

President's Staff Award: Outstanding Employee

Deadline: Friday July 17, 2026, by 11:59pm

Instructions: Employees nominated for this award shall demonstrate outstanding characteristics in the categories listed below and meet eligibility criteria (see <https://www.csusb.edu/human-resources/current-employees/recognition>). Complete the sections below (type or print clearly). Please give specific, concise examples of how this nominee demonstrates each category listed below (limit to 250 words per category).

Employee's Full Name & Coyote ID (if available):	Employee's Campus Email Address:
Employee's Job Title, Department, and Division:	

CATEGORIES	SPECIFIC, CONCISE EXAMPLES (please limit to 250 words per category)
Dedication: Describe the employee's commitment to their department, division, and/or University. Please be specific.	
Job Performance: Describe the employee's qualitative and quantitative abilities. Include examples that showcase their initiative and adaptability.	

Employee Name: _____

<p>Service: Describe the employee's attitude when interacting and collaborating with other campus stakeholders. Include specific examples of their relationship with Students, Faculty, and colleagues.</p>	
<p>Collegiality & Civility: Describe the employee's efforts in promoting, enhancing, and sustaining a civil and collegiate work environment and their participation in some form of University or community activity.</p>	

Name of Nominator:	Campus Phone Number and Campus Email Address:
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Others who support this nomination (Optional and Highly Recommended):

Full Name:	Campus Email Address:	Campus Phone Number:
Full Name:	Campus Email Address:	Campus Phone Number:
Full Name:	Campus Email Address:	Campus Phone Number:

To Be Completed by Staff Awards Coordinators Only

Date Nomination Received: _____

Date Confirmation Sent: _____