

# Sustainable Food Systems Mini-Grant Narrative Outline

## Title Page

- 1) Title
- 2) Name the target activity of the proposal that your application seeks to achieve: *1) build community partnerships related to food systems, or 2) conduct food systems research that engages students or benefits the community.*
- 3) Applicant's name, department, and college
- 4) Abstract (summary of proposal – limit to 100 words)
- 5) Statement of agreement regarding the terms of this mini-grant (*the following can be copied to your title page*):

I understand that this funding is part of a USDA parent grant and there are requirements affiliated with this funding. If selected, I agree to:

- Work with the instructor of the Sustainable Food Systems Seminar course to coordinate a presentation in this seminar on the work funded by this award.
- Support any students who are working with me on this research to also develop a professional presentation that the student will deliver in the Sustainable Food Systems Seminar course.
- Sharing a brief summary of my proposed and final work that is funded by this award for purposes of publishing on the grant's website, newsletter, and progress reports.

## Proposal (*limited to three pages*)

- 1) Purpose
  - a. Project rationale
    - i. Purpose of the project
  - b. Project objectives
    - i. What will be done
    - ii. Why you are doing this project
    - iii. Expected results of this project
    - iv. Relation of the project to sustainable food system themes
    - v. How this work fits into future research plans

2) Methodology

- a. Description of activities that will be completed
- b. Connection of these activities to your stated objectives
- c. Feasibility of logistics for project activities
- d. Budget justification should include how you intend to spend the funds.

3) Contribution of the project

- a. Professional impact of this project to the applicant
- b. Impact of this project to the field and community of sustainable food systems
- c. Expected end products of this project (e.g., publications, presentations, additional activities with community partners, etc.)