



California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Finance and Contracts Committee
February 24, 2026 – 12:00pm
Student Chambers (SUN-3305)
Zoom: <https://csusb.zoom.us/j/89283580690>

Minutes

- Members Present:** Kesha Bates, Karyme De La Rosa, Sophia Garcia, Rachel Liu, Maria Elena Najera-Neri, Kimberly Rosas
- Members Absent:** Kimberly Rosas
- Staff Present:** Vilayat Del Rossi, Elizabeth Junker, Joel Morales, Mario Orellana
- Guests Present:** No guests present
- Call to Order:** The meeting was called to order at 12:04p.m.
- Roll Call:** A verbal roll call was conducted. Quorum was met.
- Approval of Minutes:** M/S /Bates/Liu; motion to approve Finance and Contracts meeting minutes from January 29, 2026.
Motion passed.
- Open Forum:** No public comments
- Adoption of Agenda:** M/S Najera-Neri/Lui; motion to open approval of the agenda.
Motion passed.

NEW BUSINESS:

FC 12/26 Request to Upgrade Banquet and Vendor Tables in Event Center (Action, Morales, Orellana)

M/S Bates/Lui; motion to open item FC 12/26 Request to Upgrade Banquet and Vendor Tables in Event Center

Joel Morales presented a proposal to replace aging banquet and vendor tables in the SMSU

Event Center, requesting approval to purchase 40 six-foot rectangular tables, 40 round tables, and accompanying storage carts. He explained that the current tables, which are over 15 years old, show significant wear and pose safety concerns due to warped surfaces, bent legs, and damaged components. The replacement would reduce safety risks, minimize labor and rental costs from transporting or outsourcing tables and addressing ongoing inventory shortages. Two options were presented: a higher-quality, industry-standard ABS table package from Mitylite, and a lower-cost, lightweight plastic option. Operations staff recommended the ABS tables due to their durability, 10-year warranty, higher weight capacity, and longer lifespan, noting that the lower-cost option would likely require replacement within a few years. Discussion included storage capacity, disposal of old tables, and the possibility of salvaging usable tables for student clubs, however, staff noted that most existing tables although not ideal may be needed for peak event seasons.

A suggestion was raised to invest in tablecloths to help protect the new tables and enhance overall presentation. Staff acknowledged the idea but explained that providing cloth table coverings would introduce significant ongoing costs, including cleaning, storage, replacement, and potential outsourcing for laundering, as SMSU does not have industrial facilities to maintain them. While spandex-style covers were mentioned as a more cost-effective alternative, overall concerns centered on budget impact and lack of revenue recovery. With no further discussion, the item proceeded to a roll call vote.

ROLL CALL VOTE: 6 - In-Favor 0 - Opposed 0 - Abstention
Motion passed.

Announcements

- Maria announced that the campus transitioned to the new CSU Buy purchasing platform effective February 2nd. The new system has created compliance conflicts with SMSU's current Financial Policy, requiring an urgent policy update. Due to time sensitivity, she will inquire with Interim Executive Director Del Rossi about suggested next steps.
- Anthony shared that the Black Faculty, Staff, and Student Association will host its 13th Annual Pioneer Breakfast scholarship fundraiser on Friday at 9:00 a.m. at SMSU North. Students are invited to attend and enjoy breakfast, entertainment, and networking opportunities with alumni and community leaders as part of the closing celebration for Black History Month.
- The Performing Arts Center Grand Opening will take place on March 4 at 4:00 p.m. Additionally, on March 5 from 4:00–7:00 p.m. in the SMSU South Theater, there will be a HERstory panel featuring campus female leaders, followed by a screening of *Selena*.

Adjournment

M/S Garcia/Bates; motion to adjourn meeting at 12:37 p.m.

Reviewed and respectfully submitted by:

Sophia Garcia, Committee Chair

Date