CSUBUY

A COLLABORATIVE PROCURE TO PAY MARKETPLACE

35%

p2p.calstate.edu

Procure-to-Pay (P2P) Objectives

Implement strategic, standardized process

Increase efficiencies by eliminating manual touchpoints

Mitigate risk and increase cost savings

Recently Completed

- Extracted Supplier Data for analysis
- Defined Campus DOA Levels and Limits and Obtained Approvals
- Provided Website Template for DOA Policy and Approvers
- Provided Website Template for CSUBUY P2P
- Planned for Train-the-Trainer (TTT) and User Acceptance Testing (UAT)
- Reviewed and Validated PRQ User Roles
- Launched Change Champion Network
- Scheduled CSUBUY End User and Compliance Admin Approver Demos
- Reconciled all configuration homework and prepared configuration documentation

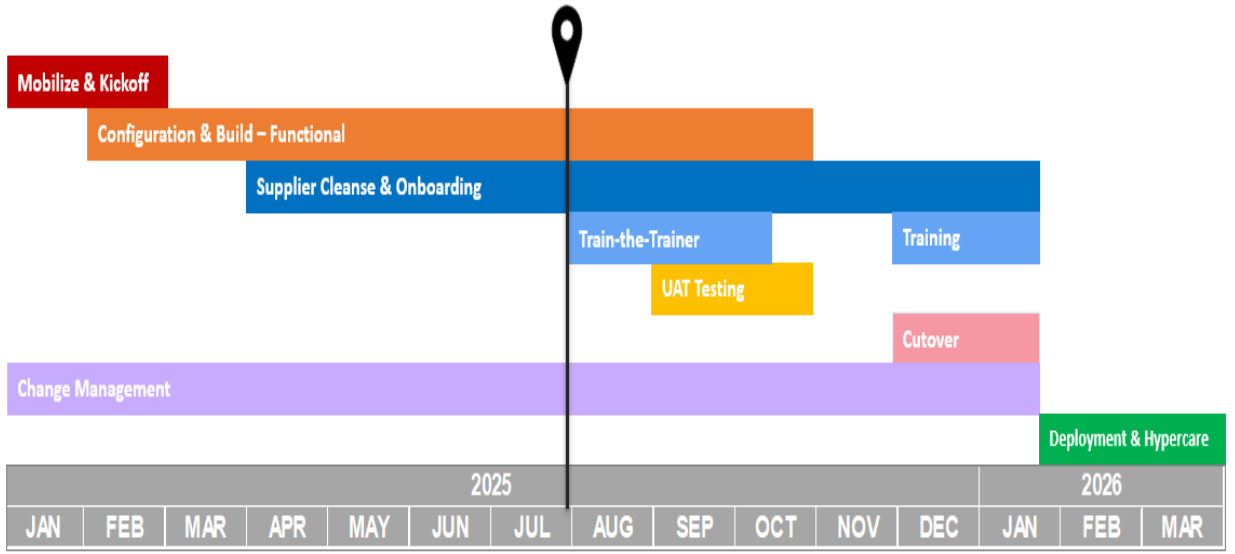
In Progress

- Design and Build of DOA Module and Integrations
- Review and Complete DOA Import File
- Review and Analyze Campus Security Roles and Permissions
- Complete Supplier Analysis and Consolidation
- Cleanse Supplier Contact Information
- Conduct End User and Admin Approver Demos
- Attend Train-the-Trainer
- Configure CFS and CSUBUY in preparation for TTT and UAT
- Review and modify training documentations for TTT and UAT

Coming Soon

- Finalize Supplier Invitation Announcement for both Suppliers and End Users
- Extend CSU Network Suppliers to Acceleration Campus
- Attend User Acceptance Testing (UAT) In-Person Workshops
- Participate and Complete UAT Test Scripts & Business Processes
- Run Sample DOA Import for UAT
- Validate and Test Setup for UAT
- Run PRD Security Role Import
- Conduct Operations Teams Demo Trainings

Timeline



Risks

- Resource constraints with multiple competing priorities (CSUBUY, Concur, CHRS Upgrades)
- Campuses that do not properly complete the Delegation of Authority (DOA) risk P2P implementation failure, as requisitions cannot route for approval without established approval hierarchies