

**ASSOCIATED STUDENTS, INC.**  
California State University, San Bernardino  
5500 University Parkway  
San Bernardino, CA 92407

**BOARD OF DIRECTORS  
AGENDA**

March 20, 2026  
12:00 p.m.

Santos Manuel Student Union North  
Student Chambers – 3305

Zoom Option: <https://csusb.zoom.us/j/87625480894>

**Call to Order**

**Roll Call**

**Approval of Minutes**

**Adoption of Agenda**

**Executive Officer Reports (2 minutes/speaker)**

**Executive Director Report**

**ASI Committees Reports (2 minutes/speaker)**

**Open Forum (5 minutes/speaker)**

**Guest Speaker**

**OLD BUSINESS**

**BD 19-26** Approval of the ASI Whistleblower Policy. (Action) (Policy Committee) (Second Reading)

**NEW BUSINESS**

**BD 20-26** Permission to transfer up to \$100,000.00 from Unallocated Reserves to Grant & Service Programs – ASI Donations (660723 RN001 A4700) for Recreation & Wellness Outdoor Facility Improvement Initiative Project. This donation is contingent upon the contribution of up to \$100,000.00 from the Santos Manuel Student Union. (Action) (Rendon)

**Reports:** Board of Directors (2 minutes/speaker)

Campus-wide Committees (2 minutes/speaker)

**ANNOUNCEMENTS**

**ADJOURNMENT**

## Whistleblower Policy

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**Last Updated:** XX/XX/XXXX

**Board Agenda ID:** BD XX-XX

**Scope:** This policy applies to all employees (full-time and student), volunteers, executive officers, and board members working within the Associated Students, Inc. at CSUSB. For this policy, all groups listed above will be referred to as ASI members. This policy governs the reporting of suspected illegal, unethical, or dishonest activities, as well as the protections afforded to individuals who make such reports in good faith.

**Purpose:** The purpose of this policy is to establish clear guidelines for reporting concerns related to illegal, unethical, or dishonest behavior within the Associated Students, Inc. at CSUSB. It aims to ensure that ASI members understand their responsibility to report suspected wrongdoing and feel confident that they can do so without fear of retaliation. This policy also reinforces the department's commitment to integrity, accountability, and compliance with applicable laws and regulations, while outlining the processes for receiving, responding to, and investigating reports of suspected misconduct.

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### 1. Policy Statement

- a. A whistleblower, as defined in this policy, is an employee, executive officer, board member, or volunteer who reports activity they believe to be illegal or dishonest to one or more of the parties outlined herein. Whistleblowers are not responsible for investigating the reported activity or determining corrective action; those responsibilities lie with appropriate management officials.

### 2. Definitions

- a. Illegal or dishonest activities may include, but are not limited to:
  - i. Violations of federal, state, or local laws
  - ii. Billing for services not performed or goods not delivered
  - iii. Fraudulent or misleading financial reporting
- b. ASI members must exercise sound judgment when reporting concerns and avoid making allegations that are knowingly false.

### 3. Reporting Procedures

- a. ASI members who have knowledge of, or a concern regarding, illegal or dishonest activity should report the information to their immediate supervisor or the department's Human Resources representative.
- b. An ASI member who intentionally files a false report of wrongdoing will be subject to disciplinary action, up to and including termination. This will be determined by the ASI Board of Directors in consultation with Human Resources.

### 4. Confidentiality

- a. Where possible, the confidentiality of the whistleblower will be maintained. However, confidentiality may need to be waived when necessary to:
  - i. Conduct a thorough investigation
  - ii. Comply with legal obligations
  - iii. Protect the rights of individuals accused of wrongdoing

## **5. Non-Retaliation Protections**

- a. The Associated Students, Inc. prohibits retaliation against any whistleblower who reports concerns in good faith. Retaliation includes adverse employment actions such as termination, compensation reductions, unfavorable work assignments, or threats of physical harm.
- b. Any whistleblower who believes they are experiencing retaliation must contact the department's Human Resources representative.
- c. These protections do not provide immunity for personal wrongdoing that is alleged or discovered in the course of an investigation.

## **Student Recreation & Wellness Center (SRWC) Recreation & Wellness Outdoor Facility Improvement Initiative**

**3/2/2026**

### **Santos Manuel Student Union Board of Directors**

*Proposed by: Sean Kinnally, Interim Director of Recreation and Wellness*

#### **Proposal**

I am writing to propose enhancements to the outdoor space located on the east side behind the Student Recreation and Wellness Center. The goal of this project is to modernize and improve the functionality, safety, and accessibility of the existing recreational courts for CSUSB students.

Specifically, I am requesting that the Recreation and Wellness Committee recommend that the SMSU Board of Directors approve a conditional allocation of funds in an amount not to exceed \$100,000 from SMSU reserves for this project. This allocation shall be contingent upon ASI approving a matching contribution of up to \$100,000. If matching funding is not secured, the project will not proceed.

