

ALFSS General Meeting Minutes

Wednesday, May 21, 2025

12:00 p.m. – 1:00 p.m.

Location: Hybrid; PL 4005 & <https://csusb.zoom.us/j/83951801765>

<p>I. Call to Order</p> <ul style="list-style-type: none"> a. 12:05 pm <p>II. Approval of Agenda</p> <ul style="list-style-type: none"> a. 1st by AV b. 2nd by AC c. All in favor, motion approved <p>III. Approval of Meeting Minutes</p> <ul style="list-style-type: none"> a. Approval of March 2025 meeting minutes; April 2025 meeting cancelled due to Zoom outage. b. 1st by AV c. 2nd by IC d. All in favor, motion approved <p>IV. Introductions</p> <ul style="list-style-type: none"> a. Welcome to Estephania Ezparza from USSC! <p>V. Old Business</p> <ul style="list-style-type: none"> a. Financial Report (Ericka) <ul style="list-style-type: none"> i. No May report submitted ii. PDT shared budget is healthy due to being able to give out scholarships b. March Bowling Social Recap (Brianna & Pamela) <ul style="list-style-type: none"> i. ALFSS Board was in attendance ii. Request from membership to be notified in advance <ul style="list-style-type: none"> 1. Social media in addition to calendar invites iii. Fire alarm went off during event and building needed to be evacuated c. Latinx Grad Recap (Aurora & Monica) <ul style="list-style-type: none"> i. Total of 285ish students attended the event out of 314 registrations ii. Many requests for additional tickets, but sold out <ul style="list-style-type: none"> 1. Better communication about tickets close when registration closed iii. Saving email communication in Teams to be used for future years <ul style="list-style-type: none"> 1. Email to send to families about what is allowed in and size of bags 2. Ensure students know that infants need a ticket iv. Suggested increasing event time for an additional 30 minutes v. Recommend keeping at 300 students cap to have program finish on-time vi. Communication 	<p>Action Items:</p>
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- 1. Email to campus, grad day visibility
- vii. Still looking for 2026 Latinx Grad Chairs
 - 1. AV and MB will be stepping down as co-chairs, but will continue to serve on the planning committee.
- viii. Three students needed to be removed from the event for breaking campus alcohol policy
 - 1. Names were given to VPSA and UPD
- ix. Deans should be included to greet students/hand shaking
 - 1. Missed this year
- x. Need of a stage manager to explain to students flow of speeches to ensure speedy lines

VI. New Business

- a. Annual Report (Pamela)
 - i. No updates have been shared with Board as of May 21
 - ii. Will be able to be sent to campus and posted on website by July 1.
- b. 2025/2026 Elections (Iwona)
 - i. Declaration of candidacy form has been sent out to campus and is due on May 30.
 - ii. Looking for President-Elect, Treasurer, and Secretary
 - 1. Follow up of remaining appointed positions will be selected during June
- c. 2025/ 2026 Scholarship Selection (Aurora)
 - i. Scholarship committee Aurora Vilchis (chair), Monica Baeza and Brianna Deadman
 - ii. Over 500 student applicants
 - iii. Have selected 10 students for scholarships
 - 1. Proposed scholarship recipients breakdown
 - a. 3 incoming freshmen
 - b. 1 sophomore
 - c. 1 junior
 - d. 3 seniors
 - e. 2 graduates
 - 2. Each recipient will receive \$1,000
 - a. Two disbursements
 - i. Fall \$500
 - ii. Spring \$500
 - iv. Scholarship portal was only showing \$8,000 and not \$10,000
 - 1. Aurora has informed Ericka and financial aid
 - v. Will provide names and confirm with Board during June Board meeting

PD- Will send draft of Annual Report by June Board meeting and posted by July 1.

VII. Officer Reports

- a. President
 - i. Thankful for her year as ALFSS president
- b. President-Elect
 - i. No report
- c. Executive Secretary
 - i. Website has been updated with all meeting agendas and minutes through May 2025.
 - ii. Will be ready for archiving July 1

- d. Treasurer
 - i. No report
- e. Director of Fundraising and Scholarship
 - i. See updates above
- f. Director of Marketing
 - i. No report
- g. Director of Membership
 - i. Listserve and records are all updated with new members
- h. Director of Programs
 - i. No report
- i. Student Representative
 - i. No report

VIII. Discussion Topics

- a. No discussion topics

IX. Adjournment

- a. 12:42pm