



SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS
GENERAL MEETING
March 5, 2025 - 4:00 PM
SMSU NORTH STUDENT CHAMBERS
ZOOM: <https://csusb.zoom.us/j/85875529320>

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes:
 - a. February 5, 2025
4. Reports
 - a. SMSU BOD Chair
 - b. SMSU Executive Director
 - c. Assessment and Training
 - d. Diversity, Equity, and Inclusion
 - e. Marketing
 - f. Operations
 - g. Recreation and Wellness
 - h. Student Services
5. Open Forum (3 Minutes per Speaker)
6. Adoption of Agenda

OLD BUSINESS

SMSU 30/25 Approval of Project Rebound Site Proposal (Action, Facilities and Sustainability Committee, Mendoza-Placencia)

NEW BUSINESS

SMSU 31/25 Introduction of Dr. Samuel Sudhakar, Chief Financial Officer and Vice President of Finance, Technology, and Operations (Informational, DelRossi)

- SMSU 32/25 Student Recreation & Wellness Center (SRWC) Cooling Tower Fill Replacement Proposal, Chartfield String: 6600061-FFD01-B0525, Not to Exceed \$50,552.00 (Action, Recreation and Wellness Committee, Rangel-Canseco)
- SMSU 33/25 Approval of 23-24 SMSU Audited Financial Statement. CLA Presenter: Chris Suda | **Time Certain: 4:30pm** (Action, Audit Committee, Hernandez)
- SMSU 34/25 Approval of resolution of intention to approve an amendment to contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors Santos Manuel Student Union of California State University, San Bernardino to provide Section 20903 (Two Years Additional Service Credit) for local miscellaneous members. (Action, DelRossi)
- SMSU 35/25 Project Rebound Lease Agreement (Action, Finance and Contracts Committee, Garcia)
- SMSU 36/25 Approval of Revisions to the Reserve Accumulation Policy (Action, Finance and Contracts, Garcia)
- SMSU 37/25 Appointment of Keshia Bates as staff representative to the Finance and Contracts Committee (Action, Garcia)

Announcements

Adjournment



**SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS
GENERAL MEETING**

February 5, 2025 – 4:00pm
Student Union North, Student Chambers
Zoom: <https://csusb.zoom.us/j/85875529320>

MINUTES

- Members Present:** Angelica Agudo, Dr. Bibiana Diaz-Rodriguez, Carson Fajardo, Jesse Felix, Sophia Garcia, Jose Hernandez, Sukhpreet Kaur, Edgar Lopez, Jessica Lu, Jocelyn Paz, Cintiantl Rangel-Canseco, Diego Rendon
- Members Absent:** Isaias Mendoza-Placencia, Paz Oliverez, Dr. John Reitzel
- Staff:** Monica Baeza, Jasmine Bustillos, Vilayat DelRossi, Jared Fisk, Tamara Holder, Elizabeth Junker, Sean Kinally, Lorena Marquez, Sonia Martinez, Maria Elena Najera-Neri, Mario Orellana, Jennifer Puccinelli, Anthony Roberson
- Guest:** None.
- Call to Order:** The meeting was called to order at 4:07pm.
- Roll Call:** A verbal roll call for members was conducted.
- Approval of Minutes:** M/S Fajardo/Hernandez motion to approve SMSU Board of Directors meeting minutes from January 22, 2025.
Motion passed.
- Reports:** Executive Director Felix presented an update on the ongoing efforts to revamp SMSU South, highlighting the need for heavy-duty painting, fixture upgrades like motion-sensor lighting, and better branding to improve school spirit. He mentioned plans to update old furniture, introduce alumni recognition, and enhance the theater lights. Felix also touched on the board's efforts to prepare a VETI Grant proposal, including esports initiatives, refrigerated

lockers, free scantron vending machines, and creating a student tech lab for hands-on projects.

Open Forum: None.

Adoption of Agenda: M/S Felix/Rendon motion to strike SMSU 32/25 Introductory Meeting with Dr. Rafik Mohamed, Provost and Vice President for Student Affairs.
Motion passed.

M/S Felix/Fajardo motion to strike SMSU 31/25 Approval of 23-24 SMSU Audited Financial Statement. CLA Presenter: Chris Suda.
Motion passed.

M/S Felix/ Rangel-Canseco motion to adopt agenda as amended.
Motion passed.

NEW BUSINESS

SMSU 27/25 Elect [student representative] to fill the SMSU BOD Controller Executive Board Position. Term Length: February 5, 2025 – May 7, 2025. (Action, Felix)

M/S Felix/Hernandez motion to open SMSU 27/25 Elect [student representative] to fill the SMSU BOD Controller Executive Board Position. Term Length: February 5, 2025 - May 7, 2025.

Madam Chair Paz passed the gavel to Executive Director Felix at 4:30pm.

A discussion was held on whether to table the election of the Controller position due to the absence of candidate Isaias, who had a scheduling conflict. A motion was made and seconded to table the item until Isaias could present himself at a future meeting. Concerns were raised about the urgency of filling the position per bylaws, given the academic year's approaching end. It was noted that Isaias had confirmed his willingness to accept the position if nominated in his absence. Board members also inquired if other candidates were interested and if nominations could be made for individuals not present. The Chair clarified the motion: a "yes" vote would postpone the election, while a "no" vote would allow it to proceed immediately. A roll-call vote was initiated to determine whether to table the item.

