sign and return to Ms. Puccinelli.

Mr. Burgess shared that all student representatives that are not ASI members will receive an incentive for serving on the Board. Incentives for the student representatives that are serving in non-executive positions will begin in September. The Executive Board incentives will begin in July. The Executive Board will meet during the summer for workshops to prepare for the upcoming year. The expectation is that the training for all Board members will be led by the Executive Committee.

Mr. He left the meeting at 12:43 p.m.

A 3/20 Authorization for the Executive Committee to make decision on behalf of the Board of Directors during the summer (Action, Burgess)

M/S Jimenez/Lindsey to approve authorization for the Executive Committee to make decision on behalf of the Board of Directors during the summer.

Ms. Serhan deferred to Mr. Burgess. Mr. Burgess shared with the Board that during the summer the Executive Committee will conduct business on behalf of the Board. Mr. Maulding asked if the remainder of the Board will be informed regarding matters decided on during the summer. Mr. Burgess shared that the information will be available.

Rising count 9 – 0 – 0. Motion passed.

A 4/20 2019-2020 Meetings Dates and Times (Discussion, Burgess)

M/S Lindsey/Jimenez to open 2019-2020 Meetings Dates and Times.

Ms. Puccinelli shared that the list of proposed meeting dates is attached. Most meeting dates are the second Thursday of the month at 10 a.m. Ms. Puccinelli asked the Board to determine if the Board would rather meet on December 5th or 12th. The 5th is finals week and the 12th is during break. Mr. Burgess shared that the December meeting may not take place. Discussion ensued. The Board decided that the December meeting will take place on December 5th.

A 5/20 Summer Leadership Retreat (Discussion, Burgess)

M/S Jimenez/Maulding to open Summer Leadership Retreat

Ms. Puccinelli shared that a leadership retreat will be held towards the end of summer and will involve the entire Board. Ms. Puccinelli asked the Board to share their summer and fall schedules.

Announcements: None

Adjournment: The meeting was adjourned at 12:50 p.m.

Minutes reviewed and approved by:

Yera Nanan, Secretary, SMSU Board of Directors

Date