



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Finance and Contracts Committee
March 10, 2026 | 12:00pm
Student Union North (SUN-3305)
Zoom: <https://csusb.zoom.us/j/89283580690>**

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes
 - a. February 24, 2026
4. Open Forum
5. Adoption of Agenda

New Business

FC 13/26 Reimagining Our Walls – New Ideas for Art and Engagement Proposal, Fiscal Impact: Up to \$10,000, Chartfield: 660876-RO001-S6110 (Action, Fisk)

Announcements

Adjournment



California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Finance and Contracts Committee
February 24, 2026 – 12:00pm
Student Chambers (SUN-3305)
Zoom: <https://csusb.zoom.us/j/89283580690>

Minutes

- Members Present:** Kesha Bates, Karyme De La Rosa, Sophia Garcia, Rachel Liu, Maria Elena Najera-Neri, Kimberly Rosas
- Members Absent:** Kimberly Rosas
- Staff Present:** Vilayat Del Rossi, Elizabeth Junker, Joel Morales, Mario Orellana
- Guests Present:** No guests present
- Call to Order:** The meeting was called to order at 12:04p.m.
- Roll Call:** A verbal roll call was conducted. Quorum was met.
- Approval of Minutes:** M/S /Bates/Liu; motion to approve Finance and Contracts meeting minutes from January 29, 2026.
Motion passed.
- Open Forum:** No public comments
- Adoption of Agenda:** M/S Najera-Neri/Lui; motion to open approval of the agenda.
Motion passed.

NEW BUSINESS:

FC 12/26 Request to Upgrade Banquet and Vendor Tables in Event Center (Action, Morales, Orellana)

M/S Bates/Lui; motion to open item FC 12/26 Request to Upgrade Banquet and Vendor Tables in Event Center

Joel Morales presented a proposal to replace aging banquet and vendor tables in the SMSU

Event Center, requesting approval to purchase 40 six-foot rectangular tables, 40 round tables, and accompanying storage carts. He explained that the current tables, which are over 15 years old, show significant wear and pose safety concerns due to warped surfaces, bent legs, and damaged components. The replacement would reduce safety risks, minimize labor and rental costs from transporting or outsourcing tables and addressing ongoing inventory shortages. Two options were presented: a higher-quality, industry-standard ABS table package from Mitylite, and a lower-cost, lightweight plastic option. Operations staff recommended the ABS tables due to their durability, 10-year warranty, higher weight capacity, and longer lifespan, noting that the lower-cost option would likely require replacement within a few years. Discussion included storage capacity, disposal of old tables, and the possibility of salvaging usable tables for student clubs, however, staff noted that most existing tables although not ideal may be needed for peak event seasons.

A suggestion was raised to invest in tablecloths to help protect the new tables and enhance overall presentation. Staff acknowledged the idea but explained that providing cloth table coverings would introduce significant ongoing costs, including cleaning, storage, replacement, and potential outsourcing for laundering, as SMSU does not have industrial facilities to maintain them. While spandex-style covers were mentioned as a more cost-effective alternative, overall concerns centered on budget impact and lack of revenue recovery. With no further discussion, the item proceeded to a roll call vote.

ROLL CALL VOTE: 6 - In-Favor 0 - Opposed 0 - Abstention
Motion passed.

Announcements

- Maria announced that the campus transitioned to the new CSU Buy purchasing platform effective February 2nd. The new system has created compliance conflicts with SMSU's current Financial Policy, requiring an urgent policy update. Due to time sensitivity, she will inquire with Interim Executive Director Del Rossi about suggested next steps.
- Anthony shared that the Black Faculty, Staff, and Student Association will host its 13th Annual Pioneer Breakfast scholarship fundraiser on Friday at 9:00 a.m. at SMSU North. Students are invited to attend and enjoy breakfast, entertainment, and networking opportunities with alumni and community leaders as part of the closing celebration for Black History Month.
- The Performing Arts Center Grand Opening will take place on March 4 at 4:00 p.m. Additionally, on March 5 from 4:00–7:00 p.m. in the SMSU South Theater, there will be a HERstory panel featuring campus female leaders, followed by a screening of *Selena*.

Adjournment

M/S Garcia/Bates; motion to adjourn meeting at 12:37 p.m.

Reviewed and respectfully submitted by:

Sophia Garcia, Committee Chair

Date

Reimagining Our Walls – New Ideas for Art and Engagement

Date: March 3, 2026

Santos Manuel Student Union Board of Directors – Finance and Contracts Committee

Proposed By: Jared Fisk, Marketing Manager

Background:

The SMSU has long discussed enhancing interior branding to better reflect CSUSB pride and strengthen the Santos Manuel Student Union identity. The North information desk wall and South lobby entrance are high-traffic areas that offer strong opportunities to improve first impressions and student engagement. This proposal formalizes the plan to install large-scale wall graphics in these spaces to advance those goals.