Upon conditional funding approval, SMSU administration will collaborate with Campus Planning, Design & Construction (PDC) and Facilities Services to refine project scope, confirm cost estimates, and determine the appropriate project delivery method.

Procurement and contractor selection shall be conducted in coordination with Campus PDC and in compliance with CSU capital project requirements, public works regulations, and applicable campus procurement policies.

Final project authorization, including approval of total project budget, construction agreements, and funding transfer mechanisms, shall return to the SMSU Board of Directors for formal approval prior to commencement of construction. No construction contract shall be executed, and no funds shall be disbursed beyond approved pre-construction planning activities, without subsequent Board approval.

The addition of pickleball courts reflects the growing popularity of the sport and ensures that we are aligning our recreational offerings with current trends and student interests. This project represents an opportunity to enhance campus life by providing updated, inclusive, and in-demand recreational spaces for our students.

This project will include the renovation of the outdoor basketball court and tennis court, the conversion and addition of pickleball courts, installation of perimeter fencing around the courts, installation of outdoor lighting, and implementation of access control to the facility. These improvements will create a secure, well-lit, and multi-use recreational environment that better serves the campus community.

All improvements will comply with applicable ADA accessibility standards, CSU design guidelines, risk management requirements, and campus safety standards. Ongoing maintenance responsibilities, operating costs, and lifecycle replacement obligations will be defined in a Campus–Auxiliary Memorandum of Understanding prior to final Board approval.

#### **Rationale:**

Outdoor recreational space plays a vital role in student health, wellness, and engagement. Updating the courts will:

- Increase student participation in recreational outdoor sports
- Promote physical health and mental well-being
- Improve safety through lighting, fencing, and controlled access

**Fiscal Impact**

The total anticipated project cost is not to exceed \$200,000, inclusive of design, construction, contingency, and associated project costs necessary for completion of the outdoor space improvements.

The requested conditional allocation represents up to \$100,000 from SMSU reserves, subject to matching approval by ASI.

**Project Timeline:**

Is anticipated to begin in Summer 2026, contingent upon approval by the SMSU Board of Directors, ASI Board of Directors, and completion of required campus project review and procurement processes.