M/S Paz/Rendon motion to table SMSU 27/25 Elect [student representative] to fill the SMSU BOD Controller Executive Board Position. Term Length: February 5, 2025 - May 7, 2025.

Roll Call Vote: 1 In-Favor 4 Abstention 6 Opposed
Motion failed.

The board proceeded with the election of a student representative, with Sophia Garcia and Isaias Mendoza-Placencia nominated for the position. Sophia Garcia presented a statement outlining her qualifications and interest in the role, while board members provided endorsements highlighting the strengths of each candidate. With no further endorsements, the board moved toward a vote to appoint the new student representative.

M/S Agudo/Hernandez motion to amend SMSU 27/25 to read **Permission to Elect Sophia Garcia to fill the SMSU Board Controller Executive Board Position. Term Length: February 5, 2025 – May 7, 2025”**.

Motion passed.

M/S Agudo/Hernandez motion to approve SMSU 27/25 as amended.

Motion passed.

Executive Director Felix passed the gavel back to Chair Paz at 4:52pm.

SMSU 28/25 Appointment of board members to BOD Committees. Sophia Garcia to join [BOD Committee] and Sukhpreet Kaur to join [BOD Committee]. (Action, Felix)

M/S Felix/Fajardo motion to open Appointment of board members to BOD Committees. Sophia Garcia to join [BOD Committee] and Sukhpreet Kaur to join [BOD Committee].

M/S Felix/Hernandez motion to amend SMSU 28/25 to read Appointment of Board Members to Board Committee, Sophia Garcia to join the Strategic Planning Committee and the Facilities and Sustainability Committee, and Sukhpreet Kaur to join the RecWell Committee.

Motion passed.

SMSU 29/25 Approval of Publicly Available Pay Schedule (Action, Puccinelli)

M/S Felix/Fajardo motion to open SMSU 29/25 Approval of Publicly Available Pay Schedule.

The Board reviewed an updated publicly available pay schedule, correcting formatting inconsistencies in how wages were presented. The revised document now aligns hourly and annual wages more clearly. It was noted that the pay ranges are determined based on data collected from auxiliaries across the CSU system. The updated schedule applies to the 2024-2025 fiscal year. With no further discussion, the item proceeded to a vote.

Roll Call Vote: 9 In-Favor 1 Abstention 0 Opposed

Motion passed.

M/S Hernandez/Lopez motion to extend meeting to 5:05pm.

Motion passed.

SMSU 30/25

Approval of Project Rebound Site Proposal [Contingent upon approval on 1/30/25 Facilities & Sustainability Committee Meeting] (Action, Facilities and Sustainability Committee, Roberson)

M/S Felix/Rendon motion to open SMSU 30/25 Approval of Project Rebound Site Proposal [Contingent upon approval on 1/30/25 Facilities & Sustainability Committee Meeting].

M/S Agudo/Hernandez motion to table SMSU 30/25 Approval of Project Rebound Site Proposal [Contingent upon approval on 1/30/25 Facilities & Sustainability Committee Meeting].

M/S Fajardo/Hernandez motion to extend the meeting to 5:15pm.

Motion passed.

The board discussed reallocating space from a commuter lounge for Project Rebound, contingent on a lease agreement. While the Facilities & Sustainability Committee approved the space, the Finance and Contracts Committee had not yet reviewed and approved the lease. Discussions and concerns were raised about approving one without the other and whether to amend the motion to make the space approval contingent on the lease or wait to vote on both items simultaneously. The board moved toward a vote to table the item.

Roll Call Vote: 4 In-Favor 3 Abstention 2 Opposed

Motion passed.

Announcements

- Executive Director Felix reminded board members to spread the word to add or drop classes before deadlines and emphasized the importance of census date. He expressed pride in the board for engaging in thoughtful discussions and split votes, which reflect diverse perspectives and respect for different opinions.
- Secretary Hernandez highlighted an upcoming event, Electric Hearts, organized by the Program Board on Thursday night, encouraging colleagues to attend.

M/S Hernandez/Felix motion to adjourn meeting at 5:17pm.

Respectfully reviewed & submitted by:

Jose Hernandez, Secretary

Date



SMSU BOARD OF DIRECTORS
February 26, 2025
Chair's Report

Attended Meetings:

- SMSU Board of Directors meeting (2/5/25)
- Student Lead meeting (2/6/25)
- Facilities and Sustainability Committee (2/27/25)
- Commercial Enterprises Committee (CEC) Board of Directors meeting (2/21/25)

Events:

- UndocuAlly Workshop - presented by The Faculty Center for Excellence (2/4/25)
- Know Your Rights - presented by CAPS (2/11/25)
- Virtual Enterprise International - Judging Elevator Pitch (2/20/25)
- Coyote Cares Day (2/22/25)

Projects:

Through the Student Lead meeting, discussions emphasized a need for upgrading outdated technology and improving visual aesthetics across SMSU. Plans include updating computer systems with newer software, enhancing security with modern camera systems, and sprucing spaces visually. Improvements will also feature spirit murals, clearer directional signage, and more fluid spaces, all aimed at creating a more engaging and visually appealing environment for students, as well as effective workspaces.

During a conversation with Dr. Paz, ideas emerged about partnering with PepsiCo to support SMSU's search for new revenue sources. There is continued conversation about culturally relevant food opens as SMSU works with UEC.