Proposal:

Installation of two wall graphics in both SMSU North and South

- One proposed for the wall directly in front of the SMSU North information desk.
 - Dimensions: 296.5'H x 103.5'W
 - Materials: Custom Wallpaper or vinyl
- A second proposed for the wall facing SMSU South lobby near the west entrance of the building.
 - Dimensions: 270'W x 123'H
 - Materials: Custom wallpaper or vinyl and brushed aluminum lettering
 - Lettering will include CSUSB logo and "Santos Manuel Student Union"

Rationale:

Installation of two large-scale wall graphics will revitalize high-traffic areas in SMSU North and South that reflects CSUSB pride and the SMSU brand. This will support improvement of first impressions and increase student engagement.

Budget Impact:

- SMSU North - Wallpaper/Vinyl: Approximately \$2,000-\$5,500 depending on vendor and material type.
- SMSU South – Wallpaper/Vinyl: Approximately \$1,900-\$2900
 - Brushed Metal Lettering: Approximately \$1,300

Timeline: Installation by May 8th.

Chartfield: 660876-RO001-S6110

Attachments:

- Attachment A: Mockups and Quotes (Wall Mockups_Updated.pdf)

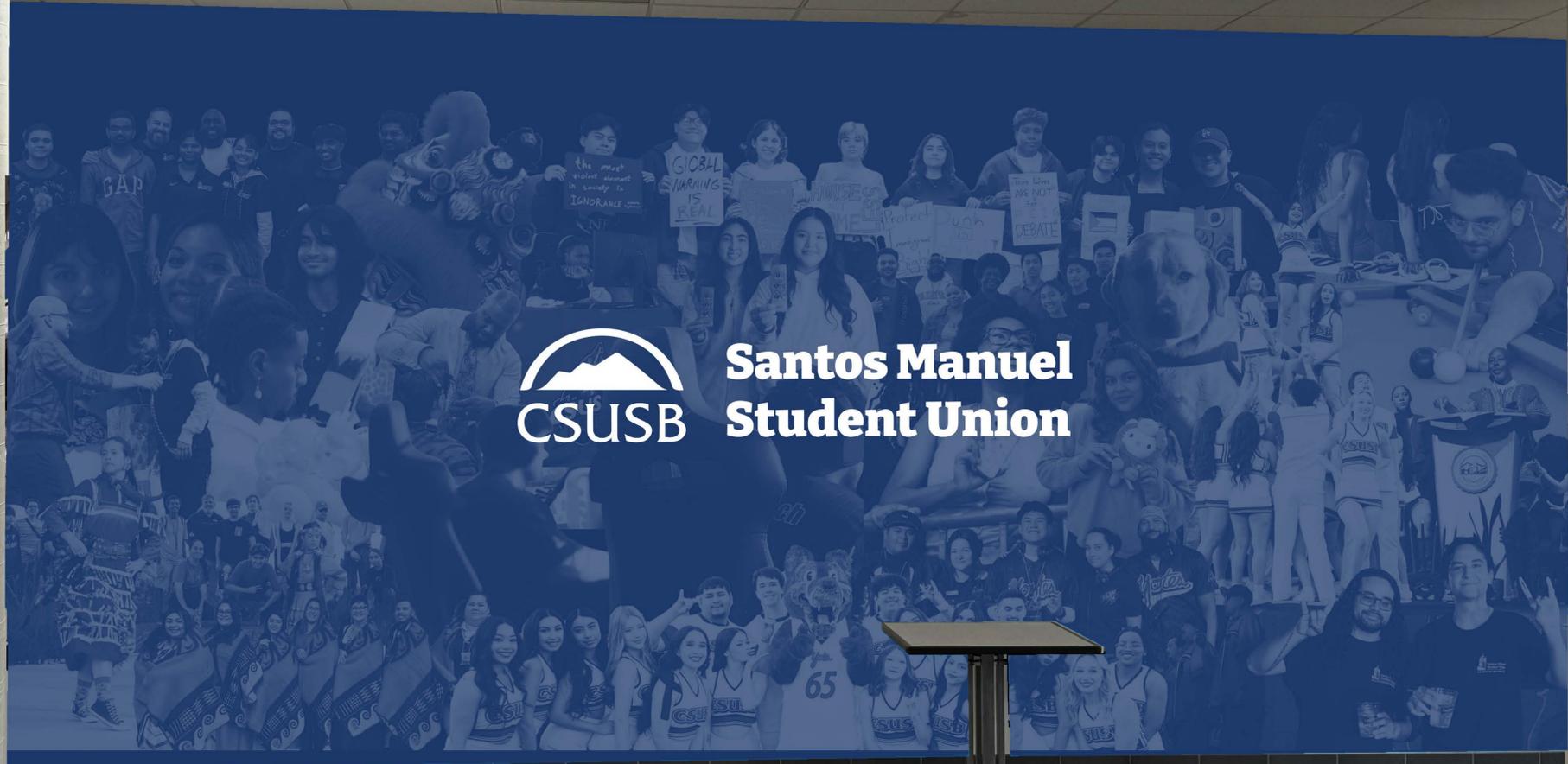


Santos Manuel
Student Union

CAL STATE SAN BERNARDINO

Union 'yün-yən :

**An act of instance of uniting or joining two or more things into one.
Something that is made one: something formed by a combining or
coalition of parts or members. A confederation of independent
individuals for some common purpose.**



**Santos Manuel
Student Union**

ACCESS
IN FOR
24.5"

