

Santos Manuel Student Union
California State University, San Bernardino

JOB DESCRIPTION

Position Title: Custodian Assistant

Classification: Student Assistant

Wage Range: \$16.50

Department: Santos Manuel Student Union Operations Department

Work Schedule: Up to 20 hours/week as determined by the Lead Custodian

GENERAL STATEMENT:

Under the direction of the Lead Custodian, the Custodian Assistant will support the daily operations of the Santos Manuel Student Union Custodial unit.

JOB DUTIES:

- General cleaning of the Santos Manuel Student Union (SMSU) building
- Cleaning restrooms
- Sweeping and mopping the floors
- Vacuuming and shampooing carpets
- Dusting
- Cleaning windows
- Assure equipment is maintained and safely put away
- Assist with Setups as needed
- Other duties as assigned

QUALIFICATIONS:

- Ability to establish and maintain cooperative relationships with co-workers and clients
- Ability to lift up to 75 pounds
- Ability to work independently without close supervision

EDUCATION:

- Must be a currently enrolled CSUSB student
- Minimum 2.0 cumulative GPA required at the time of hire and throughout duration of employment