AGENDA

Council of Chairs Meeting

July 19, 2021

1. Approval of Minutes from June 21st Meeting
2. Informational Items
3. Announcements by Chairs
4. Announcement from administration
* Guillermo’s Report
	+ STEM Center Events
* Roberto’s Report
	+ July 29 Staff and Chair luncheon
	+ Aug. 2 and Aug. 30 leadership retreats
	+ Aug. 19 CNS Convocation (2-4 p.m.)
	+ Proposed: Aug. 16 “Week of Welcome”
	+ Proposed: CNS events for Homecoming Week (Oct. 11-16)
* Sally’s report
	+ Follow-up on RPT FLC discussion with Carol Hood and Donna Garcia last Monday.
		- Do you think you will be able to find three faculty interested in participating, including one from your DEC?
		- By when do you expect to have your DEC in place and your three faculty participants identified?
		- What are your thoughts about how to approach it (open call within department or invite who you think would be good)?
		- Do you plan to include time for your department’s RPT FLC members to give an update at each department meeting (or at least once per month) during fall semester?
	+ Scheduling Update
* **Fall 2021:**
	+ Continue to monitor and add seats where needed
	+ How did the prescribed enrollment of FTF go on July 6?
* **Spring 2022:**
	+ Schedule build will start on August 17th
	+ Will be built using CLSS.
	+ Production materials will be distributed to Associate Deans the week of August 9th, and to the department chairs and ASCs on August 17th.
	+ Probably only 1-week for rooms restricted to departments
	+ See Sally’s email from July 11 for the link to an Excel spreadsheet on the OneDrive showing rooms that were scheduled for Spring 2021 before the decision was made to go online
	+ Fall 2021 reassigned time approvals
	+ Discuss proposed draft College statement on online teaching
		- Any concerns or questions for discussion?
		- Suggested additions, deletions, modification?
* Sastry’s report
	+ Classroom Visits
	+ HERFF Requests, Carryover
	+ General discussion about return to campus, equity gaps, round table

**Important Dates**

* Tuesday, July 20: CNS classroom allocation meeting for Spring 2022, 9-10 am;

Zoom link; <https://csusb.zoom.us/j/3498458707>

* Wednesday, July 21: Send Sally input on the AY 2021-22 departmental FTES targets (see attachment to the email Sally sent at 3:19 pm on Sunday, July 18.  (Ignore the attachment to the email she sent at 2:39 pm on Sunday, July 18).
* Monday, August 16: Regular chairs meeting resume on 1st & 3rd Monday of each month.
* Monday, August 30:  CNS leadership retreat (9 am – 4 pm).
* December 2021: AY 2020-21 Assessment Reports due.

Zoom Link - <https://csusb.zoom.us/j/8576302459>