

# CSUSB ART SAFETY COMMITTEE MEETING

## MEETING MINUTES

April 9, 2019

Attendees:

<b>NAME OF ATTENDEES</b>	<b>POSITION</b>	<b>DEPARTMENT</b>
SARA FILS	<i>Instructional Support Technician</i>	<i>Performing Arts</i>
ANDREW THOMPSON	<i>Instructional Support Technician</i>	<i>Photo</i>
TERESA FRICKE	<i>Director</i>	<i>Environmental Health and Safety</i>
KATHY PIERSON	<i>Specialist</i>	<i>Environmental Health and Safety</i>
ROMINNA VALENTINE ICO	<i>Specialist</i>	<i>Environmental Health and Safety</i>
ILIANA OLGUIN	<i>Admin Support</i>	<i>Environmental Health and Safety</i>

Time Started: 10:05AM

Time Ended: 11:05AM

Minutes recorded by: Rominna Valentine Ico

1. Prior Meeting Minutes
  - Approved with no changes.
2. New Items/EH&S Items
  - Update/Progress on Task Manager from Tracy Stark Inspection
    - Still awaiting update from Eric Mulz regarding the changes made to the task manager for the Tracy Spark Inspection.
3. CSU Safety Audit Findings
  - Starting at the end of January the CSU systems will be adopting the Risk & Safety Solutions (RSS) software for laboratory safety and assessment.
    - This system will have modules for lab inspection and chemical inventory that are customizable for each area.
    - EH&S hopes that all the workshops/laboratory areas can utilize the software to comply with regulatory requirements.
  - Business Plan for the campus requires that reportable quantities of chemicals be directed to Benjamin Virzi.
    - If you do not know if a chemical is a reportable quantity, ask Benjamin Virzi or EH&S.
  - Hazard Communication policy was updated and is currently awaiting review from the Science Safety Committee.
  - Procurement Department will no longer allow chemicals to be purchased using a Procard, therefore departments must plan accordingly.
    - Procurement suggest using Purchase Orders for chemicals being bought and to plan and inventory ahead of time.
  - Although safety training for specialized equipment/jobs is being done, the auditors would like to see written documentation of safety trainings for employees and students using/doing specialized equipment/jobs.
4. Personal Hearing Dosimetry for the CNC Machine

- Kathy and Rominna recorded sound level dosimetry readings during operation of CNC machine at the Visual Arts Department.
- Less than 8 hours of data was recorded. Preliminary results indicate noise levels may be close to thresholds which would require users to participate in the Hearing Protection Program. Further dosimetry testing will be performed in the summer in order to collect enough data to make a final determination.
  - At this time, because the data is limited but indicates borderline levels for noise thresholds, EH&S recommends hearing protection be worn during operation of the CNC machine and any other noisy equipment within the work area.

## 5. Workshop Safety

- EH&S would like to remind faculty and staff that they are responsible for the safety of their students/student assistants in workshops. EH&S suggests specific safety procedures be covered in detail before students/student assistants work in workshops.
  - Documentation of training whether lecture-based or hands-on will be recorded for compliance purposes.
- Sara mentioned that faculty/staff have no formal training, only industry experience, and students receive a safety orientation prior to starting any work.
- Kathy suggests having a Theatre Safety Plan, and work safety procedures specific to each shop machine/tool. These procedures should be explained to students/student assistants and this training documented before work begins.
- Instructors teaching workshops must refrain from leaving students unattended when working with machinery or specialized equipment.
  - Near-Miss incident: Kathy and Rominna witnessed a student inside the dust collector dumpster outside of Visual Arts while the machine was still on and collecting dust. Upon investigation, it was noted that there was no instructor present while the students were running equipment in the workshop. Kathy and Rominna spoke briefly with the department chair recommending a faculty or staff be present at all-times where students are working in machine shop areas. Also proposed, safety training and/or re-training for students when unsafe practices are observed would be in order in this instance.

## 6. Chemical Inventory

- All areas using chemicals are required to have Safety Data Sheets (SDSs) and a chemical inventory for those persons using such chemicals.
  - SDSs can be obtained from your chemical vendor or you may reference them on the campus' "MSDSOnline" Database.
  - EH&S has a login for using "MSDSOnline" that can search and download SDSs for most chemicals in your inventory. Call X75179 for details or go to the EHS Website Home <https://www.csusb.edu/ehs>. Click on: Online MSDS/SDS Database.
  - The campus has recently acquired Risk and Safety Solutions (RSS) software to be used for laboratory risk assessments and chemical inventories required by the campus Chemical Hygiene Plan.

## 7. Workshop Waste Management

- One-time laboratory/shop cleanout will be offered in the summer of 2019. Details will be sent via email to campus regarding time, location, and disposal request instructions.
  - Only properly labeled chemicals will be accepted.
  - Only chemicals purchased/owned by CSUSB will be accepted.
- Print rags are delivered bi-weekly by Aramark.
  - Remember to store soiled rags in approved receptacles

#### 8. New Items

- Spray Booth in Visual Arts needs new filters, calibration, and fire safety equipment certification.
  - Kathy to review requirements for getting the spray booth in compliance before use. She will assist in coordination of work.
  - No AQMD permit is required since the spray booth is used for educational purposes.
- Sara expressed concern regarding the scene shop dust collector maintenance requirements.
  - EH&S will make inquiries to determine maintenance and regulatory requirements.
- Sara wanted to know if using a respirator is enough to protect herself from the fumes caused by spray painting.
  - EH&S will always recommend engineering controls over use of respirators when possible. Use of spray booth may be an alternative.
  - For respirator use, wearer is required to participate in medical monitoring, training, and Fit Testing. Contact Benjamin Virzi for details and assistance with the Respirator Protection Program.
- Sara expressed an interest in becoming certified in CPR. Teresa to investigate if EH&S can offer a class or referral to other on-campus CPR training may be an option.
- Both Sara and Eric have online certification for the scissor-lift.
  - Benjamin will determine whether their current certifications meet regulatory requirements. They should forward equipment specifications and their certifications to Benjamin for review.

The next meeting will be scheduled for summer 2019.

\*\*\* END \*\*\*