At a Virtual Enterprise International event, the Chair spoke to high school seniors competing in a business competition. Sharing a personal story of overcoming struggles, they aimed to inspire students to pursue higher education. As a successful alum from a local school district, the Chair's journey served as a real-life example of how students from similar backgrounds can thrive in business and academically.

After attending the UndocuAlly Staff Workshop and Know Your Rights CAPS Workshop, the Chair gained critical knowledge about interactions with ICE. They now understand students' and staff's legal rights and the resources available to undocumented individuals. This knowledge strengthens their ability to advocate for vulnerable students, ensuring SMSU remains a safe and informed community.

The following is information about ICE and rights, presented at workshops. This should not replace legal advice, and is simply meant to inform. Please do your research for your individual experience.

If ICE is at your home:

- ICE Uses Deception – ICE agents may pretend to be police officers or claim they are investigating a crime to gain entry into a home.
- Know Your Rights – You are not required to open the door for ICE unless they present a warrant signed by a judge
- Verify Documents – If ICE claims to have a warrant, ask them to slip it under the door or show it through the peephole. Take pictures and examine it carefully.
- Remain Calm & Polite – Do not argue, but clearly state:
"I do not consent to you entering my home."
"I do not want to speak without a lawyer."
"Please leave."
- Document the Encounter – Write down details of what happened, including agent names and any documents shown, as this could help in legal proceedings.
- ICE May Use Force – Even if ICE illegally enters, asserting your rights can still help your case in court.
- Be Prepared – Have a plan in case a loved one is detained, including who to contact. Detainee locations can be checked at locator.ice.gov.
- Your Rights Matter – Even in scary situations, knowing and asserting your rights can make a difference.

If ICE Arrests you:

- ICE Arrests Can Happen Suddenly – ICE agents may arrest individuals without warning and without identifying themselves.
- Remain Silent – If arrested, do not answer any questions. You have the right to remain silent.
- Ask for a Lawyer – Request to speak to a lawyer, even if you do not have one. Do not say anything without legal representation.
- Do Not Sign Anything – ICE may try to pressure you into signing documents. Do not sign anything without legal advice.
- Document ICE Activity – If you witness an ICE arrest, you have the right to take notes, record video, and ask for agent identification and badge numbers.
- Know the Process – After arrest, ICE will likely question you before starting deportation proceedings and may transfer you to a detention facility.
- Locate Detained Loved Ones – If a family member is arrested, their location can be found at locator.ice.gov within about a day.
- Be Prepared – Have a plan in place for what to do if you or a loved one is arrested, including who to contact for help.
- **Your Rights Matter** – Even in a stressful situation, knowing and asserting your rights can protect you.

When Filming ICE:

- **Right to Document Arrests** – If you witness ICE or law enforcement making an arrest in public, you have the right to film the interaction as long as you do not interfere.

- **Assess Your Risk** – ICE does not always respect these rights and may target those recording. Consider your personal safety before filming.
- **Alternative Documentation** – If filming is unsafe, you can take notes or simply bear witness to the event.
- **Filming** –
 Film openly and comply with any lawful instructions.
 If asked to stop, state: **"I am exercising my right to document this arrest."**
 Keep the camera focused on law enforcement, not the detainee or their family.
 Capture details such as badges, uniforms, weapons, and documents.
 Show street signs, landmarks, and other cameras for context.
- **Protect Sensitive Information** –
 Do not reveal the detainee's identity, immigration status, or criminal history.
 Avoid live-streaming or immediately posting on social media to prevent retaliation.
- **Phone Security** –
 ICE cannot legally confiscate or delete your footage, but they may try.
 Use a six-digit passcode rather than fingerprint or facial recognition for better protection under the **Fifth Amendment**.
- **Preserve Evidence** –
 Make a backup copy of your footage and do not edit the original.
 If editing, work from a copy to ensure the original remains admissible in court.
- **Strategic Release of Footage** –
 Share footage with the detainee's family and lawyer, not directly on social media.
 Work with legal advocates, journalists, or advocacy organizations to release footage effectively.
- **Know Your Rights** – Even in a stressful situation, understanding and exercising your rights can help protect those affected by an ICE arrest.



SMSU BOARD OF DIRECTORS Assessment and Training Report

The key activities currently being undertaken by the Assessment and Training Specialist focus on assessment planning, student learning outcomes, DEI needs assessment, reporting best practices, operational outcomes, and strategic planning. Each activity contributes to the overall improvement of our organization, aligning with CSUSB's mission to enhance student success and engagement. Please find additional details on the activities and intended impact outlined in this report.

SMSU RecWell Assessment Plan with Organizational Learning Outcomes

The development of a comprehensive assessment plan for SMSU RecWell aims to align organizational learning outcomes with institutional goals. This plan ensures that programs and services effectively support student development and overall engagement.

Impact:

- Establishes clear benchmarks for student growth and engagement.
- Enhances data-driven decision-making for program improvements.
- Strengthens alignment with CSUSB's strategic priorities.
- Improves the ability to measure and showcase student success outcomes.

Student Learning Outcome Presentation for Programming Meeting

A presentation is being prepared to train and underscore the practical application of student learning outcomes (SLOs) in program design and delivery.

Impact:

- Equips programmers with tools to integrate SLOs into event planning.
- Enhances the effectiveness of student-centered programming.
- Ensures that students participating in programs gain meaningful skills and competencies.
- Promotes a culture of intentional learning within SMSU and RecWell initiatives.

