



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Policies and Procedures Committee
April 8, 2025 | 12:00pm
<https://csusb.zoom.us/j/87506703833>**

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes
 - a. April 30, 2023
4. Open Forum
5. Adoption of Agenda

OLD BUSINESS:

No unfinished business was carried forward due to the extended lapse since the committee's last meeting.

NEW BUSINESS:

- PC 01/25 Election of Committee Chair (Action, Del Rossi)
- PC 02/25 Proposal for CSUSB Palm Desert Campus Student Representation on the Santos Manuel Student Union Board | Guest Speakers: Diego Rendon, ASI Executive Vice President and Alondra Lopez, ASI Palm Desert Campus Vice President (Discussion, Rendon and Lopez)
- PC 03/25 SMSU Coyote Lanes – Personal Bowling Shoes Policies and Procedures | Guest Speaker: Matthew Jenkins, Facilities and Services Coordinator, Operations Department (Discussion, Jenkins)
- PC 04/25 Develop Review Schedule for SMSU Board Policies and Procedures (Discussion, Del Rossi)

Announcements

Adjournment



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Policies and Procedures Committee
April 20, 2023
MINUTES**

Quorum was not met. Meeting was cancelled.

Call to Order

Roll Call

Approval of Minutes from March 16, 2023

Open Forum

Adoption of Agenda

NEW BUSINESS:

PC 09/223 Review and approval of Hospitality Policy (Action, Felix)

Announcements

Adjournment

Proposal for CSUSB Palm Desert Campus Student Representation on the Santos Manuel Student Union Board

Presented to the SMSU Policy Committee

By: Diego Rendon & Alondra Lopez

Introduction

The Santos Manuel Student Union (SMSU) plays a crucial role in shaping the student experience at California State University, San Bernardino (CSUSB). As an advocate for equitable student representation, I propose the inclusion of a designated student representative from the Palm Desert Campus (PDC) on the SMSU Board of Directors.

This proposal aims to address the unique needs of PDC students while fostering a stronger connection between the two campuses. With PDC students contributing to the overall success of CSUSB, their voices must be heard in key decision-making processes, especially those concerning student life and resources.

Rationale for PDC Representation on the SMSU Board

1. Bridging the Gap Between Campuses

PDC students often experience a disconnect from the main campus due to geographic and logistical challenges. A designated student representative would act as a bridge, ensuring that PDC student concerns, ideas, and initiatives are actively considered in SMSU decisions.

2. Enhancing Equity and Inclusion

CSUSB is committed to fostering an inclusive environment. However, without PDC representation, students at the satellite campus lack the same level of engagement in the decision-making processes that shape student life. Appointing a PDC student representative ensures that all students, regardless of location, have an equitable voice.

3. Addressing Unique Needs of PDC Students

PDC students have distinct concerns regarding access to student union resources, event programming, and community engagement. A student representative can advocate for:

- Expanded SMSU services and event opportunities at PDC.
- Resource allocation that considers the specific needs of PDC students.
- Improved communication between PDC students and SMSU leadership.

4. Strengthening Campus Unity and Student Engagement

Involving a PDC student in SMSU decision-making fosters a greater sense of unity within the CSUSB community. Increased representation encourages collaboration, allowing both campuses to benefit from shared experiences and initiatives that enhance student life.

Implementation Plan

To ensure effective representation, I propose the following steps:

1. **Policy Amendment:** Amend SMSU's governance structure to formally include a PDC student representative position.
2. **Selection Process:** Establish a fair and transparent selection process for the PDC representative, either through appointment by student leadership or an election process.
3. **Meeting Participation:** Enable virtual or hybrid attendance options for the PDC representative to attend SMSU Board meetings.

Conclusion

The inclusion of a CSUSB Palm Desert Campus student representative on the Santos Manuel Student Union Board is a critical step toward ensuring equitable representation and fostering a more connected student body. By embracing this initiative, SMSU demonstrates its commitment to inclusivity, student advocacy, and a truly unified CSUSB experience.

I appreciate the Policy Committee's time and consideration of this proposal. I welcome the opportunity to discuss this further and collaborate on a path toward implementation.

Respectfully submitted,
Diego Rendon & Alondra Lopez

SMSU Coyote Lanes - Personal Bowling Shoes Policy

Effective Date: [Insert Date]

1. Purpose

SMSU is committed to creating a fun and safe environment for all guests while maintaining the quality of the lanes and equipment. The bowling lanes and flooring are designed to provide the best bowling experience, and to protect them, appropriate footwear is required. This policy outlines the standards for bringing personal bowling shoes into the facility to maintain cleanliness, prevent damage, and promote a safe and enjoyable experience for everyone.

2. Allowing Personal Bowling Shoes

- Guests are welcome to bring their own bowling shoes when using the facility.
 - All personal shoes must be clean and in good condition. Shoes showing excessive wear or damage may not be permitted.
 - Shoes should have non-marking soles. The use of shoes with soles that could leave marks on the bowling lanes will not be allowed.
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3. Inspection of Personal Shoes

- Upon arrival, guests who wish to use their own bowling shoes must present them to the staff for a brief inspection.
 - Bowling staff will verify that the shoes meet the required safety and quality standards.
 - If the shoes are deemed suitable, guests will be provided with a wristband to confirm that their shoes have been cleared for use.
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4. Wristband Confirmation

- After personal bowling shoes are inspected and approved, staff will provide a wristband to confirm that the shoes meet safety and quality standards.
- The wristband serves as proof that the shoes have been cleared for use on the bowling lanes. Guests must wear the wristband visibly at all times while using the facility.
- Only guests wearing a wristband will be allowed to bowl with their own shoes. If a wristband is not received, rental shoes will be required, and rental fees will apply.

- If a wristband is lost or damaged during the visit, guests should inform a staff member immediately for a replacement.
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5. Shoe Replacement and Rental

- If personal bowling shoes do not meet the required standards, guests will be required to rent shoes from the facility. Rental fees will apply.
 - In the event of damage to personal shoes while using the lanes, the bowling alley is not responsible for any repair costs.
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6. Safety Considerations

- Bowling shoes are specifically designed to protect the lanes and enhance performance. Proper care of shoes ensures the best experience for all guests.
 - Bowling shoes must be used exclusively for bowling. They should not be worn outside the bowling area.
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7. Cleaning and Maintenance

- Guests bringing their own shoes should ensure they are kept clean and free from any dirt or moisture that may affect the quality of the lanes or impact other guests' experiences.
 - It is recommended that shoe covers or a separate bag be used to carry personal shoes to maintain cleanliness before use.
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8. Acknowledgment

- By entering the facility and bringing personal shoes, guests acknowledge and agree to comply with this policy.
- Staff reserves the right to refuse the use of personal shoes that do not meet the required standards.