Ancillary Unit Annual Report

Deadline: October 30th

This report is required by <u>FAM 570 (FSD 87-17.R5) -- POLICY GUIDELINES FOR</u> <u>THE FORMATION AND REVIEW OF INSTITUTES AND CENTERS</u>. The report is due by October 30th of each year. **Please make sure to sign and forward scanned signed copies of the report. Thank you.

	Basic Information
Ancillary Unit's name	
Director(s)	
Administrator to	
whom the unit reports	
Purpose and current	
goals (as approved by	
Faculty Senate)	

Advisory Board				
Member	Affiliation			

Activities during previous academic year (20 - 20)			
Activity (please describe)	Funds spent	Goal advanced (and extent)	
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		

Use of funds				
	Internal funds		External funds	
	Previous	Current	Previous	Current
	academic year	academic year	academic year	academic year
		(projected)		(projected)
A. Salaries	\$	\$	\$	\$
B. Assigned time	\$	\$	\$	\$
C. Telephone/fax	\$	\$	\$	\$
D. Office supplies	\$	\$	\$	\$
E. Other	\$	\$	\$	\$
Total	\$	\$	\$	\$
On a separate sheet, please itemize A., B., and E.				

Please also describe planned activities for the current academic year:

Director Signature	(Co-)Director Signature
Unit Reporting Person recommendation	
Name and title:	
Keep on active status.	
Move to probationary status.	
Move to inactive status.	
Recommendations and comments inc additional page(s) as necessary:	cluding the criteria and data reviewed. Please attach

recommendation (Only after 3 or 5
· ·
eria and data reviewed. Please attach

ter 3 or 5 year review)
eria and data reviewed. Please attach
(

Date		
President decision (Only after 3 or 5 year review)		
criteria and data reviewed. Please attach		