

Campus Wide Health & Safety Committee Meeting Minutes**Date:** 04/28/26**Time:** 10:00 a.m. to 11:00 a.m.**Location:** UEC Board Room -102**Committee Chairs:** Michael DeSalvio**Minutes Prepared by:** Lia Quintanilla

Topic	Speaker
Meeting called to order & Roll Call	Chair
Subcommittee Reports	Chair
Old Business/New Business	Chair
Open Forum	Open Discussion

1. Roll Call

Committee Members in Attendance: Mike Rister, Gerard Au, John Brockie, Michael DeSalvio, Albina Guerrero, Alycia Granados, Larry Boyer, Ernesto Torres, Reyes Miranda, Juan Macias, Lynniece Warren, Jenny Sorenson, Beth Jaworski, Dorothy Chen, Alan Llavore, Herbert Johnson, Jenny Puccinelli, Dora Mejia, Lia Quintanilla.

2. Call meeting to order by: Michael DeSalvio (Chair) at 10:04am

The Chair reviewed the agenda and distributed the following materials: the Health & Safety Committee Worksheet, Agenda and Meeting minutes.

3. Subcommittee Reports:

Chair shared that there are several subcommittees operating across campus, and the committee wants to ensure they have the opportunity to share updates at the campus-wide level to keep all members informed.

- **Facilities Safety Committee**

The Campus Wide Committee took a moment of silence in remembrance of Facilities Management team members Pete Valdepena and Rob Crim, followed by a few words shared by Jenny Sorenson regarding their passing.

Ernesto Torres introduced Rey Miranda as a new member to be added to the Campus Wide Safety Committee. He also discussed the work boot program, noting that the current supply is insufficient to last throughout the year and that efforts are underway to obtain additional resources. In addition, he requested guidance on obtaining safety materials for a new apprentice and was advised to contact Larry Boyer to ensure the apprentice receives the appropriate materials and training resources. The Chair also shared information regarding the new implementation of Job Safety Analysis (JSA) procedures and explained how these procedures will support safety training and onboarding efforts for new employees and apprentices.

- **Radiation Safety Committee**

The Chair provided an update regarding the renewal of the license for radiation materials and the amendments being made to provide greater autonomy to Principal Investigators (PIs). The Chair also shared that the recent five-year inspection was completed successfully and went well.

- **Science Safety Committee**

Beth Jaworski and Chair provided updates from the Science Safety Committee regarding the campus-wide rollout of first aid kits. The kits are now available and include items such as Tylenol and other over-the-counter medications. Through the OMNIA agreement with Cintas, the kits will be replenished monthly, and the campus will be billed based on the items used. The goal is to install the kits throughout campus to ensure broad accessibility. Current installations are being placed in monitored staff areas, such as offices. Smaller first aid kits are also available for deployment in classrooms. No specialized training is required to access or use the kits, and the program is compliant with OSHA standards.

Action Item: A recommendation was made to consult with Legal Counsel regarding potential liability concerns, particularly in cases where an individual may experience an adverse reaction to medication provided in the kits.

Beth Jaworski also shared that work is ongoing to update the chemical inventory to ensure all chemicals are accurately accounted for and that the campus remains in compliance with applicable regulations.

Additionally, a new inspection cycle for laboratories is being launched. Principal Investigators (PIs) will be present during inspections to allow for immediate feedback and discussion.

The committee reported recent incidents involving a rodent bite and a minor burn caused by a hot tube.

Lastly, waste volume has been reduced by 3%, and reduction efforts continue to be monitored.

4. Old Business

Old business Introductions and approval of Meeting Minutes.

Minutes: Approved **Motion:** Jenni **Second:** Larry **Oppositions:** none

The Chair reminded committee members that meeting minutes, presentations, and announcements are available in the Teams channels, with a dedicated channel for each safety committee.

- *Animal on Campus Policy*

The Chair shared that meetings have been held to review and revise the Animals on Campus Policy, with the second reading scheduled for May 7. The revised policy addresses the presence of animals on campus, including service animals, emotional support animals (ESAs), and wildlife.

As part of the implementation efforts, waste stations with dog waste collection bags will be installed throughout campus in the future to help address sanitation concerns and support proper disposal practices.

