California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Audit Committee
March 24, 2026 | 4:00pm
Zoom: https://csusb.zoom.us/j/88153481904

Minutes

Members Present: Anjali, Sukhpreet Kaur, Jocelyn Paz

Staff Present : Vilayat Del Rossi, Elizabeth Junker, Maria Elena Najera-Neri

Call to Order: The meeting was called to order at 4:09am

Roll Call: A verbal roll call of attendees was conducted. Quorum was met.

Approval of Minutes: None

Open Forum: There were no members of the community present.

Adoption of Agenda
M/S Kaur/Anjali; motion to adopt the agenda for March 24, 2026.
Motion passed.

NEW BUSINESS:

AC 03/26 Financial Audit Request for Proposal Review (Discussion, Del Rossi)

M/S Kaur/Anjali ; motion to open AC 03/26 Financial Audit Request for Proposal Review.

The Audit Committee opened discussion on AC03-26 regarding the Financial Audit Report and the issuance of a Request for Proposals (RFP) for independent audit services prior to the expiration of the current contract. The RFP outlines the scope of services, minimum qualifications, regulatory and tax compliance requirements, engagement personnel expectations, fee proposals, and required timelines. Three firms, CLA (incumbent), LSL, and Baker Tilly

submitted proposals by the deadline. The Audit Committee holds delegated authority from the Board of Directors to review proposals, participate in finalist presentations, and select the audit firm, with the final selection to be reported to the Board as an informational item.

The committee discussed its role in reviewing proposals, attending finalist presentations, and evaluating firms using an established rubric. Members emphasized the importance of clear communication, defined timelines, and consistent engagement throughout the audit cycle. It was noted that proposal materials will be shared with the committee for review, finalist presentations are anticipated between late February and mid-March, and additional coordination will occur to ensure the committee is prepared to complete its evaluation within the established RFP timeline.

Announcements
There were no announcements from committee members.

Adjournment
M/S Kaur/Anjali; motion to adjourn the meeting at 9:53am.

Reviewed and respectfully submitted by:

SK
Sukhpreet Kaur (Oct 28, 2026 16:07:10 PDT)

Audit Committee Chair

10/28/2026
Date