

California State University, San Bernardino President's Office
Administrative Council Meeting
February 19, 2026

Present:

Chuang, Dufault-Hunter, Fullam, Gomez-Arias, Hartley, Hassija, Liu, Morales, Nolasco, Olivérez, Pantula, Phillips, Smith, Sudhakar, and Watts.

Representatives:

Stacia McCambridge on behalf of John Binkley.

Sastry Pantula on behalf of Rafik Mohamed.

Jennfier Cornejo on behalf of Diego Rendon.

Absent:

Binkley, DomNwachukwu, Mohamed, and Rendon.

Guests:

Tim Akers, Monica Alejandre, Michael DeSalvio, Jason Espinoza, Michael Gillespie, and Sesar Morfin.

Policies

1. Memorial Designations on Campus Policy (Final Read)

Associate Vice President Alejandre presented the Memorial Designations on Campus Policy. The policy provides a clear framework for memorial and honorary designations, ensuring they are meaningful, sustainable, and aligned with the University's environment, long-term planning, and Gift Acceptance Policy. Policy revisions include adding "Honorary" to the policy title, clarifying approval, funding, and maintenance requirements, limiting physical memorials to approved locations, encouraging scholarships or endowments as alternatives, requiring donations to cover all costs, confirming university ownership and oversight, and establishing eligibility and criteria for honorary naming submissions.

The policy was first presented on December 4, 2025 and sent to the campus community for feedback. No campus comments were received. This is the final read.

Dean Chuang motioned for approval of the Memorial Designations on Campus Policy, which motion was seconded by Dean Pantula and upon vote of the council, the item was passed with unanimous consent.

2. Animals on Campus Policy (First Read)

Director DeSalvio presented the Animals on Campus Policy. The policy outlines the University's regulations regarding animals on campus, including general prohibitions, limited legal exceptions such as qualified service animals, and implementation and enforcement procedures. Policy revisions include clarifying the regulatory framework, defining permitted animals, outlining limitations related to emotional support animals, clarifying roles and procedures, addressing sanitation expectations, and aligning with updates to the Time, Place, and Manner policy.

The Administrative Council discussed updates to the animal policy, including clarifications to definitions, processes, compliance considerations, campus space guidance, and plans for additional campus input.

The Administrative Council was asked to review the policy and share with colleagues within divisions and departments. The item will be sent to the campus community for feedback.

3. Administration of Grants and Contracts in Support of Sponsored Programs Policy (First Read)

Chief Research Officer and Associate Provost Akers and Associate Vice President Morfin presented the Administration of Grants and Contracts in Support of Sponsored Programs Policy.

The policy aligns with CSU ICSUAM Section 11000, replaces prior CSUSB sponsored programs policies, and applies to sponsored research proposals and awards administered through CSUSB and its auxiliary organization, University Enterprises Corporation. Policy revisions include updated definitions, revised language on proposal submission, clarification of roles and responsibilities, expanded ethics and compliance provisions, updates to financial management and regulatory compliance, expanded record retention requirements, and the addition of a policy conclusion.

The Administrative Council discussed proposed updates to the sponsored programs policy, including regulatory alignment, role clarification, compliance processes, and plans for campus feedback.

The Administrative Council was asked to review the policy and share with colleagues within divisions and departments. The item will be sent to the campus community for feedback.

4. Policy on Upholding Research Integrity and Responding to the Allegations of Research Misconduct (First Read)

Analyst Gillespie presented the Policy on Upholding Research Integrity and Responding to the Allegations of Research Misconduct. The policy establishes the administrative process to ensure university-wide policies align with federal requirements and outlines procedures for responding to allegations of research misconduct in accordance with Public Health Service and Department of Health and Human Services guidelines.

Policy revisions include the addition of new and expanded definitions, updates to investigation timelines and completion requirements under Section 10, and the addition of language to the bottom of the CSUSB policy webpage.

The Administrative Council was asked to review the policy and share with colleagues within divisions and departments. The item will be sent to the campus community for feedback.

Roundtable

- The Administrative Council did not have a roundtable during this meeting.

The Administrative Council adjourned at 2:48 p.m.

Minutes Prepared by Rina Nolasco.