



**Recently Completed**



- **Configuration**
  - Finalized UAT Test Scripts & Business Processes
  - Refined Roles and Permissions Based on Testing
  - Validated and Tested Configuration Change Requests
- **Delegation of Authority (DOA)**
  - Completed DOA Import File
  - Attended DOA360 Training
- **Supplier**
  - Sent Supplier Round 1 Invitation Announcements and Invites
  - Completed Supplier Analysis and Cleanse for all Business Units
  - Launched Digital Adoption Platform (DAP) Interactive Supplier Onboarding Guidance
- **Training, Demos and Change Management**
  - Sent 3 Month Out Campus Notification
  - Sent Pre-Go-Live End User Training Invites
  - Confirmed On-Campus Operational Team Training Dates
  - Attended End User and Admin Approver Demos (> 2,000 attendees)
  - Communicated to Campus Stakeholder Groups (meetings, website, portal announcements)

**In Progress**



- **Configuration**
  - Finalize Campus Configuration & Continue Gaining Confidence in CSUBUY
  - Prepare and begin Production Migration for CSUBUY & CFS
- **Delegation of Authority (DOA)**
  - Run DOA Import and Complete Cleanup
- **Supplier**
  - Send Supplier Round 1.2 Invitation Announcements and Invites
  - Extend CSU Network Suppliers to Acceleration Campus
- **Training, Demos and Change Management**
  - Communicate Campus Cutover Strategy
  - Send 2 Month Out Campus Notification
  - Attend End User and Compliance Approver Townhall
  - Book and Invite Campus End Users to Post-Go-Live Trainings

## Operational Training

In-person sessions led and facilitated by campus trainers, with support from the CSUBUY Core Team

**December 16-18, 2025**

- Channel Islands
- Fullerton
- San Jose
- Long Beach
- Northridge

**January 6-8, 2026**

- East Bay
- Monterey Bay
- Los Angeles
- Sacramento

**January 13-15, 2026**

- Dominguez Hills
- Pomona
- San Bernardino
- San Francisco
- Stanislaus

**Coming Soon**



- **Training, Demos and Change Management**
  - Determine Operational Team Post-Go-Live Open Hour Assignments and Begin Scheduling
  - Campus End User and Approver Training Strategies
  - Continue Evaluating and Updating Websites, Process Documents and Forms
  - Continue Communicating, Meeting, and Discussing P2P Impacts with Campus Stakeholder Groups

**Risks**



- Resource constraints with multiple competing priorities (CSUBUY, Concur, CHRS Upgrades)
- Project communication to campus stakeholders