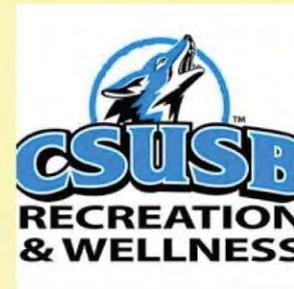
**Funding Source**

Other Reserves Capital

Chatfield: 303808-RO001-S7100

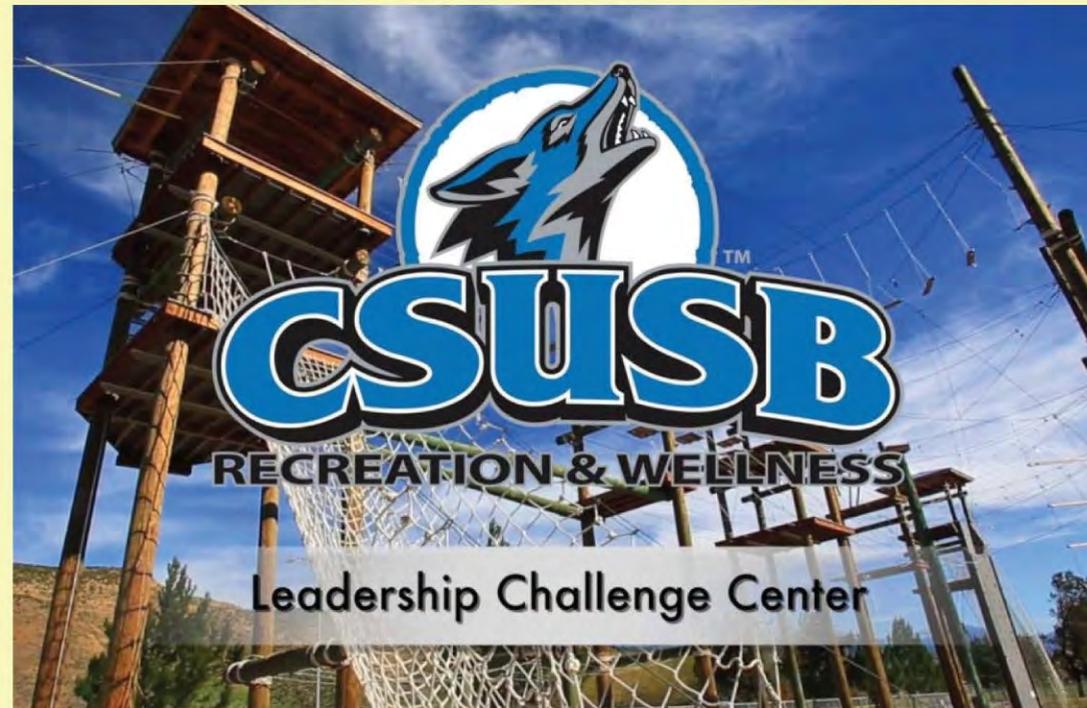
# Outdoor Recreation

DIEGO RENDON, ASI PRESIDENT

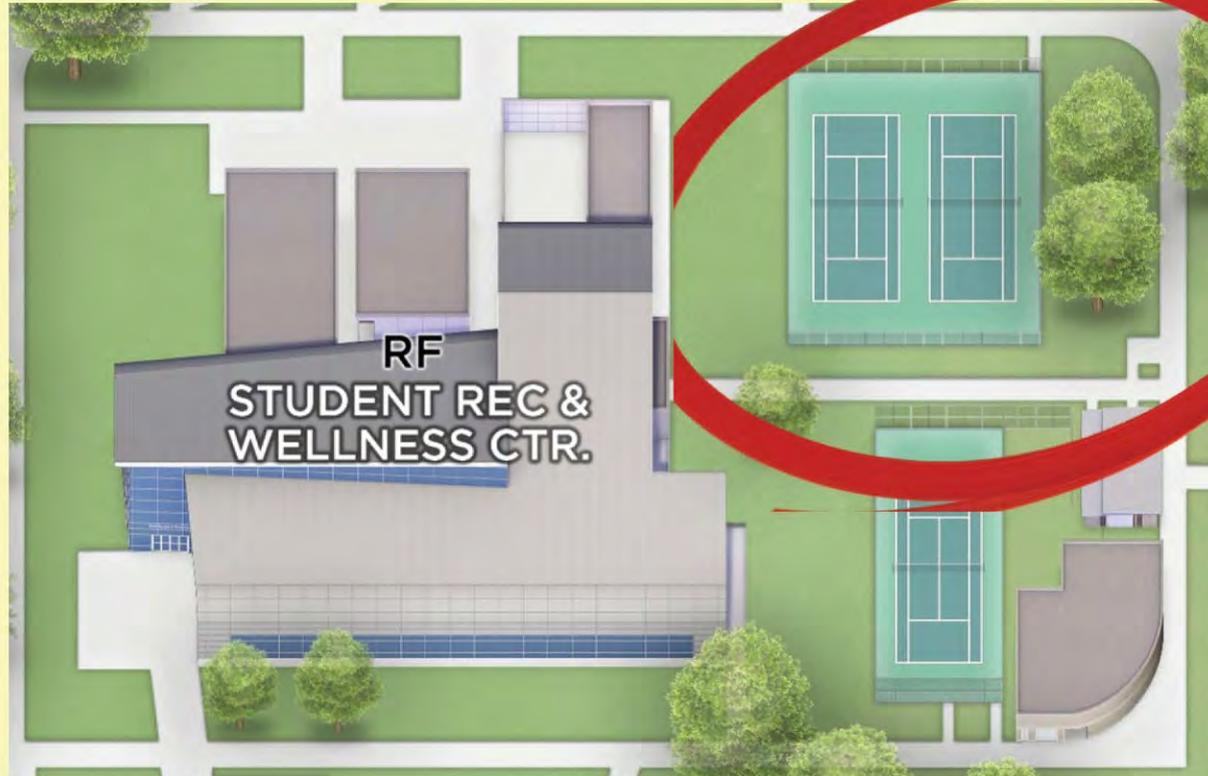


# ASI x Rec Partnership

June 2, 2015 – The ASI Board of Directors approved a \$50,000 donation to the Leadership Challenge Course.



# Map Location



NOTE: This space is currently inactive and fenced off.



# Current Conditions

October 23, 2025

## Abandoned Area



### NOTES:

- Surface cracking
- No lighting
- No access control

### FUTURE:

- Lighting (evening use)
- Controlled access and secured entry
- Resurfaced multi-use courts



# Why It Matters to Students we Represent

- Supports mental health
- Increases belonging
- Improves retention
- Promotes equity & access
- Improves public health outcomes
- Expands programming capacity for colleges & student orgs

NOTE: All improvements will comply with applicable ADA accessibility standards, CSU design guidlness, risk management requirements, campus safety standards)

# Expanded Programming Ideas & Leadership Opportunities

- Intramural tournaments (space is currently limited)
- College based tournaments (JHB vs. CAL, etc.)
- Greek Life philanthropy tournaments & competitions
- Leadership retreats & team-building programming
- Campus picnics & wellness events
- Student organization outdoor socials
- Overall, high-visibility student gathering space



# The Ask

- Approve a conditional allocation of up to \$100,000 from ASI reserves, contingent upon a matching up to \$100,000 contribution from SMSU, for the Outdoor Recreation & Wellness Facility Improvement Project.
- Not to exceed \$200,000 between ASI & SMSU.
- No funds disbursed beyond pre-construction without approval.



# Return on Investment (ROI)

- Leverages \$100k into a \$200k student capital improvement.
- Activates underutilized campus space.
- Visible, tangible impact within 12 months.
- No ongoing operational or financial obligation to ASI.

A one-time investment with long-term student benefit.





# Thank You

QUESTIONS?

