

**STAFF COUNCIL**

**Minutes**

July 25, 2018

2:00 – 3:00 pm

CE-336

**Present**: P. Aguilera, A. Barcenas, T. Bookman, S. Brooks, J. Casillas, L. Cromwell, R. Garcia,

C. Huesca, K. Hunsaker, S. Mendoza, S. Myers, D. Quijano, R. Rouch, S. Wildes

**Ex-Officio**: None present

1. **Approval of May 16th & 30th and June 13 Minutes**
	1. **It was** m/Myers and s/Hunsaker-**APPROVED**
2. **Old Business**
	1. Bylaws changes
		1. It was m/by Brooks and s/Myers to table the discussion of the bylaws revisions for the sole purpose of the next SC meeting on August 8th.
3. **Officer Reports**
	1. Chair
		1. Statement on Respect and Collegiality
			1. Garcia reported that the Collegiality Committee has adopted the Statement on Respect and Collegiality and would like to have all committee’s on campus to adopt this statement. It was m/S.Myers and s/L. Cromwell to adopt this statement.
			2. Garcia asked everyone to review the SC Annual Report. The discussion of this item will be tabled for the next SC meeting.
	2. Vice Chair
		1. Vacant
	3. Secretary
		1. No report
	4. Treasurer
		1. Vacant
4. **New Business**
	1. Elect new Executive Staff Council members
		1. It was m/D. Quijano and s/ R. Rouch to form a sub-committee for the election of SC Executive members. The sub-committee will consist of S. Myers, C. Huesca and P. Aguilera.
	2. Emergency Fund for Staff
		1. It was m/R. Rouch, s/D. Quijano to form a sub-committee for the Emergency Staff fund. The sub-committee will consist of L. Cromwell, S. Mendoza, J. Casillas and T. Bookman.
	3. SC Committee Request form
		1. It was discussed to create an electronic committee request form. It was m/R. Rouch and s/S. Mendoza to create an electronic committee request form created and adopt it at a future SC meeting.
5. **Dates to Know**
	1. Thursday & Friday, September 13 & 14 – Staff Development Days
6. **Adjournment at 3:27pm**

 Next Meeting: August 8, 2018

 Time: 2:00 – 3:00 pm

 Location: CE-336