← 530 →

116

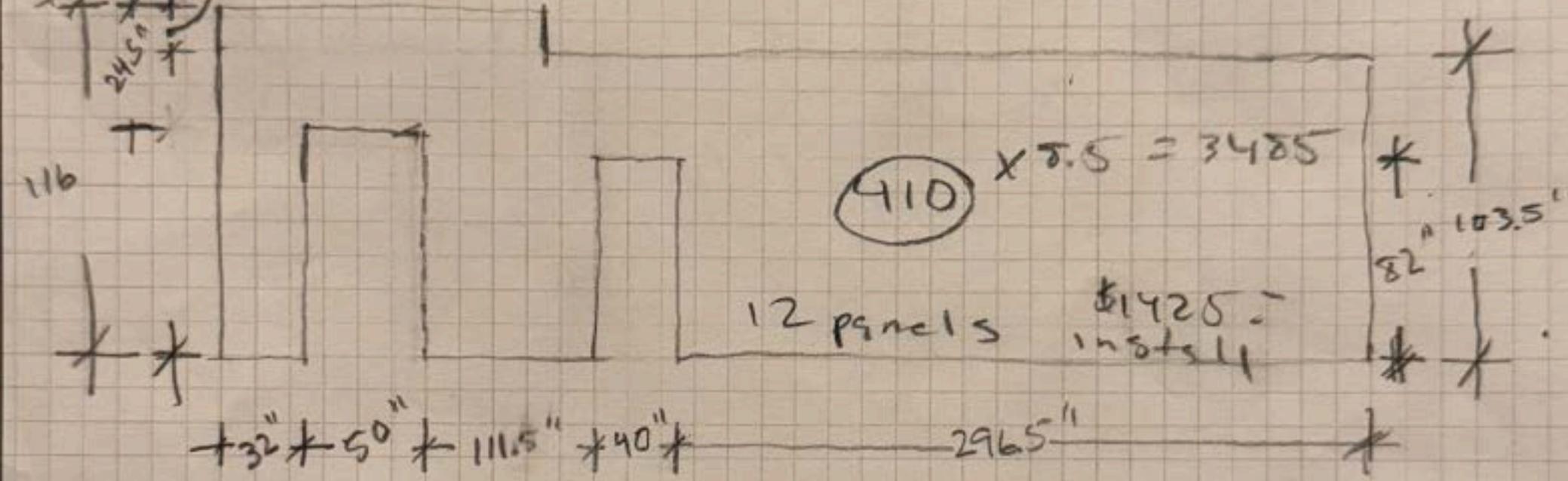
+32" * 50" * 111.5" * 40" *

410 x 5.5 = 3485

12 panels \$1425. install

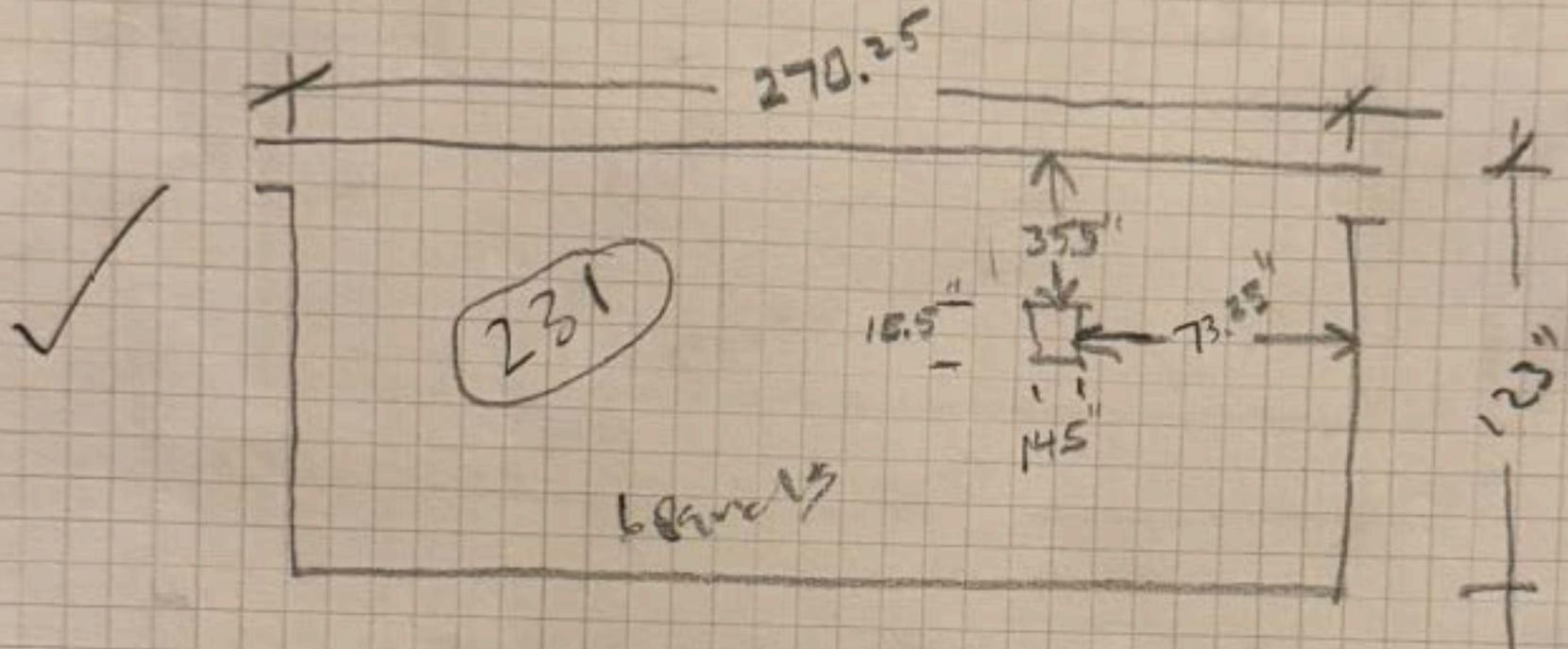
2965"

82" 103.5"



26" # 26"

Smsu West Entrance Wall



Info Desk

ESTIMATE

Pennington Designs, Inc
26868 Almond Ave
Redlands, CA 92374-2013

info@penningtondesigns.com
+1 (909) 747-4188
www.penningtondesigns.com



Bill to
CSUSB
5500 University Pkwy
San Bernardino, CA 92407

Estimate details

Estimate no.: 10280
Estimate date: 11/23/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Wallpaper - 15oz	Project: CSUSB SMSU - Across Info Desk 1st Floor Wallpaper Full Color Custom Wallpaper Interior room wall, Exterior room wall, door and side soffits. (*does not include ceiling) Approx 410 Sq. ft.	1	\$3,485.00	\$3,485.00
2.	Installation - Wallpaper	Project: CSUSB CSUSB SMSU - Across Admin 2nd Floor Wallpaper Installation Wall paper - includes prep and paste	1	\$1,425.00	\$1,425.00
				Subtotal	\$4,910.00
				Sales tax	\$270.09
				Total	\$5,180.09

Accepted date

Accepted by

ESTIMATE

Pennington Designs, Inc
26868 Almond Ave
Redlands, CA 92374-2013

info@penningtondesigns.com
+1 (909) 747-4188
www.penningtondesigns.com



Bill to
CSUSB
5500 University Pkwy
San Bernardino, CA 92407

Estimate details

Estimate no.: 10282
Estimate date: 11/23/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Wallpaper - 15oz	Project: CSUSB SMSU South - East Entrance Wall Wallpaper Full Color Custom Wallpaper Interior room wall, Exterior room wall, door and side soffits. (*does not include ceiling) Approx 308 Sq. ft.	1	\$2,618.00	\$2,618.00
2.	Installation - Wallpaper	Project: CSUSB CSUSB SMSU - Across Admin 2nd Floor Wallpaper Installation Wall paper - includes prep and paste	1	\$1,235.00	\$1,235.00
				Subtotal	\$3,853.00
				Sales tax	\$229.08
				Total	\$4,082.08

