

Space Planning Advisory Committee (SPAC)  
Final Meeting Minutes  
April 25, 2025

**Members Present:** Jennifer Sorenson, Sabrina Leman, Eric Chan, Bryan Haddock, Jenna Aguire, Robin Phillips, Molly Springer, Juan Silva, Arianna Huhn, Patrick Bungard, Maria Munoz, Daniela Moreno, Grace Borbe, Diego Rendon

**Members Absent:** Dorothey Chen-Maynard, Mahmood Nikbakhtzadeh, Monica Alejandre, James Trotter

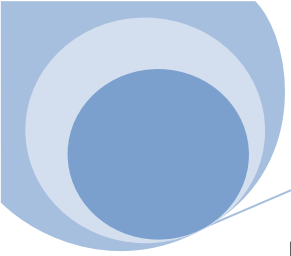
**Guests/Alternates:** Paola Lima, Jonathan Robinson Anthony, Parastou Feiz Zarin Gham, Summer Steele, Sara DeMoss

**Meeting Start Time:** 3:00 pm

**Agenda Items**

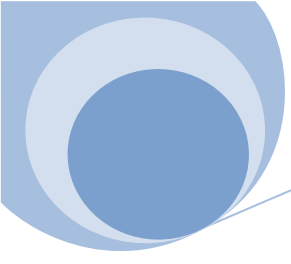
1. October 09, 2024 Meeting Minutes
2. Unresolved Space Requests
  - a. Office of Black Student Success
  - b. ROTC Relocation Out of Faculty Office Building
  - c. Former Bookstore Re-Use
  - d. Project Rebound
3. SFDB Space Reporting – Due June 9, 2025 (*revised*)
4. PDC RG-S1.2 University Honors Program Office
5. PL-268 & 272 Former Ombuds Office
  - a. Pre-college Program Relocating College Corps
  - b. ASUA AANHPI Student Success Office
6. UH-135 ASUA Student Success Hub
7. CH-109 and 117 for Speech-Language Pathology
8. CH-130/130A Music Space
9. Items by Committee Members

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1. October 09, 2024 Meeting Minutes
    - Minutes approved.
  2. Unresolved Space Requests
    - a. Office of Black Student Success
      - The office of Black Student Success has been relocated to Student Union South. This request has been resolved.



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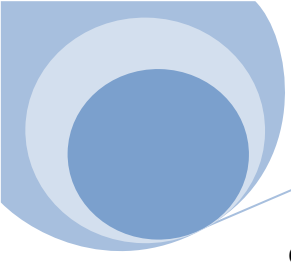
- b. ROTC Relocation Out of Faculty Office Building
  - ROTC is still looking to relocate out of the Faculty Office Building, with the former bookstore location being considered.
- c. Former Bookstore Re-Use
  - The concept of the University Welcome Center is being re-evaluated and the former bookstore's future use is still undecided.
  - Campus tours are now being launched from the CGI building instead of UH. Enrollment Management is looking to re-use their space for a one-stop shop concept in UH.
- d. Project Rebound
  - Project Rebound is currently working on securing a space in Student Union South for their student participants. If this does not work out, alternative spaces in Pfau Library are being considered.
- 3. SFDB Space Reporting – Due June 9, 2025 (revised)
  - E. Chan will send out Space and Facilities Database information for committee members to update and return by June 9, 2025.
- 4. PDC RG-S1.2 University Honors Program Office
  - E. Chan informed the committee that a flex office in the Rogers Gateway Building at PDC has been re-assigned to the University Honors Program.
- 5. PL-268 & 272 Former Ombuds Office
  - a. Pre-college Program Relocating College Corps
    - S. Steele, Executive Director of Pre-College Programs, reported on the growth of their programs, which now serve over 10,000 students annually across San Bernardino and Palm Desert campuses. The proposal involves moving the College Corps program from the UEC building to the former Ombuds office space in the library, citing benefits such as improved student accessibility, better synergy with other Pre-College Programs in the library.
    - College Corp operates outside of the normal business hours of the UEC building and there have been issues with access after 5pm and on weekends. Students have difficulty finding their current office and would be more visible and collaborative with the other Pre-College Programs on the second floor of Pfau Library.
    - Planned moves:
      - BLUE moves into PL-279.



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- PRIME moves into PL-281.
- HEP moves from UH-231 to PL-291.
- PL-272 would be for College Corps director.
- PL-268 would be for College Corps coordinator.
  
- If provided with the requested spaces, Pre-College Program will completely move out of the UEC building.
  
- M. Springer asked about the need for offices instead of cubicles. S. Steele responded that offices are necessary for student confidentiality and privacy.
  
