Art Safety Committee Meeting | Minutes

## Meeting date | time Date 06/05/2018 | Time 1:07pm | Meeting location ES-107, EHS Conference Room

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| Meeting called by | Rominna Valentine Ico, EHS Specialist  |
| Note taker | Rominna Valentine Ico, EHS Specialist |
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| Attendees: |  |
| Sara Fils, Preforming Arts TechnicianNate Dubbs, Instructional Support Technician |  |
| Benjamin Virzi, EHS Specialist |  |
| Rominna Valentine Ico, EHS Specialist |  |

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# Agenda topics

## Agenda topic Tracy Stark Task Manager |

Discussion Conversation: Excel spreadsheet to track issues pertaining to Theater and Performing Arts at CSUSB was compiled in order to divide violations that need attention and the person responsible for completion of the job. The excel spreadsheet was sent to Sara Fils, Eric Mulz, Jason Mann, and Nate Dubbs. The goal is to complete all items in accordance with each department’s budget allotment in a timely manner. Follow up regarding violations on the spreadsheet will be discussed at the next committee meeting.

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| Action items | Person responsible |
| Task Manger sent to technicians who agree to complete violations in their corresponding locations. | Nate Dubbs, Sara Fils, Jason Mann, Eric Mulz |

## Agenda topic Dust Collector in Woodshop Area |

Discussion Conversation: Walls, air intake vents, and smoke detectors are covered with wood dust/shaving from continuous use. Wood shaving and dust surrounding the area where the dust collection takes place is a potential inhalation and fire hazard. Records for maintenance of the area where the collection occurs were not found and EH&S suggests that the dust collection system be put on a maintenance schedule. According to Nate Dubbs, the department is working with Facilities Management to contract out the service and have a routine maintenance schedule for dust cleaning.

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| Action items | Person responsible |
| Recordkeeping for dust collection maintenance schedule  | Nate Dubbs |
| EH&S to inspect area for dust on adjacent surfaces | EH&S |

## Agenda topic Rigging System Inspection/Remodel |

Discussion Conversation: Currently the rigging system in place in the black box theater needs to be inspected to insure proper connections are secure. EH&S’ recommends having the system inspected by an outside contractor to verify if the current rigging system is correct and secure as well as provide any recommendation for future use. Departments recommended to call to other CSU campus’ to ask what contractors are used for their rigging system and what certifications are required for inspection.

## Agenda topic *GHS Training and Labels* |

Discussion Conversation: EH&S reminds technicians that any chemicals/substances that are not for consumption or for use in the Theater and Performing Arts Departments need to have GHS labels that express the potential hazard and what the substance is. In addition, those handling or having potential exposure to chemicals/substances in use are required to take GHS training. Training for GHS is moving from an instructional-basis class to an online module on Skillport.

*End Meeting: 1:45pm*

*Next meeting to be held Fall/Winter 2018*

*\*\*\*END\*\*\**