5. New Business

- *Regulatory Inspections*

- *California Radiologic Health Branch*

- An update was provided regarding a visit from the California Radiologic Health Branch regarding the campus radioactive materials license.

- San Bernardino County Health Department

- An update was provided regarding a visit from San Bernardino County Health Department related to rodent activity in the CGI building. The issue was addressed; however, concerns were raised by staff regarding potential health impacts. Inspectors conducted visits in December and January, and the matter has since been closed with no additional findings. The inspector highlighted that campus was maintained in compliance.

- *Certified Unified Program Agencies (CUPA) Inspection*

- An update was provided regarding recent inspections conducted by the County Fire Department and the Certified Unified Program Agency (CUPA). Both campuses underwent back-to-back inspections.
- The San Bernardino campus was inspected on March 27, 2026, and is currently awaiting the final inspection report. A preliminary report identified one finding related to labeling requirements.
- The Palm Desert Campus was inspected on April 3, 2026, and received four minor violations.
- **Deputy State Fire Marshal**
 - An update was provided regarding recent walkthroughs and inspections conducted in coordination with the Deputy State Fire Marshal. A few weeks ago, the first initial walkthrough was completed at Pfau Library, during which several findings and areas for improvement were identified. The walkthroughs have helped provide opportunities to further develop staff training and increase awareness regarding what is and is not permitted under fire and safety regulations.
 - Work orders have been created to address several of the identified findings, and efforts are being prioritized to complete the necessary corrections. To date, inspections have been conducted at both Pfau Library and SMSU North. SMSU North underwent its second inspection on the day of the meeting and was reported to be approximately 97% compliant. Remaining issues are primarily related to housekeeping and will require support and follow-through from individual departments.
 - It was also shared that the Fire Marshal plans to increase their presence on campus during the summer, beginning on the east side of campus and gradually working westward. Appreciation was expressed to the Facilities team for their continued assistance in addressing these issues and supporting compliance efforts.
- **Cal/OSHA – Department of Industrial Relations**
 - An update was provided regarding a complaint filed with the Department of Industrial Relations related to rodent activity on campus. A letter was received from the agency, and the campus is in the process of preparing and submitting a response.

- **EHS Incident & Injury Overview**

The Workers' Compensation Manager provided an overview of Environmental Health & Safety (EHS) incidents and injuries, including a comparison of injury data from 2024–2026. Updates were also shared regarding Risk and Safety Solutions metrics and root cause analysis metrics.

The Chair also reviewed the Injury Reporting Scorecard and shared that the campus is working to take injury data reporting to the next level by improving tracking, reporting, and overall transparency. Additional details and metrics from the scorecard will be shared soon, and the system is expected to be fully operational in the near future.

- ***Safety Concern Reports***

Committee members were encouraged to have conversations with their teams to gather feedback regarding workplace safety concerns. Departments were also encouraged to provide regular safety reminders, particularly regarding heat-related illness prevention and slip-and-fall hazards.

6. Open Forum

Parking and Transportation Safety Initiatives

An update was provided regarding two new safety initiatives being implemented by Parking and Transportation Services, including a micromobility safety initiative. The initiative aims to improve pedestrian safety by restricting motorized vehicles in pedestrian zones. Only first responders and Facilities personnel performing work-related duties will be permitted to operate vehicles in these areas. Employees and departments were encouraged to avoid driving through fire lanes and pedestrian walkways whenever alternative routes are available.

The initiative applies to electric bikes, scooters, golf carts, and other motorized mobility devices. Due to increasing safety concerns, new signage will be installed and additional regulations will be implemented. The campus community was advised to expect policy and operational changes in the near future.

It was also shared that Housing has designated exterior charging areas for mobility devices. Individuals were reminded that mobility devices should not be charged inside campus buildings due to the potential fire hazards associated with battery charging.

Additionally, concerns were raised regarding the lack of helmet use among students and other individuals operating bicycles and scooters. The importance of wearing helmets while using these devices was emphasized as a key safety measure.

7. Adjournment

No additional items were brought to the committee, and the meeting was adjourned at 11:01am by Michael DeSalvio.