- ASUA AANHPI Student Success Office
  - Sara DeMoss, Director of Mentoring and Student Development Programs, is requesting PL-268 and 272 for the Asian American Native Hawaiian Pacific Islander (AANHPI) student achievement program, also referred to on-campus as the Yotie Oso Undergraduate Retention & Success program. The program, funded by a state grant, focuses on academic support, mentoring, and cultural events for AANHPI students. The funding from the Chancellor's Office was applied for in collaboration with Pre-College Programs. This program will cohesively bring together different AANHPI programs and events offered by various campus departments.
  - This program collaborates with various campus departments and the APIDA Center but has distinct academic goals. The requested space would provide an office for the program coordinator and areas for student mentors, allowing for better confidentiality and collaboration with nearby Pre-College Programs and the Student Mentoring Program.
  - J. Sorenson asked about the potential to co-locate with the APIDA center at SMSU North. S. DeMoss responded that the group work and peer-to-peer mentoring components occur at the library where the Student Mentoring Program reside. M. Springer added that the two units/entities are currently separate and it would require a larger conversation than just space use to combine or co-locate them.
  - The duration of the grant funding is currently for two years with the possibility of extension, as is customary with many of ASUA and Pre-College Program grants.
  - J. Sorenson will confirm with Vice President Sudhakar when Growing Inland Achievement, the current occupants of PL-268 and 272, will vacate the spaces. Their current agreement runs through June 30, 2025.

**Action:** Voting was conducted electronically post-meeting. SPAC recommends approval to re-assign PL-268 and 272 to Pre-College Program for use as College Corp offices. The



Space Planning Advisory Committee (SPAC)  
Final Meeting Minutes  
April 25, 2025

current occupants will be provided notice to vacate the space at a date to be determined.

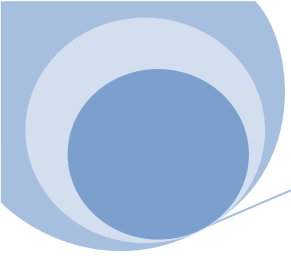
6. UH-135 ASUA Student Success Hub

- S. DeMoss is requesting space for the Career Readiness and Embedded Writing Support (CREWS) grant that ASUA received. It is a \$3.5m grant over the next five years to provide holistic enhanced advising to bridge student academic advising and career readiness.
- Four academic advisors have been hired to focus on writing support, money education, academic support, and career counseling. This grant is not intended to replace services offered by the Career Center or existing services currently offered by ASUA. The minimum space needed is for 2 staff advisors and a few peer advisors at a time.
- J. Silva informed the committee that the requested space, UH-135 which is the former campus tour space, is not available. That space is currently assigned to SEMM and there are plans to integrate that space with Financial Aid.
- J. Sorenson – We will review the annual space information provided to identify potential vacant spaces for these requests but UH-135 is not available.

**Action:** As the requested space is unavailable, a vote was not conducted on the request.

7. CH-109 and 117 for Speech-Language Pathology

- J. Anthony presented the need for clinical lab spaces for the speech language pathology (SLP) program. The immediate need is to identify space for a new Masters program in SLP with an anticipated cohort of 26-28 students. The program currently serves about 54 students across minor and post-baccalaureate certificate programs, with plans to expand to approximately 150 students across undergraduate and graduate programs. The request is for spaces CH-117 and CH-109 to be converted into clinical teaching labs for audiology needs, including individual and group therapy, diagnostics, and telehealth services. These spaces would accommodate live observations, supervision, and administrative functions, while meeting HIPAA compliance and accreditation standards. Anthony emphasizes the importance of these spaces for student training, community engagement, and interdisciplinary collaboration.
- J. Anthony explained the proposed spaces are ideal for their proximity and access from the parking lot for community families. A space that is conducive for observation and supervision is part of clinical training and the classrooms the program currently operates out of are not ideal. Faculty also use their own offices



## Space Planning Advisory Committee (SPAC) Final Meeting Minutes April 25, 2025

for consultations but the number of individuals those offices can accommodate are limited. SLP equipment are also spread throughout English teaching labs and faculty offices. Having a central location for equipment is another consideration for this request.

- Requirements for the program include an isolated sound booth, which J. Anthony believes CH-117 has enough space to accommodate. In CH-109 they are looking to use it for more educational research. It is a space that can accommodate family and caregiver training with interprofessional collaboration.
- J. Anthony wanted to dispel the notion that these spaces need to be clinical or medical in nature and offered that other CSU campuses (SDSU, Fresno State, Chico State, and CSULB) have spaces that are similar.
- A. Huhn asked if SLP has explored sharing space with the Community Counseling Center operated by Psychology. J. Anthony stated that they have not but have inquired with the Infant Toddler Lab School however SLP's needs are different and more specialized.
- In response to J. Sorenson's comment on potentially locating this program at the Palm Desert Campus instead in spaces that will be vacated after completion of the Student Success Center, J. Anthony offered that they have spoken to PDC but the vacancy does not align with the timeline of when the program needs to be live.

**Action:** Voting was conducted electronically post-meeting. SPAC recommends approval to re-assign CH-109 and 117 to English for use as Speech-Language Pathology labs.

### 8. CH-130/130A Music Space

- This information-only item was not discussed due to time constraints.

**Meeting Adjourned: 4:10 pm**