

ALFSS Board Minutes Thursday, August 8, 2024 11:30 a.m. – 1:30 p.m.

Location: SUS 202

Atended: Pamela De La Torre, Monica Baeza, Ericka Saucedo, Antonio Guijarro-Ledezma, Amber Adams, Brianna Deadman, Iwona L. Conteras Absent: Aurora Vilchis, Ashley Cortez

- I. Call to order @ 11:35am
- II. Approval of Agenda
 - a. 1st AGL
 - b. 2nd AA
 - c. No changes to agenda
- III. Approval of Retreat Minutes
 - a. 1st ES
 - b. 2nd AGL
 - c. No changes to amend
- IV. Old Business
 - a. Membership (Brianna)
 - i. Campaign and goals for the year
 - 1. Get current members engaged this year.
 - 2. Get word out about ALFSS by word of mouth and connecting with other FSSAs
 - 3. Working with AA to develop new marketing campaigns for new members
 - 4. Goals to be determined once we have stats on current membership
 - ii. Membership fee structure
 - 1. Suggestion to increase dues by \$5-\$10
 - 2. Motion to table this item to 1st item of next Board meeting
 - a. 1st AGL
 - b. 2nd AA
 - c. 1 opposed, 0 abstain, 4 approved- motion passed
 - b. Bylaws Review (Pamela)
 - i. Request for Board to make note of any conflicting information for the by-laws committee to review
 - ii. Reminder that Board members have a duty to attend ¾ of all ALFSS obligations
 - c. Marketing (Amber)
 - i. Purchase of Canva Pro subscription for ALFSS Marketing

Action Items:

BD- reach out to Sue G. to gather current membership lists.
Update online payment form

- Recommendation from LY Board to move from InDesign to Canva Pro to have more accessibility
- 2. AA- Motion to spend \$180 annual on a Canva Pro subscription
 - a. 2nd by AGL
 - Financial vote: 3 in favor, 1 abstain, 0 opposed.
 Motion passes
- ii. Newsletter platform
 - 1. AA to do research to see what campus is using for easy transition
 - 2. Motion to table AA, 2nd by BD. Motion passes
- iii. MS Teams and Google Drive
 - 1. Currently two separate platforms hosting ALFSS information.
 - Motion by MB to transfer all archived documents from Google Drive to MS Team and function fully out of teams moving forward.
 - a. 2nd by AA
 - b. Motion passes
- d. Logo and Association name change Ad Hoc Committee (Pamela)
 - i. Other universities are including the "x" as part of names
 - ii. Adding as a discussion item to general meeting
- e. Fall 2024 Confirmation
 - i. Events (Antonio)
 - 1. Bienvenida
 - a. Date: Wednesday, August 28 from 11:30am-1:30pm in SUS Events Center
 - b. Chair- Antonio
 - c. Cabinet has been invited
 - d. Budget will be developed and sent for approval
 - e. Committee meeting will be set early next week
 - 2. HHM Event(s)
 - a. ALFSS Scholarship and Legacy Lunch
 - Date: Tuesday, October 8, 12-2pm, SUN
 Conference Center
 - ii. Chairs: Aurora & Pamela
 - iii. Revamp from 2022 to include new award categories
 - iv. Cabinet has already been invited
 - v. Budget will be presented at next board meeting
 - b. Discussion of additional events
 - i. Latina authors discussion
 - ii. Vendor fair with local Latina/o vendors
 - iii. Cafecito with DHRE

MB-Transfer documents by December

- MB motion to have this as second HHM event. AGL 2nd. Motion passed.
- MB- put in space request
- iv. Tissue paper flower making
 - 1. Can host on SBC and PDC
- v. PDC Events
 - 1. Bring to next meeting
- 3. Dia de los Muertos
 - a. Date: Saturday, November 2
 - b. Time: 11am 3pm
 - i. Live auction approx. 1 pm
 - c. Chair: Iwona
 - d. Worked with museum to confirm date for event
 - e. Auction taking place in VA 101
 - f. Event taking place on Coyote Walk
 - g. Museum only has 30 skulls
 - Museum wants to only invite previous artists
 - ii. Recommendation to open it to more people
 - iii. Recommendation for ALFSS to purchase additional calaveras
 - iv. 15 to museum and 15 to ALFSS
 - h. Acto Latino to create alter
- 4. Fall Latinx Grad
 - a. Discussion to keep or remove event
 - Date: Saturday, December 7, 10am, SUN
 Conference Center
 - c. Chairs: Aurora and Monica
 - d. AGL motion to host only SB Spring Latinx Ceremony.
 - i. 2nd MB
 - ii. 5-1-0. Motion passes
- ii. Fundraising (Aurora)
 - 1. Escape Fundraiser
 - a. Monday, September 9, 7pm, Escape Craft Brewery on Nevada St.
 - b. Chair: Aurora
 - 2. Pupusa Sale
 - a. Thursday, October 17, 11:30am, Library Lawn
 - b. Chair: Monica
 - 3. DDLM T-shirt Sale
 - a. Chair: Aurora
 - 4. Crowdfunder
 - a. Chair needed

- 5. AGL motions to table discussion until AV present to discuss at next board meeting.
 - a. 2nd BD
 - b. Motion Passes
- f. Spring 2025 Discussion
 - i. Events (Antonio)
 - 1. PDC Latinx Grad
 - a. Per above vote on E. 4. D., will not be hosting PDC
 Grad.
 - 2. Spring Latinx Grad
 - a. Saturday, May 10, 10am, Arena
 - b. AGL motions to table discussion until AV present to discuss at next board meeting.
 - i. 2nd BD
 - ii. Motion Passes
 - ii. Fundraising (Aurora)
 - 1. Bowling
 - 2. Cookie Co.
 - 3. 5k Run/Walk
 - a. Chairs: Iwona and Brianna
 - 4. Pupusa Sale
 - a. Chair: Monica
 - 5. AGL motions to table discussion until AV present to discuss at next board meeting.
 - a. 2nd BD
 - b. Motion Passes
- g. Social Media Campaigns Discussion (Amber)
 - i. Scholarship applications
 - ii. LGBTQ+ History
 - iii. Native/Indigenous Heritage
 - iv. Black History
 - v. Women's History: Mujeres Mondays in March (Other ideas?)
 - vi. APIDA Heritage
 - vii. Arab American Heritage

V. New Business

- a. Agenda for general meeting (Pamela)
 - i. Fall events
 - ii. Rebranding name and logo
- b. Board polo & nametag purchase (Aurora)
 - i. Look at purchasing ALFSS polo for Board Members
 - ii. IC & AA to reach out to vendors for quotes
- c. ALFSS slogan (Amber)
 - i. AA to bring slogan options to next Board meeting
- d. FSSA Update (Pamela)
 - i. Possibility of having collaborative programming with all FSSA
 - ii. Latinx Grad will take place in morning, BlackGrad after

IC/AA/AV- bring prices to next board meeting for voting

- iii. Affinity Board counsel to commence with support of Dr. Lorena Marquez as DEI Board Programming chair
- iv. Cross promotion efforts; presence at
- e. Storage (Pamela)
 - i. Affinity board is looking into storage for FSSA's.
 - ii. Continual conversations about storage
 - iii. Outreach to Anthony Roberson and Jenna Aguirre
- **VI. Discussion Topics**
- VII. Adjournment
 - a. MB motion to adjourn at 1:38pm
 - i. 2nd AGL