Palm Desert Campus DEI Needs Assessment Review

The Palm Desert Campus Diversity, Equity, and Inclusion Needs Assessment has been compiled and sent to the JEDI (Justice, Equity, Diversity, and Inclusion) team for next steps to ensure that programming and services at PDC reflect the needs of a diverse student population, fostering a campus climate that is welcoming and supportive for all students and guides resource allocation.

Reporting Best Practices Training

A training initiative is being developed to equip our colleagues with a template to structure reports effectively, ensuring the clear communication of impact, engagement, and student learning outcomes.

Impact:

- Encourages continuous improvement through assessment and feedback.
- Ensures alignment with institutional goals and student needs.

Operational Outcomes

The refinement of operational outcomes focuses on ensuring that SMSU and RecWell services function efficiently and align with organizational objectives.

Impact:

- Enhances the quality and effectiveness of service delivery.
- Strengthens accountability through measurable outcomes.
- Improves operational efficiency and resource management.
- Contributes to the overall student experience by ensuring well-functioning facilities and services.

Strategic Planning for the Organization

Involvement in strategic planning efforts ensures that SMSU and RecWell remain future-focused, responsive to student needs, and aligned with institutional goals.

Impact:

- Ensures long-term sustainability and growth of programs and services.
- Aligns SMSU and RecWell initiatives with CSUSB's mission and student success priorities.
- Supports proactive planning to meet evolving student and institutional needs.
- Strengthens cross-departmental collaboration and strategic partnerships.



SMSU Board of Directors JEDI Report

February 26, 2025

JEDI HIGHLIGHTS

Overall Student Staff Leadership Development

We hosted our first all JEDI Student Staff Mtg. On Friday, Feb. 7th. We had 17 students connecting and mingling that day through Students were able to mingle and connect using structured student development.

Cultural Heritage Months

Dra. Marquez chairing the Women's Herstory Month, Arab American Heritage Month and APIDA Heritage Month for Spring.

ASI student leaders are now involved in the planning and development of the months so that we can get more student involvement.

Dra. Marquez has secured a website with the Chief Diversity Officers to begin creating one stop digital location for all the heritage months.

APIDA Center

In January, the APIDA Resource Center (APIDARC) held its 2nd annual Lunar New Year event, in which students learned about the traditions and significance of this holiday across the Asian Diaspora. The event consisted of traditional snacks, an informative presentation by two of our APIDARC programmers, and a fun-filled afternoon of decorating their own lanterns. This program not only provided a chance for students to build their cultural awareness of the APIDA community but it also provided an opportunity for them to build community with one another in a welcoming and open environment. This program served 52 students; however, these numbers do not reflect the number of students who just popped in to check out the program but did not participate in the activities.

First Peoples Center

The first Beading Circle has 6 students that have verbally RSVP'd. Naidelyn Ramirez will be our guest beader and will be coaching Maritza Estrada on how to lead the Beading Circle while also educating the guests on Native beading history. Estimated folks that will be impacted are 8-10.

The FPC is hosting the MMIW program as part of Women's Herstory Month on March 4th, folks will gain a deep understanding of the MMIW crisis, including its historical context, causes, and the impact it has on Indigenous communities across the U.S.

Latinx Center

Cafecito con Doctoras is the Latinx Centers next event, with Dr. Vilchis. Students in the center have expressed their interest in the event, especially the student assistants that will be working the event.

Osher Adult Reentry Center

Student Assistant Lucrecia and I attended our monthly meeting with campus partners who share an interest in resources for student parents, planning a collaborative event for Spring semester. In attendance were a child development professor, an employee of campus' University Center for Developmentally Disabled (did not know they existed), and an employee of a community-based organization Faiths Throughcare Program. They all commented they are willing to help produce a collaborative event, a series for teens and student parents of teenagers. I am excited to now contact that stressed out student parent mom to ask her further about what could appear in this series to benefit her and her teenage children, in addition to speaking with other student parents of teens to ask the same. The plan will be to present this series Fall 2025, or maybe even begin this summer.

Pan African Student Success Center

The PAC participated in the 46th annual Black History Month Parade. We were able to connect with community members and public officials to increase the visibility of our Black Student Clubs, Organizations, and Entities on campus. We shared information about the Black experience at CSUSB to over 200 attendees and encouraged high school students to apply.

Women's Resource Center

In January, the APIDA Resource Center (APIDARC) held its 2nd annual Lunar New Year event, in which students learned about the traditions and significance of this holiday across the Asian Diaspora. The event consisted of traditional snacks, an informative presentation by two of our APIDARC programmers, and a fun-filled afternoon of decorating their own lanterns. This program not only provided a chance for students to build their cultural awareness of the APIDA community but it also provided an opportunity for them to build community with one another in a welcoming and open environment. This program served 52 students; however, these numbers do not reflect the number of students who just popped in to check out the program but did not participate in the activities.

Queer Trans Gender Resource Center

The QTRC Team is preparing and working with the Neurodiversity Space on-campus to host a mixer/workshop on Monday, February 10th regarding neuroqueer communities where people will get to learn more about what it means to be neuroqueer and also celebrate this community. The QTRC Team is working with 3 students from the Neurodiversity Space.