Accepted date

Accepted by

AlphaGraphics Rancho Cucamonga
 8250 White Oak Ave., Suite 101
 Rancho Cucamonga, CA 91730
 909.989.8550 | us117@alphagraphics.com
 www.alphagraphicsrancho.com



Estimate Number: 39338

Bill To:
 Jared Fisk
 Cal State San Bernardino University
 5500 University Parkway
 San Bernardino CA 92407
 Phone: 909.537.3942
 E-Mail: Jared.Fisk@csusb.edu

Date: 3/2/26

Taken By: mmain
 Sales Rep: Matt Main
 Account Type: Charge
 Wanted: 3/5/26

SMSU WALL GRAPHICS

Quantity	Description	Price
2	WALL GRAPHICS / 2 WALLS / PRINTED FULL COLOR ON MACTAC REBEL 528H HIGH TACK WALL FILM SMSU North: Dimensions are 296.5" W x 103.5" H SMSU South: Dimensions are 270.25" W x 123" H	\$ 3,396.60
1	SMSU BRUSHED ALUMINUM LETTERING / 72" X 15" CUT FROM 3MM BRUSHED ALUMINUM ACP PANELS / INCLUDES LASER CUT INSTALL TEMPLATE	\$ 398.75
1	INSTALLATION OF WALL GRAPHICS + LETTERING	\$ 805.00

 <p>WE'RE ALWAYS HERE TO SERVE YOU AlphaGraphics is committed to supporting your business every step of the way.</p>	Subtotal	4,600.35
	Tax	294.14
	Shipping	0.00
	Total	4,894.49
	Deposit (-)	
	Amount Due	

THIS ESTIMATE IS VALID FOR 30 DAYS FROM ABOVE DATE. This estimate is based upon information provided to AlphaGraphics for the above job by the client and is subject to change based on variation in quantity, paper, inks, due dates, etc. If changes do occur, or order placement is beyond 30 days from date of the estimate, please call AlphaGraphics, at the number listed above, for confirmation. Please refer to the Estimate number when placing order. All coupons must be addressed at the beginning of each project as coupons apply to retail prices. If you have any questions about the above information, or any of our services, please contact us and let us serve you.

Signature _____

Time _____

Print Name _____

Date _____

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10247 Bellegrave Avenue
 Suite 134 / 135
 Jurupa Valley, CA 91752
 (951) 332-2700

ESTIMATE

EST-11617

Custom Imaging Done with Precision
 www.precisionsignandgraphics.com

Created Date: 3/2/2026

DESCRIPTION: Qty 2) Custom Print Wall Wraps_ Installed

Bill To: California State University San Bernadino
 5500 University Parkway
 San Bernardino, CA 92407
 US

Requested By: Jared Fisk
 Email: jared.fisk@csusb.edu
 Work Phone: 909-537-3942

Salesperson: David G. Prieto III
 Email: david@precisionsignandgraphics.com
 Work Phone: (951) 332-2700 x 103
 Cell Phone: (909) 208-0039

NO.	Product Summary	QTY	UNIT PRICE	TAXABLE	AMOUNT
1	270.35" x 123" Wall Wrap_ print and install	1	\$3,463.86	\$3,463.86	\$3,463.86
1.1	3M Premium IJ180cv3/ w 8520 - Wall Wrap_Installed - 3M Vinyl and Overlamine _ printed wrap Part Qty: 1 Width: 270.35" Height: 123.00"				
2	296.5" x 103.5" Wall Wrap_ print and install	1	\$3,196.64	\$3,196.64	\$3,196.64
2.1	3M Premium IJ180cv3/ w 8520 - Wall Wrap_Installed - 3M Vinyl and Overlamine _ printed wrap Part Qty: 1 Width: 296.50" Height: 103.50"				

Subtotal:	\$6,660.50
Taxable Amount:	\$6,660.50
Taxes:	\$516.19
Grand Total:	\$7,176.69

All custom orders require a 50% initial deposit, with the balance paid upon installation or pickup. We accept all major credit cards, cash, and checks.

Please review all artwork including spelling, before approving proof. Two design revisions are included, after which additional graphic design fees may apply. Cost estimates are subject to revision based upon newly disclosed information including but not limited to: condition or location of vehicle/property, change order requests, and details affecting project timelines.

Thank you. We appreciate the opportunity to earn your business!

All estimates are valid for 30 days.