

**POLICY CONCERNING GUIDELINES FOR
THE GENERAL EDUCATION PROGRAM
FAM 838.4**

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Purpose and Scope

California State University San Bernardino follows the California State University Chancellor's policy for the General Education (GE) program requirements on campus. The GE program is under the curricular authority of the Faculty Senate. Oversight and development of the GE program is delegated to the Senate's General Education Committee (GEC), which functions as a standing subcommittee.

Questions about GE programmatic issues specific to CSUSB should be directed to the Director of the GE Program or the Vice Provost Academic Programs office, which is designated as the administrative home of the General Education Program. In consultation with the General Education Committee, Faculty Senate, and/or colleges as appropriate, the Provost and Vice President for Academic Affairs has responsibility for the support, oversight, and coordination duties for the general education program.

Definition

The General Education (GE) program at CSUSB is designed to provide essential knowledge, perspectives and skills across multiple disciplines, empowering students to be informed and engaged citizens in a diverse global community.

Policy Statement

The General Education Committee is charged with leading and sustaining a visionary, high-quality GE program that complements students' specialized study in the major with foundational and integrative understanding

across scientific, humanistic, artistic, and technological domains. The GE program shall remain responsive to evolving CSU system-wide GE policy, campus values, and national developments in liberal education.

Procedure and Process

Curriculum Scope and Alignment

All GE curriculum decisions shall adhere to current CSU Executive Orders and regulations. This policy does not enumerate specific course requirements or unit allocations. CSUSB's GE program shall be flexible and regularly updated in accordance with CSU directives.

Administrative Oversight

The Office of the Vice Provost shall serve as the administrative home for General Education. In collaboration with the General Education Committee, Faculty Senate, and colleges, it shall provide:

1. Administrative support for GE Committee activities including annual category reviews and periodic program reviews.
2. Oversight of GE course scheduling and programming, and recommendations to address identified issues.
3. Coordination and implementation of periodic voluntary faculty development for GE, including:
 - a. Workshops on GE course goals and outcomes
 - b. Establishment of common syllabus criteria for GE courses
 - c. Guidance on desired pedagogical practices such as significant written assignments and collaborative projects

Duties of the General Education Director

1. Maintain regular communication and consultation with the GEC.
2. Communicate with faculty and advisors to spread understanding of the GE program.
3. Be in regular communication and consultation with the college deans and Vice Provost about the GE needs of CSUSB students.
4. Maintain regular communication and consultation with the Faculty Senate Chair and the University Curriculum Committee Chair.

5. Work collaboratively with the college deans, Office of the Registrar, GEC, Academic Programs, advisors, and the departments to understand issues as they relate to the GE program.
6. Conduct a periodic program review, in conjunction with the GEC that reviews the GE program holistically. This review will be guided by the process outlined in the Program Review FAM 856.6 and occur every five years, or as otherwise specified by the Chancellor's Office.
7. Serve as a curriculum consultant and approver for General Education courses.
8. In collaboration with Faculty Affairs and development, develop and facilitate faculty workshops and programming on GE designations and pathways.
9. Ensure GE website and catalog content remain up to date.

General Education Committee

The GEC is a standing subcommittee of the CSUSB Faculty Senate and operates under Senate bylaws. It shall regularly report its activities, recommendations, and assessments to the Faculty Senate and the Executive Committee of the Senate. The duties of the General Education Committee:

1. Review and recommend approval of GE course proposals and revisions in alignment with CSU GE policy and campus academic priorities.
2. Ensure the GE program remains coherent, integrative, and aligned with the CSU General Education Executive Orders.
3. Participate in regular assessment of student learning outcomes and program effectiveness. Be responsive to assessment findings.
4. Monitor the number and distribution of approved GE courses to ensure program coherence, discourage unnecessary course proliferation, and confirm that courses are offered regularly.
5. Communicate with faculty, departments, and administrators to foster understanding of GE program goals and priorities.
6. The GE Committee shall consist of faculty representatives from each college, one student representative, and an Ex-Officio member appointed by the Vice Provost, as determined by Senate bylaws.
 - a. All members should demonstrate expertise in or a commitment to General Education.
 - b. The GE Director shall be a faculty member appointed by the Vice Provost.

Departments

1. Departments are strongly encouraged to consult with the appropriate disciplinary unit when proposing GE courses in categories outside their traditional academic domain, and document the consultation process in their proposal. The GEC will consider both the consultation and proposal documentation in its review.
2. Departments are discouraged from submitting multiple new GE courses within the same academic year to maintain review quality and programmatic balance.
3. GE courses not taught within a four-year period may be removed from the program to ensure the curriculum remains active and current. This sunseting process will occur in consultation with the department.
4. Courses and departments that are unresponsive to General Education assessment feedback, including failure to address learning outcome deficiencies or submit required materials, will be subject to formal review and potential removal from the GE program.

Transparency and Appeals

All GEC curricular decisions shall be shared with the Faculty Senate. Appeals of curricular recommendations will follow standard Academic Senate procedures.

Course Proliferation:

The Faculty Senate affirms the importance of limiting excessive course proliferation within the GE program in order to maintain program coherence, prevent unnecessary duplication, and ensure efficient use of resources.

Approvals

Approved by the Faculty Senate on April 7, 2026

Approved by the Provost on _____

Approved by the President on _____

History

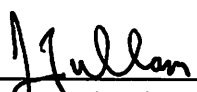
First created: _____ [Date] by _____

Revised: _____ [Date] by _____

Renumbered: _____ [Date] from _____ to _____

Approved by the CSUSB Faculty Senate on April 7, 2026

Sign and dated by



Jordan Fullam (Senate Chair)

4-7-26

Date



Tomás Morales (President)

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Date