The QTRC cohosted a discussion and mixer with The Cog that centered neuroqueer students and experiences. A total of 14 students participated, most of them being new to the QTRC. Students were engaged in the discussion and shared that it was a much needed space for them to share their unique experiences with being both neurodivergent and LGBTQ+. A student even shared that they came to campus from Palm Springs just to attend this event.



**SMSU BOARD OF DIRECTORS
SMSU & RecWell Marketing Department Report**

The SMSU/Recwell marketing team has completed the onboarding of three new Media and Communications Assistants. A marketing retreat is planned for early January to help train our new student assistants and prepare our graduating student assistants for the next steps on their career path. We plan to run all of our student assistant positions in mid-April to prepare for graduating students this Spring.

SMSU/Recwell Marketing and the SMSU Operations team are working closely on a project to revamp and refresh the SMSU South facilities. As part of this project, our team is setting up visits to our local campuses to tour their facilities and speak with their teams. We have a tour of CSUF’s Titan Student Union planned for March 3rd, and plan on choosing at least two other campuses to tour in the near future.

The media and communications team has rolled out a very successful sticker drop campaign in January that will continue through the rest of the semester. We’ve leveraged the popularity of these drops to promote our monthly event calendars and the major events taking place during each month. We also plan on dropping a scavenger hunt drop with an opportunity to win a Cody plush each month as well. Our first drop is planned for March and will be used to promote our CoyoteCon and Evergreen events on both campuses.

	SMSU				
	Accounts Reached	Accounts Engaged	Followers Gained	Total Account Followers	
2024					
July	17,011	1,967	297	8,050	
August	26,017	2,796	274	8,200	
September	19,470	1,917	303	8,342	
October	23,613	1,737	229	8,407	
November	13,490	1,612	223	8,489	
December	9,018	841	150	8,474	
2025					
January	7,730	857	116	8,387	
February	14,300	1,578	187	8,417	

	Recwell				
	Accounts Reached	Accounts Engaged	Followers Gained	Total Account Followers	
2024					

July	3,927	232	212	7,091
August	10,565	756	320	7,170
September	13,244	866	241	7,207
October	5,179	229	156	7,225
November	4,902	312	104	7,222
December	4,075	251	89	7,171
2025				
January	6,186	564	117	7,144
February	6,009	414	121	7,139



SMSU Board of Directors Recreation & Wellness Report 3/5/2025

Adventure – 8 Adventure trips took place in February including a 4 –day trip to Yosemite National Park, Snowshoe Hike Collaboration trip with the CSUBS SAIL program, and a Filipino town Collaboration trip with the CSUSB YOURS program. The home to the Adventure program in SMSU South is almost ready. Storage units, desk, paint, electrical and data lines are installed. We plan to move operations of the program in Mid-March. We have hired 1 new student to work for the program.

Aquatics – The Aquatics team will be moving all equipment back into lifeguard offices after they just completed the roof.

Climbing Wall – Hosted a games night during NIRSA week. Ordered some new climbing holds for the program and update the online route guide. We have also hired 2 new students to work for the Ropes program.

Fitness & Fitness Floor – GX has new equipment: Kettlebells have been added for GX class use; all steps will be replaced. We have added a new Zumba class T/Th that started this month. Our staff is assisting with EIM program collaboration.

Intramural Sports – Congratulations to the IM marketing team for taking 2nd place in the FusionPlay contest about how to offer FusionPlay. Congratulations to Brock Perkins for winning back-to-back 1v1 championships and Nicholas Gomez for winning the Powerlifting title. Coming up in March we have Flag Football, 3v3 Basketball, Badminton, Cup Pong and 3pt Contest. In the Fraternity league in we have FIFA and Basketball.

Leadership Challenge Center – Only 1 program took place in February, but we have 14 programs in the next 2 months. Working on a proposal to replace the windscreen on the LCC. Course maintenance has been completed after the high winds of February.

Management – Assisting with Choose CSUSB Day programs. Reviewing upcoming VETI proposals. Reviewing and revising organizational contracts. Helping EIM-OC with launching pilot program in collaboration with RecWell, SHC and KINE.

Membership – In January the SRWC had a total for 2,838 visits and in February to date the SRWC has 3,069 visits. Communication was sent out to members for upcoming March activities, faculty staff bowling and for the unexpected power outage closure using both email and app notifications. The search for the new student lead will take place in March.

Operations – One week remains in the grant-funded CPR training sessions. The hydromassage bed repair is scheduled for March 6th. Both the free motion machine and the tricep extension machine have been repaired and are now functioning correctly. We have received a quote of \$500 for the necessary washer repair. Both Saunas are working and getting good usage.

RecWell @ PDC – Assisting with EOS membership sign-ups for spring 2025. Auditing graduating/non-student memberships. Preparing new “Winter Day” event on 2/26/2025. Overseeing monthly events hosted by RecWell PDC.

Special Events – Assisting with Winterfest at Acrisure Arena. Providing staffing support for the upcoming Evergreen event. Continuing to provide enrollment for EoS, with approximately 300 active memberships and nearly 1,500 monthly visits. Launched bi-weekly “Spring into Fitness” Program in collaboration with campus clubs.

Sport Clubs – Congratulations to the Cheer Dance Club finalist in the top 3 of their recent competition. Sport Clubs are moving forward with developing a new finance committee to help with how funding is allocated and spent by the sport clubs.

