



**Facilities & Sustainability Committee**  
**January 20, 2026 – 12:00 PM**  
**Student Chambers (SUN-3305)**  
**Zoom: <https://csusb.zoom.us/j/88691537976>**

**AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Minutes
  - a. October 21, 2025
4. Open Forum
5. Adoption of Agenda

**New Business**

FS 08/26      Review BOD Goal Themes (Discussion, Roberson)

FS 09/26      Bowling Alley & Cantina Partnership -Discussion on Allowing Food in Bowling Alley Area (Discussion, Roberson)

FS 10/26      SMSU Space Management Overview - SUS and SUN (Informational, Roberson)

FS 11/26      Reimagining Our Walls – Project Updates and New Ideas for Art and Engagement (Discussion, Paz)

FS 12/26      Enhancing Lounge Space Across from PASSC - Discussion on Art, Furnishings, and Signage to Improve Student Use (Discussion, Rosas)

FS 13/26      SMSU South hours of operation & food access services (Discussion, Paz)

FS 14/26      Career Center Proposal: Employee Partners & Student Success Wall (Action, Roberson)

FS 15/26      SMSU South Public Areas Furniture Plan (Discussion, Roberson)

FS 16/26      SMSU South Projects (Discussion, Roberson)

FS 17/26      SMSU South Clock Tower (Discussion, Rosas)



**Announcements**

**Adjournment**



**Facilities & Sustainability Committee**

October 21, 2025 – 12:00pm

Student Chambers (SUN-3305)

Zoom: <https://csusb.zoom.us/j/88691537976>

**MINUTES**

**Members Present:** Karolyn Chery, Ahlad Dendukuri, Sean Kinnally, Anthony Roberson, Kimberly Rosas

**Members Absent:** Darshkumar Rakeshkumar Pancholi, Jocelyn Paz, Haley Yee

**Staff Present:** Vilayat Del Rossi, Jared Fisk, Elizabeth Junker

**Guests Present:** No guests present.

**Call to Order:** Meeting called to order by Kimberly Rosas at 12:05 p.m.

**Roll Call:** A verbal roll call was conducted, and quorum was confirmed.

**Approval of Minutes:** M/S Roberson/Kinnally motion to approve Facilities and Sustainability Meeting Minutes from September 23, 2025.  
*Motion passed.*

**Open Forum:** No members of the public were present for open forum.

**Adoption of Agenda:** M/S Roberson/Kinnally motioned to adopt October 21, 2025 agenda as presented.  
*Motion passed.*

**New Business**

FS 05/26      SMSU Leases & Executive Summary (Informational, Del Rossi)

M/S Roberson/Chery; motion to move FS 05/26 to the last agenda item on the agenda.

FS 06/26            SMSU South HVAC Upgrades (Action, Roberson)

M/S Roberson/Dendukuri; motion to open FS 06/26 SMSU South HVAC Upgrades.

Mr. Roberson presented a proposal for comprehensive HVAC system upgrades in the Santos Manuel Student Union (SMSU) South building, which serves as a high-traffic hub for student life and engagement. The existing HVAC system, with air handlers dating back to 1993 and 2006, has exceeded its service life, leading to reduced efficiency, inconsistent temperature control, and increased maintenance needs. The proposed scope includes replacement of outdated air handling units (AHUs), installation of new controls and actuators, upgrades to the building management system (BMS), and testing and commissioning. Specific upgrades will be made to Air Handler Units 2 and 6, as well as the Makeup Air Unit, with corresponding VAV (Variable Air Volume) upgrades for Air Handler 2. The estimated project cost is over \$201,200 and will be covered by existing reserves budgeted for deferred maintenance. Roberson noted that the campus Facilities Management team will complete the work internally, as required by union and labor agreements, avoiding the formal bidding process typically triggered by projects over \$100,000. Clarification was provided that utilizing campus labor remains cost-effective and within policy, though this will be verified to ensure compliance. The committee reviewed HVAC coverage maps for SMSU South and discussed the impact of these systems on specific student services and administrative areas. Questions regarding contingency funding and future upgrade phases were addressed; an additional \$50,000 was budgeted as a buffer, and remaining air handlers will be prioritized in subsequent fiscal years. The committee expressed support for the project, recognizing its long-term benefit to building sustainability and occupant comfort, and proceeded to vote on the action item.

**ROLL CALL VOTE:**            4 - In-Favor      0 – Oppose      1-Abstain

*Motion passed.*

FS 07/25            Reimagining Our Walls: Communication, Art, and Engagement (Discussion, Rosas)

M/S Kinnally/Roberson; motion to open FS 07/25 Reimagining Our Walls: Communication, Art, and Engagement.

During the discussion on repurposing the blank wall near the SMSU Administration Office, committee members explored options to enhance student engagement and club visibility. A student representative proposed installing a whiteboard calendar for clubs and organizations to publicly promote their events at no cost. The idea received positive feedback, with others suggesting alternative designs such as bulletin boards or public display cases that align with SMSU branding and support both aesthetics and function. The conversation expanded to include potential for semi-permanent emblem displays, magnetic boards, and future collaborations with the art department and graphic design students to incorporate more personality into SMSU North's institutional appearance. Marketing and facilities staff noted existing plans and budgets for that wall but expressed openness to combining concepts. Additional details need to be sorted out such as who will be funding the project and who would be in charge of ensuring of upkeep, if needed. The committee agreed that the next steps would include developing design concepts in collaboration with students and staff, which would return as an action item for formal recommendation to the SMSU Board of Directors.

M/S Roberson/ Dendukuri ; motion to extend meeting time to 1:05pm.

*Motion passed.*

FS 05/26            SMSU Leases & Executive Summary (Informational, Del Rossi)

M/S Roberson/Chery; motion to open FS 05/26 SMSU Leases & Executive Summary.

