

ASSOCIATED STUDENTS, INC.
California State University, San Bernardino

BOARD OF DIRECTORS

MINUTES

AUGUST 28, 2026

The meeting was called to order by President, Amira Shalabi at 1:02 p.m.

Present: Amira Shalabi, Samantha Coronado, AJ Fernandez, Dante Ramirez, Heather Sharp, Alanna 'Milo' Meza, Seth Whiting, Kennedy Jones, Melanie Radan, Taslima Mozumder, Jason Hicks, Dr. Matthew Smith and Dr. Michael Rister.

Absent: Dr. Haakon Brown.

Guests: Herbert Gonzalez, Marina Stone, Kim Hunsaker, Swikar Pokharel, Abigail Ochoa, Johan Rosales, Miguel Millan, Matthew Dinsdale and ASL Interpreters (2).

(The above listed were present via Zoom).

APPROVAL OF THE MINUTES:

The minutes of May 19th were approved.

ADOPTION OF AGENDA:

M/S Fernandez/Meza: To place BD 41-26 through BD 44-26 on a consent calendar. Passed unanimously.

The agenda was adopted as amended.

EXECUTIVE OFFICER REPORTS:

President: President Shalabi attended the following: The Panetta Institute Leadership Seminar, CSUnity, the California State Students Association (CSSA), the ASI and SMSU Leadership Retreat, Late Night, Convocation and Coyote Experience. She was appointed as the Southern Region Engagement Officer for CSSA and to the CSSA Finance Committee. She is currently refining the ASI STAND goals. She met with the CSUSB President, Dr. Terri Gomez. She recently collaborated with the President's Office and the Cross-Country club.

Executive Vice President: Ms. Coronado attended the following: Convocation, Paletas with the President, Coyote Days, Late Night, CSUnity and the Philanthropic Board of Directors meeting. She is in the process of establishing the Howl Squad and Vacancy committees. She will be reviewing applications for vacant Board positions. She met with the Basic Needs and Athletics departments to discuss additional support they may need from ASI.

Vice President of Finance: Mr. Fernandez is in the process of recruiting members to the Finance Committee. If any member of the Board is interested in serving as a representative, they should

let him know. He is working with the Office of Student Leadership and Engagement (OSLE) regarding the new Club Allocation Budget (CAB) application process. He is looking for members for the Instructionally Related Activities Committee (IRA). He gave a brief financial update on the following: The PDC Programs and Events account currently has a budget of \$37,000.00 with \$664.00 pending processing. The Productions account has a \$430,000.00 budget with \$2,290.00 recently processed. \$68,000.00 from Grant and Service Programs will be allocated to the Office of Student Research and Engagement (OSR). CAB currently has a \$35,000.00 budget. The Activities Committee has approximately \$111,000.00 in its account. All recent ASI transactions will be updated by the end of the month.

Vice President of Palm Desert Campus: Mr. Ramirez is currently conducting outreach for the Palm Desert Advisory Committee. He will be holding interviews with the selected applicants in the upcoming week. He spoke with students regarding the safety issues when parking at PDC as well as advocating for the issue on social media. He met with the Associate Vice President of PDC, Dr. Edna Martinez and Executive Director for Student Engagement, Avi Rodriguez.

EXECUTIVE DIRECTOR REPORT:

Executive Director: Dr. Rister reported that ASI did not have any Workers' Compensation claims filed in the past 18 months. He addressed the P2P operating system and the many issues being experienced by users across the CSU system. Dr. Ryan Keating is no longer the Director of OSR, however, he will be working with the new Director to ensure that funds will be distributed to students. Each department within ASI is aligning their goals with the CSUSB strategic plan; this includes the STAND goals for the ASI Board of Directors. The Children's Center will receive \$150,000.00 from Grant and Service Programs.