Well-being – The Retreat is now offering Creative Time and Spring Walks. Please consult our social media for the schedule. We welcome all participants. Additionally, we are finalizing preparations for our "Health is Wealth" event, in collaboration with FLC, on April 15th from 9:00 AM to 3:00 PM in the SMSU South Events Center. This event will provide valuable information on improving financial literacy and highlight relevant campus resources.



**SMSU Board of Directors
Student Services Report
February 25, 2025**

Financial Literacy Center:

- During February 2025, the Financial Literacy Center (FLC) at California State University, San Bernardino (CSUSB) engaged in hosting the Financial February Series with the Graduate Student Success Center and the Osher Adult Re-Entry Center. As well as engaging in meetings with the LatinX Center and the Retreat to follow up on any updates for the Health is Wealth Summit. These efforts included:
 - February 4: The first workshop of the Financial February Series was done fully on Zoom on home buying for the first time
 - February 12: The second workshop in the series focused on credit repair, providing students with the opportunity to ask questions about how credit scores fluctuate.
 - February 18: As part of the series, Chase Bank representatives presented to the students on mobile banking and cyber safety.
 - Upcoming February 26: As our last workshop of the Financial February Series, the presenter will discuss estate planning and how the process applies to college students
- Financial February Series
 - Attendance
 - The Financial February Series focuses on financial literacy in multiple components such as homebuying, credit repair, cyber safety, and estate planning in hybrid/zoom workshops.
 - The first workshop had 22 students on the Zoom.
 - The second workshop was hosted in the Financial Literacy Center and on Zoom, there were 15 students in person and 5 students online.
 - The third workshop was also hybrid and had 15 students in person and 3 students on Zoom.
 - Impact
 - The event offers the opportunity for the students to gain financial literacy on certain topics that are the next steps in one's finance journey.
 - The impact of this series of workshops was to highlight the financial steps of homebuying, fixing credit scores, mobile banking and much more to the older student population.
 - Feedback

- Students were able to ask multiple questions to each of the presenters during the workshops.
 - Many of the students expressed if there will be more workshops from the centers.
 - The students felt comfortable to stay back after the workshop and continue the conversations with the presenter and the student staff of the Financial Literacy Center.
- Health is Wealth Summit Meetings
 - On February 19, the Health is Wealth team joined together on zoom to discuss every team's, the Financial Literacy, The Retreat, and the LatinX Center, updates and where we can support one another.
 - The impact of the meeting was to see the progress of the planning of the summit and what is left to take care before the event date gets closer.
 - The team was able to help with the stamp card for the scholarship giveaway by making it virtual such as the students will scan a QR code for their attendance at each education block. This will help lessen the confusion with the stamp card that The Retreat will be handing out, for the acai bowls.
- The Financial Literacy Center (FLC) has focused on the Financial February Series for the month and collaborating with Graduate Student Success Center and the Osher Adult Re-Entry Center to bring these financial topics to the students. The FLC team has been working on the Health is Wealth Summit planning and questions for the keynote speaker and alumni panel.

Graduate Student Success Center:

- February 4th: The Graduate Student Success Center partnered with the Financial Literacy Center and the OSHER Adult Re-Entry Center to launch the Financial February series, providing students, faculty, and staff with comprehensive financial education through expert-led seminars. As part of this series, we hosted an online seminar on first-time home buying, featuring a professional realtor who guided attendees through the home-buying process and answered their questions. The event had 23 attendees. Several participants expressed appreciation for the speaker, indicating that the seminar provided valuable insights and practical knowledge. The positive engagement and direct feedback suggest the event was impactful in increasing financial literacy and confidence in home-buying decisions.
- February 5th: The GSSC team met with the Veteran Success Center to plan the upcoming Graduate Veteran Mixer in March, discussing key details such as the guest panel, food selection, and prizes for the interactive mix-and-mingle portion of the event. To ensure smooth execution, we created a to-do list and have been actively following up with each other through our group Teams chat to track progress and stay aligned on responsibilities.

- February 8th: Tammy, a Student Assistant from the Graduate Student Success Center, assisted in hosting the SMSU initiative “Saturday Study Session,” which provides students with a quiet and productive workspace on campus from Saturday morning into the early afternoon. Attendees were offered free snacks and drinks while they studied, creating a supportive environment for academic focus. This session had five students and tutors, most of whom stayed for the majority of the study period, indicating that the space successfully met their needs for a structured and comfortable study setting.
- February 12th: As part of the Financial February series, the Graduate Student Success Center partnered with the Financial Literacy Center and the OSHER Adult Re-Entry Center to host a hybrid credit building and repair Q&A session led by Dr. Jesse Felix. This open-forum discussion allowed students, faculty, and staff to engage in an active back-and-forth conversation, addressing a variety of concerns about improving and repairing credit. The session had about 12 students attending in person, along with a few online participants, and due to the high level of engagement, it ran slightly over the scheduled time. The interactive format and extended discussion demonstrated the event’s impact in providing valuable, personalized financial guidance to attendees.
- February 17th: Katie, the Coordinator of the Graduate Student Success Center, met with CSUSB’s Office of Graduate Studies and other CSU representatives to discuss the grading rubric for Grad Slam, a competition where graduate students showcase their research. As this year’s host, CSUSB is collaborating regularly with fellow CSUs to ensure a smooth event, refine logistics, and create an engaging, well-organized experience for all participants.
- February 18th: The third Financial February seminar, hosted by Chase as a lunch and learn, focused on the ins and outs of online banking and security while providing attendees with deli sandwiches and chips. Offered in a hybrid format, the event allowed community members to join in person or via Zoom. Engagement was high, with many questions throughout the presentation, especially toward the end, indicating the seminar was both informative and valuable for attendees.
- February 19th: GSSC and the Veteran Success Center will meet one last time in February to finalize details for the Graduate Student Mixer in March. This meeting will ensure all loose ends are tied up, including finalizing guest panel questions, completing Human Bingo and Kahoot activities with CSUSB and veteran-related questions, and confirming catering through Yotie Eats with diverse food options for all dietary needs. The event will provide a welcoming space for veterans to connect, enjoy food, and learn about on-campus resources while fostering community building.
- February 22: The Graduate Student Success Center proudly participated in Coyote Cares Day 2025, representing the Santos Manuel Student Union with a team of 25 students and staff. We volunteered at the San Bernardino City Mission, assisting with packing food care packages, cleaning, organizing, sorting donations, and price tagging. Mission staff shared that our efforts accomplished tasks that would have taken them three months to

