California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Facilities & Sustainability Committee
SUN-3305 & Zoom ID:88135160112
October 20, 2026 – 12:00pm

MINUTES

Members Present:	Sebastian Bautista, Jason Espinoza, Jared Fisk, Alicia Juarez, Anthony Roberson, Laili Rodriguez.
Members Absent:	Samantha Coronado, Swikar Pokharel, Unnati Sisodiya.
Staff Present:	Vilayat Del Rossi, Elizabeth Junker.
Guests Present:	Sarah Garcia.
Call to Order:	The meeting was called to order at 12:16 p.m.
Roll Call:	A verbal roll call was conducted, and quorum was confirmed.
Approval of Minutes:	M/S Fisk/Juarez; motion to approve minutes from September 22, 2026. *Motion passed.*
Open Forum:	No members of the public present.
Adoption of Agenda:	M/S Roberson/ Espinoza; motion to adopt October 20, 2026 agenda as presented. *Motion passed.*

OLD BUSINESS:

FS 07/27 **Appointment of Art Unveiling Committee Members (Action, Fisk)**

Mr. Fisk presented proposed appointments to fill the remaining vacancies on the Art Unveiling Committee. He explained that four members had been identified previously and that additional nominations were still needed for the remaining staff and student employee seats. Sarah Garcia expressed interest in serving and discussed her interest in supporting opportunities for student artwork to be selected and displayed. Mr. Fisk also noted that Ashley Recio had expressed interest in becoming more directly involved in the artwork selection process. Following discussion, a motion was made and seconded to approve the proposed appointments. The Art Unveiling Committee membership was identified as Jared Fisk, Ashley Recio, Sebastian Bautista, Anjali Bawa, Alicia Juarez, and Sarah Garcia.

M/S Fisk/Juarez; motion to approve action FS 07/27 Appointment of Art Unveiling Committee Members.

The motion passed by voice vote with no opposition or abstentions.

NEW BUSINESS:

FS 08/27 **SMSU South & North Exterior Window Cleaning Project | Recommended Vendor: Sunshine Windows | Budget Impact: $12,700.00 | Chartfieldstring: 660876-RO001- S6110 (Action, Roberson)**

Anthony presented a proposal for exterior window cleaning services at SMSU North and SMSU South. He explained that the buildings' extensive glass surfaces and window heights require specialized equipment and that professional exterior cleaning had not been completed in several years. Anthony reported that three vendors were contacted and two proposals were received. Sunshine Window Cleaning submitted a total proposal of $12,700, consisting of $7,800 for SMSU North and $4,900 for SMSU South, and was recommended to perform the work.

Anthony also discussed the goal of reestablishing exterior window cleaning on a twice-annual basis and incorporating the expense into the FY 2026–2027 budget, subject to appropriate Committee and Board approval. Committee members discussed the anticipated frequency of service and ongoing maintenance needs.

M/S Espinoza/Juarez; motion to approve FS 08/27 SMSU South & North Exterior Window Cleaning Project | Recommended Vendor: Sunshine Windows | Budget Impact: $12,700.00 | Chartfieldstring: 660876-RO001- S6110

ROLL CALL VOTE: 5 – In-favor 0 – Opposed 1- Abstentions
Motion passed

Announcements

- Art Unveiling Committee: Mr. Fisk shared that he will coordinate an initial meeting with Committee members to review the Committee's priorities, responsibilities, budget, and upcoming work for the year.

Adjournment

M/S Fisk/Espinoza; motion to adjourn meeting at 12:34pm.

Reviewed and respectfully submitted by:

_____ _____

Laili Rodriguez, Chair Date