



ALFSS Board Summer Retreat Meeting Minutes

12:00 p.m. – 4:00 p.m.

[illegible]

- b. Motion passes
- ii. Website content update
 - 1. Need more current photos
 - 2. Targeting new staff
 - 3. Update to current year and information
 - 4. Marketing director to revise website content
- d. **Academic Year Projects (E-Board)**
 - i. Position Guide
 - 1. To support new board members, the governing board will create a guide to help incoming positions with job knowledge and duties.
 - ii. By-laws Revision/Update
 - 1. See details above
 - 2. Implementing an ad hoc committee to review bylaws
- e. **MS Teams & Google Drive (E-Board)**
 - i. *MB- Motion to table to Governing Board meeting*
 - 1. *2nd IC*
 - 2. *Motion passes*
- f. **Proposed Meeting Times (E-Board)**
 - i. General Meeting
 - ii. Every 3rd Wednesday, 12-1pm, PL 4005- hybrid
 - iii. Date passes by consensus
 - iv. Governing Board Meeting
 - v. Every 2nd Thursday, 11:30am-1pm, SUS 202
 - vi. Date passes
- g. **Discussion Topics (E-Board)**
 - i. Canva Pro subscriptions
 - 1. Tabled to Governing Board Meeting for discussion
 - ii. Newsletter Platform
 - 1. *PB- Motion to table to Governing Board meeting*
 - a. *2nd MB*
 - b. *Motion passes*
 - iii. Ad Hoc Committees
 - 1. By-laws committee
 - 2. Name rebranding committee
 - 3. Event committees (see calendar below)
 - 4. Website committee
 - a. Include student
- h. **Academic Year Event & Fundraising Calendar (E-Board)**
 - i. Fall '24
 - 1. Bienvenida (Off Campus at Escape Craft Brewery)
 - a. Discuss hosting on or off campus.
 - b. Proposal of three locations: 1. Off campus at Escape 2. On campus only 3. Two separate events: one on campus as welcome and one at Escape for fundraiser.
 - i. Option 3 for two separate events passed
 - c. Date: Wednesday, August 28 from 11:30am- 1:30pm in SUS Events Center
 - d. Chair: TBD
 - 2. Escape Loteria/ Bingo Fundraiser
 - a. Date: Monday, September 9 at 7pm at Nevada St. Escape Brewery
 - b. Chair: Aurora

AA- Create a-frame to stand outside of the library and flyers

AA- leading the website committee

3. HHM Event(s)
 - a. ALFSS Scholarship and Legacy Lunch
 - i. Rebrand and expand:
 1. Award Types
 - a. Tamal Legacy award
 - b. Distinguished community member
 - c. Latinx(e) Excelencia Estudiantil
 - d. Allyship
 2. Scholarship Recognition
 - ii. Co-chairs: Aurora and Pamela
 - iii. Date: Tuesday, October 8, 12-2pm, SUN Conference Center
 - b. Additional proposed programs
 - i. Latina authors discussion
 - ii. Vendor fair with local Latina/o vendors
4. DDLM & Calaveras Auction
 - a. Recommend LM to host as a collab with ALFSS and CCC. November 7 on Library Lawn
 - i. Requesting budget breakdown of calaveras income
 - b. M-F does not work for DDLM ALFSS chair
 - c. Date: Saturday, November 2
 - d. Chair: Iwona
 - e. Committee interest: Guillermo, Aurora, Amber, Lorena
5. Fall Latinx Grad
 - a. Date: Saturday, December 7, 10am, SUN Conference Center
 - b. Bring discussion of having/ not having at August general meeting
6. Social Media Campaign(s)
 7. LGBTQ+ History
 8. Native/Indigenous Heritage
 9. Black History
- ii. Spring '25
 1. Social Media Campaign(s)
 - a. Scholarship applications
 - b. Women's History: Mujeres Mondays in March (Other ideas?)
 - c. APIDA Heritage
 - d. Arab American Heritage
 - e. PD- Motion to table Social media campaigns for board meeting.
 - i. 2nd IC
 - ii. Motion passes
 2. PDC Latinx Grad
 - a. Work with PDC on availability
 - b. Continue discussion about hosting event
 3. Spring Latinx Grad
 - a. Saturday, May 10, Arena
 - b. Time TBD

PD- Reach out to BFSSA regarding Spring cultural grads

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| <p>iii. Fundraising Ideas</p> <ol style="list-style-type: none"> 1. Fall '24 <ol style="list-style-type: none"> a. T-shirt sales <ol style="list-style-type: none"> i. DDLM t-shirts (red) ii. Chair- Aurora b. Pupusa Fundraiser <ol style="list-style-type: none"> i. Date: Thursday, October 17, 11:30am, Library Lawn ii. Chair- Monica c. Wreath Sales <ol style="list-style-type: none"> i. No interest of leads d. Crowd Funder <ol style="list-style-type: none"> i. Chair needed 2. Spring '25 <ol style="list-style-type: none"> a. Bowling b. Cookie Co. c. 5k Run/Walk <ol style="list-style-type: none"> i. Keep on campus ii. Co-chairs- Brianna, Iwona, Liliana d. PD- Motion to table to next meeting <ol style="list-style-type: none"> i. 2nd MB ii. Motion passes <p>i. Membership</p> <ol style="list-style-type: none"> i. Campaign and goals for the year ii. Membership fee structure review <ol style="list-style-type: none"> 1. PD- Motion to table Membership as 1st agenda item topic at governing board meeting <ol style="list-style-type: none"> a. 2nd BD b. Motion passed <p>VI. Open Discussion</p> <ol style="list-style-type: none"> a. No items for open discussion <p>VII. Adjournment</p> <ol style="list-style-type: none"> a. PD- Motion to adjourn meeting at 4pm <ol style="list-style-type: none"> i. 2nd IC ii. Motion passes | <p>BD- Check payroll deduction form. Issues with online form.</p> |
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