complete on their own. We are grateful for the opportunity to serve our community and make a meaningful impact.

- February 26th: The final Financial February seminar, hosted in partnership with the Financial Literacy Center and OSHER Adult Re-Entry Center, will focus on estate planning and be offered in a hybrid format to accommodate both in-person and virtual attendees. A guest expert will guide participants through key aspects of estate planning, with an interactive Q&A to address their concerns. This session aims to provide students, faculty, and staff with valuable financial knowledge, equipping them with essential tools for long-term planning and security

Program Board:

- February 6th: Electric Hearts was a lively Valentine's-themed dance that combined entertainment with wellness education. With 89 attendees, including students and community guests, the event featured a live DJ, bracelet making, and a photo booth, which students enjoyed. Planned Parenthood, the campus survivor advocate from CAPS, and Student Health Services provided resources on reproductive health, relationship boundaries, and harm reduction, including fentanyl test strips and condom packs. Counseling and Psychological Services also led interactive activities on healthy relationships and grounding. Student feedback during and after the event highlighted the music and photo booth as favorites, showing strong engagement with both the social and educational aspects.
- February 12th: Katie Wallen and Monica Baeza, Coordinator and Associate Director of Program Board, met with Marina Stone from ASI to gain insights on contracting and managing musical entertainment for CoyoteFEST. They learned key strategies for handling contracts, staging logistics, and coordinating with artists and crews to ensure a smooth event. This meeting helped prepare SMSU to successfully host the artist this year. The impact was evident through the detailed guidance received, equipping Program Board with essential knowledge for a seamless execution.
- February 12th: Katie Wallen led the bi-weekly Signature Events Planning Committee meeting, bringing together multiple departments to coordinate CoyoteFEST 2025. Discussions covered contracts for interactive elements, marketing strategies, vendor parking, food vendors, and this year's event footprint. This meeting ensured alignment across departments, streamlining logistics and enhancing event execution. The impact was reflected in the collaborative problem-solving and progress made toward a well-organized CoyoteFEST.
- February 15th: Kade, a Student Assistant from Program Board, assisted in hosting the SMSU initiative "Saturday Study Session," which provides students with a quiet and productive workspace on campus from Saturday morning into the early afternoon. Attendees were offered free snacks and drinks while they studied, creating a supportive environment for academic focus. This session had two students who stayed for the

duration of the study period, indicating that the space successfully met their needs for a structured and comfortable study setting.

- February 18th: The Program Board team met with United Sites Services to coordinate essential event logistics, including fencing, barricades, and restrooms with hand washing stations for CoyoteFEST attendees and musical entertainment and their crews. This meeting provided valuable insight into available resources and budgetary considerations, ensuring a well-planned and efficient setup. The impact was evident in the team's improved understanding of logistical options, allowing for informed decision-making to enhance the overall event experience.
- February 20th: Katie Wallen and Monica Baeza met with Jackie Varela from the Office of Student Leadership and Engagement to explore collaboration opportunities for CoyoteFEST, particularly in light of budgetary constraints and staffing needs. The meeting successfully identified key areas for partnership, leading to a clear action plan to move forward with contracting and event preparations. This collaboration ensures efficient resource allocation and a well-supported event.
- February 20th: Program Board and ASI successfully hosted Cosmic Coyote, a high-energy midterm stress relief event featuring two live DJs, dancing, bowling, pool, and refreshments from the Cantina. The event attracted 544 attendees, with students and their guests so engaged that staff had to issue multiple reminders for departure after it concluded. Designed to provide a fun escape during midterms, the event fostered campus engagement and student well-being. Its impact was evident through strong attendance, positive student feedback, and the lively atmosphere that kept attendees engaged until the very end.
- February 22: Program Board proudly participated in Coyote Cares Day 2025, representing the Santos Manuel Student Union with a team of 25 students and staff. We volunteered at the San Bernardino City Mission, assisting with packing food care packages, cleaning, organizing, sorting donations, and price tagging. Mission staff shared that our efforts accomplished tasks that would have taken them three months to complete on their own. We are grateful for the opportunity to serve our community and make a meaningful impact.
- February 26th: Katie Wallen will host the final bi-weekly Signature Event Planning Committee meeting for February, focusing on finalizing contracts for interactive entertainment, selecting food vendors from the I.E. food fleet, and refining event details as CoyoteFEST approaches. This meeting will ensure all key elements are in place for a seamless and engaging event experience while highlighting the importance of our collaborators.

