

California State University, San Bernardino
Campus Accessibility Advisory Board (CAAB)
Minutes of the October 17, 2025 Meeting
1:00 p.m.– 2:00 p.m. *Zoom

Members Present: Jennifer Sorenson, Sanjeet Mann, Kandy Liu, Jay Wood, Leigh Connell, Sabrina Leman, Lynniece Warren, Grace Munyri, Baily Benedict, Jessica Luck, Albina Guerrero, Meigan Karraker, Eva Sorrell, Jess Nerren, Lisa Guzam, Grace Borbe

Members Absent: Abbas Quamar, Greg Richardson, John Baumann, Natalie Cleary, Richelle Marracino Ghazal, Sandra Davis, Shana Higgins, Steven Vasquez, Yu Liu,

Guests Present: Paola Lima

Sorenson called the meeting to order at 1:03 p.m.

Introduction & Welcome New Member(s)

The Campus Accessibility Advisory Board held its first meeting of the academic year, with Jennifer explaining its purpose to address campus accessibility barriers and encouraging members to report issues in their respective areas.

Campus Accessibility Guide Update Initiative

The decision was made to convert the 106-page PDF into individual web pages, each managed by different departments. A subcommittee led by Kevin has started developing a website version to enhance accessibility and simplify future updates. The group plans to review and revise the guide's content with input from committee members. Claudia from Digital Transformation assisted in creating these sections, which are now indexed by Google Search and the Kodi chatbot. Kevin reported that most sections have been updated, but the homepage still requires a contact section, and the Individual Buildings Guide is still under development. Jennifer provided an update on the campus 3D map, which is being enhanced to include accessibility features such as elevator status, ADA workstations, and disabled parking locations.

Campus Accessibility Summit

Jennifer also introduced the idea of an accessibility summit proposed by Abbas, which would feature student experiences and a resource fair, potentially sponsored by the committee and other campus entities. Jennifer encouraged feedback and ideas from committee members about the summit's format and potential integration with other campus events.

Campus Event Accessibility Planning

The group discussed accessibility and accommodation procedures for campus events, with Meigan inquiring about institutional practices for ensuring accessibility at both campus and community events. Jennifer shared that for homecoming, a clear process was established for accommodation requests, though she noted that planning events with universal design in mind could be improved. Lynniece emphasized the importance of using the event management system to ensure compliance with accessibility standards, while Jennifer highlighted challenges with

funding accommodations for regular employees and suggested the need for a more centralized resource for event accessibility.

Captioning and Budget Accessibility Initiative

The group addressed the need for captioning and ASL interpreters at campus events, with Jennifer noting that captions are not standard but can be requested. Meigan stressed the growing importance of captioning due to evolving accessibility laws and offered her team's support in advancing the initiative. Concerns were raised about the absence of a centralized budget for accommodations, which Meigan found frustrating. To address this, Jennifer proposed gathering data on past expenditures to build a case for centralized funding to present to the University Budget Advisory Committee. Kevin introduced a campus captioning request form capable of processing submissions within a week. Jennifer committed to preparing a funding justification for upcoming budget discussions. Kandy suggested pursuing a set-aside fund through strategic proposals, and Jennifer supported exploring funding options via university committees.

Performing Arts Center Updates

They also discussed the progress of the Performing Arts Center project, which is behind schedule but will be a fully accessible facility upon completion. Currently, undergoing CAASP inspection to ensure compliance with accessibility standards.

Accessibility Issues and Solutions

The committee discussed several accessibility issues, including an elevator at University Hall that has been out of service for an extended period due to power surge damage. Jennifer agreed to follow up on the elevator situation. Lynniece reminded the group about workers' compensation benefits and job modifications for employees with medical restrictions. Bailey raised concerns about the size of desks in some classrooms, which Jennifer acknowledged as a problem and offered to look into specific rooms. Grace Borbe brought up ongoing issues with accessible parking spaces at the Health Science Center at the Palm Desert Campus, which Jennifer explained would be addressed during the upcoming construction project scheduled for completion in 2027.

Accessibility and Student Success Updates

The meeting covered several key topics, including the Department of Justice Title II ruling requiring IT systems to be WCAG compliant by April 2026, and the use of Popetech Reports to scan campus websites for accessibility issues. Kevin explained that content editors automatically receive these reports, but other staff can request access if needed. Meigan announced a new Student Success Program offering coaching services to students with accommodations. Jay provided an update on the upcoming CSU Buy platform launch, which will streamline procurement processes and improve accessibility routing. The group also discussed the Always Make Progress student club for students with disabilities and its growing events.

Sorenson adjourned the meeting at 2:06 p.m.

Next Meeting: March/April 2026