

College of Arts and Letters
Office of the Dean

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College of Arts and Letters
Council of Chairs Meeting
Thursday, December 11, 2025

- I. Approval of Summary Notes for the 11/020/2025 Meeting
- II. 1PM Time Certain: Procurement Team on the new CSU Buy Portal Procure-to-Pay (P2P)
- III. Checking in With Chairs (All)
- IV. Holiday Lunch on This Friday, 12/12 at Seasons 52 in Victoria Garden (RC)
- V. Sabbatical & DIP Notifications (Diana)
- VI. CHRS Time Management Approval for Faculty and Staff (Diana)

- VII. Commencement Details (Diana)

- VIII. Orientation & Unenrolled Students (Parastou)

- IX. Budget (Michelle & RC)

- X. Spring Cancellations Deadline: January 6, 2026 (RC)

- XI. Revised Guidelines for Online Teaching (RC)

<https://www.csusb.edu/cal/faculty-staff/resources>

- XII. Most Significant Accomplishments in This Calendar Year and Goals for Spring 2026 (All)

- XIII. Additional Items