ASI COMMITTEE REPORTS:

Programs: Ms. Stone is planning an additional collaboration with Fuerza Regida. She is planning to hire a Programs Specialist for the San Bernardino Campus and a new Marketing Intern by the end of next week. Her team is in the process of establishing the ASI Ambassador Program. Mr. Rosales has created a new system to track events via Excel. He will be reimplementing the budget expense form for events. The Spider-Man movie night was sold-out. Waves will be held on September 3rd. Mr. Millan mentioned that Alondra Lopez has joined the PDC Productions team. He is working with Ms. Stone to create new ASI merchandise. Pizza with the President will be held soon. He tabled at Coyote Days and the summer orientation sessions. He is working with the Graphics Team to compile the End-of-Year Report.

Projects: Mr. Pokharel is assisting each ASI department with the application and hiring process. He implemented deadlines for the monthly report and is assisting with the completion of the End-of-Year report.

Sustainability: Ms. Ochoa ordered new supplies for the garden. She is collaborating with the Printmaking Club as well as faculty and students within the Sustainable Food Systems minor. She will be hosting a Back-to-School Volunteer Day on September 8th, a Seed

Sowing and Garden Decorating event on October 6th and a Fall Printmaking event on October 27th.

NEW BUSINESS:

M/S Meza/Jones: To open the following consent calendar:

BD 41-26 Appointment of Alanna Meza as a Board of Director representative to the ASI Vacancy Committee.

BD 42-26 Appointment of Seth Whiting as a Board of Director representative to the ASI Vacancy Committee

BD 43-26 Appointment of Taslima Mozumder as a Board of Director representative to the ASI Vacancy Committee.

BD 44-26 Appointment of Kennedi Jones as a Board of Director representative to the ASI Vacancy Committee.

Passed unanimously.

BD 45-26 M/S Rister/Fernandez: Information regarding the Baker Tilly ASI Planning Letter of Intent for the 2025-2026 fiscal year.

Dr. Rister has been working with Baker Tilly for the past few months. They are conducting the audit for the past fiscal year. In the letter, they have outlined what they are looking for and how they are assisting ASI. He deferred to Mr. Dinsdale, the Managing Director of Baker Tilly who briefly reviewed the letter. He explained that they will be using the American Institute of Certified Public Accountants (AICPA) to conduct the audit and process documentation. The interim audit began in June and the report will be issued no later than September 18th.

Mr. Hicks asked for clarification on why an audit is required for ASI. Mr. Dinsdale explained that the state requires organizations to undergo an annual audit.

Discussion closed.

REPORTS:

Athletics: Ms. Jones attended the Athletics banquet on Tuesday, August 25th.

College of Arts and Letters: Ms. Sharp had a meeting with the Director of the Robert and Frances Fullerton Museum of Art (RAFFMA).

College of Natural Sciences: Mr. Whiting will have a meeting with the Dean of the College of Natural Sciences on September 15th.

College of Social and Behavioral Sciences: Ms. Meza consulted with the Dean of Social and Behavioral Sciences and the Director of Graduate Studies. She is connecting with students to provide information about the resources and services available on campus.

International: Ms. Mozumder is working with international students to provide them with any support they need. She met with the Dean of International Studies to discuss the newly formed International Advisory Committee.

Students with Disabilities: Mr. Hicks mentioned that National Sign Language Day is September 23rd and International Day of Persons with Disabilities is December 3rd. He is working with Ms. Stone to create stickers featuring the sign language symbol for 'I love you' to distribute to students during National Sign Language Day. He plans to collaborate with various departments as well as President Gomez to raise awareness for the International Day of Persons with Disabilities.

ANNOUNCEMENTS:

Dr. Rister reminded the Board that they have \$1,500.00 allocated each semester for events or activities they would like to plan. He stated that over 2,000 students attended Late Night.

Ms. Ochoa stated that she is establishing the Sustainability Committee and is seeking one Board member to serve as a representative; if any Board members are interested, they should let her know.

President Shalabi stated that the Welcome Back Pack will be held at PDC on September 1st and the Cross-Country meet will be held on September 5th at the San Bernardino Campus. She reminded the Board that the next meeting will be held in person on September 4th.

MOTION TO ADJOURN

Meeting adjourned at 1:50 p.m.



Samantha Coronado
Executive Vice President