**Q2S Steering Committee Agenda**

**February 21, 2019, 2:00pm – 4:00pm**

**University Hall 053**

**Steering Committee Members:** Monir Ahmed, Naveena Bellam, Leslie Bryan, Patrick Bungard, Rong Chen, Dorothy Chen-Maynard, Rueyling Chuang, Lynne Diaz-Rico, Joan Fryxell, Janelle Gilbert, Jo Anna Grant, Kevin Grisham, Nathan Jones, Grace King, Karen Kolehmainen, Marcia Marx, Rafik Mohamed, Terri Nelson, Tom Provenzano, Alexandru Roman, Olivia Rosas, Craig Seal, Chuck Stanton, Sam Sudhakar, Bob Tenczar, Caroline Vickers, Clare Weber

1. [**Approval of Notes/Minutes**](https://drive.google.com/file/d/1ZwLvW61805j-_lIkbvmj2kLKXNDGOUXy/view?usp=sharing)
2. **Q2S Central Updates**
   * Follow-up from 1/24/19 Steering Committee meeting
     + [AY 2020/21 Catalog](https://drive.google.com/file/d/1-q76z4Q8ZnzQ-r8olBONkzP4tZCQIKBO/view?usp=sharing)
     + [Class Scheduling for Fall 2020](https://drive.google.com/file/d/1-q76z4Q8ZnzQ-r8olBONkzP4tZCQIKBO/view?usp=sharing)
     + [IR Analysis of late enrollments](https://drive.google.com/file/d/1e3_-pFho0pKCAg6ufNwwAkANEFea8o2l/view?usp=sharing)

* SC Meetings for AY 2019/20
* AY 2020/21 Academic Calendar Detail Dates
* Q2S Budget Adjustments
* Enrollment Requirement Groups (pre-requisites)

1. **Information to Students**
   * Student Survey with ASI
   * Q2S Tabling
   * Q2S Information Sessions
2. [**General Education Information**](https://drive.google.com/file/d/1BeMFIUoZwoz2d8vLuZtZ4icP5EwpsmVm/view?usp=sharing) **(Janelle)**
3. **Curriculum Update**
   * Stall Report
     + [Programs](https://drive.google.com/open?id=1H7MtLdZoPnWA1eEKi0_eC9omwzmlE6r9)
     + [CAL Courses](https://drive.google.com/open?id=1YadrRL6WFMhhymH8Z4HMqACzttqeYu8G)
     + [CE Courses](https://drive.google.com/open?id=1QLHxpIAN0Ik7mcWqxNYHbVa86oFnFl9H)
     + [CSBS Courses](https://drive.google.com/open?id=1gXhHZonK5-8UekUmKH6N-1jXxPGu8fXC)
     + [JHBC Courses](https://drive.google.com/open?id=1e7IV3Z9-ekOFf-W6j68ABs2C6pzyTw0C)
   * Resolving Curriculum Disagreements – Tom
     + If approved to UCC
     + If stalled at another level
   * Post Curriculum Materials – Terri
4. **Advising Update**
   * SST Meetings
   * Advising Model
   * Course Conversion Guide
     + 3/25/19 - Soft go-live for advisors and academic departments to confirm information and customize course level wording
     + 5/01/19 – Campus-wide go-live
     + 5/13/19 – Fall 2019 Advising begins
5. **Technical Update**
   * [Presentation to IT Governance Executive Committee](https://drive.google.com/file/d/1Grxbiyx1jOGnEkkD3RL4KqscPkGKBz1b/view?usp=sharing)
   * CollegeSource on campus week of 2/25
   * EFA Presentations to the Academic Colleges completed
   * PTR for Mass Student Update of Catalog Years
   * SC Meeting to Present Technical Decisions
     + Request attendance of ERPA student records consultant
6. **Subcommittee Updates**

* Advising
* Budget
* Communications
* Curriculum Development
  + General Education
* Faculty Affairs
* Student Administrative Services

**Next Steering Committee meetings:**

~~Thursday, March 7, 2019, 2pm-4pm, UH-053~~ CANCELLED

Thursday, April 4, 2019, 2pm-4pm, UH-053

Thursday, April 18, 2019, 2pm-4pm, UH-053

Thursday, May 2, 2019, 2pm-4pm, UH-053

Thursday, May 16, 2019, 2pm-4pm, UH-053

Thursday, May 30, 2019, 2pm-4pm, UH-053