Mr. Del Rossi provided an overview of the SMSU's leasing structure and cost allocation practices to clarify how space leases are managed within SMSU South and the broader university. He explained that SMSU operates as a 501(c)(3) nonprofit auxiliary and does not receive state funding, relying instead on Category II student fees and lease income from campus partners. Lease rates are established in accordance with Chancellor's Office guidelines and adjusted annually under the university's Cost Allocation Plan (CAP), ensuring consistency and transparency. Mr. Del Rossi noted that the initiative originated from questions raised by Academic Affairs during the Project Rebound lease process, prompting SMSU to prepare a summary for the Provost outlining lease rates, square footage, and methodology. He shared that leases under Student Affairs are being aligned for renewal in 2027–28 to streamline operations. The committee also discussed recent renewals, including those for the Undocumented Student Success Center and Title IX offices, and clarified that internal SMSU spaces such as the Affinity Centers and RecWell do not pay to occupy spaces.

## **Announcements**

- No announcements.

## **Adjournment**

Meeting adjourn meeting at 1:11 pm.

*Motion passed unanimously.*

Reviewed and respectfully submitted by:

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Jocelyn Paz, Chair

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Date

## **SMSU/RecWell Board Goal Themes & Strategic Alignment (2025–26)**

This sheet is designed to guide the Board of Directors in reflecting on the seven SMSU/RecWell goal themes, their alignment with the CSUSB 2023–2028 Strategic Plan, and how they should shape our specific goals for 2025–26. These themes were developed during Board on-boarding, training, and camping retreat

### **Goal Themes and Strategic Alignment**

SMSU/RecWell Goal Theme	CSUSB Strategic Plan Alignment	Questions to ask ourselves
Increase Awareness of SMSU/RecWell Programs and Services	Goal 1: Student Success (Obj. 1.1–1.2)	How should awareness campaigns connect to belonging and access?
Improve Access to Affordable and Diverse Food Options	Goal 1: Student Success (Obj. 1.1; well-being & belonging)	What does “ <i>affordable and diverse</i> ” mean for our students today?
Diversify Revenue Streams to Reduce Fee Dependency	Core Value: Progress (sustainability & stewardship)	What revenue ideas balance innovation with mission integrity?
Strengthen JEDI Integration in Programs and Governance	Goal 3: Diversity, Equity & Inclusion (Obj. 3.1–3.2)	How do we ensure JEDI principles guide every major initiative?
Student Safety (physical, emotional, and environmental)	Goal 2: Faculty & Staff Success (Obj. 2.2 trust & safety); Goal 3.3	What would a “ <i>culture of safety</i> ” look like for students and staff?
Career Advancement (students and full-time staff)	Goal 1.3 (mentoring, applied learning, credentials); Goal 2.3 (career pathways, PD)	How do we expand mentoring and professional development opportunities?
Improve Informed Decision-Making (assessment, data, best practices, evidence)	Strategic Plan implementation framework (assessment, metrics, continuous improvement)	<b>What data should the Board regularly see to guide informed choices?</b>

### **Discussion Items**

1. Which of the seven goal themes resonates most strongly with our priorities this year?
2. How should we ensure that each proposal presented to the Board demonstrates clear alignment with one or more goal themes and the CSUSB Strategic Plan?
3. What reporting cadence or format would help the Board track progress (e.g., quarterly dashboard, annual review)?
4. How do we balance innovation with feasibility and resource constraints?
5. What role should student voices play in shaping and evaluating initiatives under these themes?

This framework is intended as a guide, not a prescription. Board discussion will help define how we vet, prioritize, and adopt specific goals while maintaining alignment with the campus Strategic Plan and SMSU/RecWell’s mission.

## **Career Center Proposal**

### **Employer Partners & Student Success Wall**

**Date:** 1/12/2026

**To:** Anthony Roberson and SMSU Governing Board

**From:** Dr. Tiffany Bitting, Career Center Director

**Subject:** Proposal Requesting SMSU South Wall Space (unused space to the left of Career Center main office door)

#### **Purpose**

We respectfully request approval for access to and stewardship of a designated wall space in SMSU South to create a permanent display highlighting our employer partners and student testimonials. This installation will showcase career pathways, celebrate partnerships, and amplify student success stories in a high-traffic, student-centered location.

#### **Rationale & Benefits**

- **Student Engagement:** Increases awareness of internships, employment opportunities, and career resources.
- **Employer Recognition:** Publicly acknowledges employer partners who invest in our students and institution.
- **Belonging & Inspiration:** Features authentic student testimonials that reflect diverse experiences and outcomes.
- **Recruitment & Reputation:** Visibly reinforces the institution's commitment to career readiness and experiential learning.

#### **Scope & Design**

- **Content:** Employer logos/names, brief student testimonials, QR codes to opportunities/resources.
- **Design:** Clean, inclusive, and on-brand; aligned with SMSU and CSUSB design standards.

- **Accessibility:** ADA friendly layout and readable typography.

### **Ownership & Maintenance**

- **Stewardship:** Career Center will own content curation, updates, and routine maintenance.
- **Updates:** Reviewed and refreshed at least annually (or as partnerships evolve).
- **Compliance:** All content will follow CSUSB branding and approval guidelines.

### **Timeline**

- **Approval:** Requesting approval for the start of the 2026-27 academic year
- **Design & Production:** 6-8 weeks post-approval
- **Installation:** Coordinate with SMSU facilities and CSUSB approved vendor

### **Request**

Approval to (1) allocate a designated unused wall space to the left of the Career Center main office door in SMSU South and (2) grant content ownership and ongoing stewardship to Career Center.

Thank you for your consideration. We welcome the opportunity to discuss this proposal further.