Rancho Mirage Student Center:

- On February 13th, RMSC Held Heart & Soul, at CSUSB Palm Desert Campus, where 53 students participated to reflect on their personal and professional goals, helping them

manifest their dreams. The Heart and Soul Event promoted personal and professional development, social connectedness, and supported the overall well-being of our CSUSB PDC Students. By aligning with the objectives of the CSUSB Division of Student Affairs Strategic Plan, the event demonstrated a commitment to transforming students' understanding of self as agents in a global society and to fostering a welcoming and supportive campus community. The event featured:

- Career Counselor Oscar Fonseca was invited to guide the students through goal setting, providing practical advice on how to turn their aspirations into actionable steps.
 - Charcuterie and esqutes were available for attendees to enjoy as they worked on their vision boards.
- On February 19th, RMSC partnered with Chase Bank for Lunch & Learn at CSUSB Palm Desert Campus, where 20 participants participated in a presentation held by Chase Bank to provide students with essential financial knowledge, such as how to begin their financial journey towards success. The first segment of the Lunch and Learn Series: Introduction to Banking demonstrated basic life skills necessary to function resourcefully and independently by empowering students with the tools they need to manage their finances more effectively. The Lunch and Learn: Introduction to Banking with Chase helps students make informed financial decisions, reducing economic stress and increasing academic persistence. Students learned about the first steps in their journey towards financial literacy and wellness. This event included:
 - A guided and personalized presentation on how to begin your journey towards Financial Literacy and Wellness presented by Chase Bank.
 - Domino's Pizza for all those who attended.
- On February 20th, RMSC and Black Faculty Staff and Students Association (BFSSA) hosted an event for Black History Month at the Palm Springs Art Museum, A Night at the Museum: Celebrating Black Culture and Arts. At this event, 25 students, faculty and staff were invited to celebrate the rich heritage of Black culture through art and community. This special event held at the Palm Springs Art Museum encouraged students to engage in awareness, knowledge, and appreciation for human diversity. Students were able to foster a greater perspective on the history and significance of the different heritages and lived experiences within the Black Culture. Challenges faced during this event included limited on-site parking due to a street market fair and free museum admission which served as a deterrent for folks not wanting to spend over 30 minutes looking for parking. Another challenge to consider is that many PDC students live on the East-side Coachella Valley thus the location may have been too far away from their homes; next year would consider a bus from PDC to off-campus events. The event featured:

- The opportunity to explore a mural dedicated to Black art and culture at the local museum.
- Cuisine Soul Food catering from Mica's Soul Kitchen, a local Black-Owned Business
- Participation in the Black Business Mixer, fostering both cultural awareness and networking opportunities

CSUSB SPACE ALLOCATION/CHANGE REQUEST FORM

Requestor Name: _____ **Title** _____

Department: _____ **College or Division:** _____

Date of Request: _____ **Campus Ext:** _____

SPACE NEEDS AND TIME REQUIREMENTS

- Where possible, Non-state functions/departments should be kept in Nonstate facilities. If a Nonstate entity is to be located in a State facility, then the space must be clearly delineated to enable the establishment of compensations for services being provided.

Please identify the space function: _____ State _____ Non-State

- If the program currently exists, list where the office/program is currently located and list the staff, faculty, student assistants, etc. that currently occupy the space (indicate all building and room numbers – list each room separately).

- **CURRENT** location (list each room separately).
- **ROOM NUMBER** (see floor plans)
- **ASF** (see floor plans)
- Describe the **TYPE OF SPACE** (office, cubicle, storage, etc.)
- **NAME** of person, center, dept, group, etc. for EACH room number;
- **JOB TITLE/CLASSIFICATION** (of each person)
- **STATUS** (F/T, P/T, temp)
- Number of **STATIONS** (or seats).

Current Bldg & Room Number	ASF (see floor plans)	Type of Space	Name	Classification	Status	# of Stations
Ex: FM-105	110	Office	Tom Jones	ASC II	T	1

3. CURRENT OFFICE SPACE: Will your current office space(s) be vacated upon receiving new or the additional space? ___ Yes ___ No

If your response is NO please provide an explanation:

4. DESCRIPTION OF REQUESTED LOCATION: If the program currently exists and additional/new space is needed due to program growth, additional staff, program consolidation, etc. please indicate the new program or space needs.

- **TYPE OF SPACE** (office, cubicle, storage, etc.)
- **NUMBER OF SPACES** needed for each type of space
- **NAME** of person, center, dept, group, etc. for EACH space
- **JOB TITLE/CLASSIFICATION** (if a person)
- **STATUS** (F/T, P/T, temp)
- **Number of STATIONS** (or seats)
- **ADJACENCIES** (any function or group adjacencies that are needed to ensure that operational efficiency is maintained; occupants may require specific relationships be created or maintained for proper or effective operations).

Type of Space	Number of Spaces	Name	Job Title/Classification	Status	# of Stations	Adjacencies
Ex: Storage	2	Storage	n/a	n/a	n/a	See below

(Attach additional sheet if necessary)

Indicate any adjacencies requirements if applicable:

5. How long will this space be required?

- CY (College Year) -- The request is needed for 1 CY (summer, fall, winter, spring terms)
- FY (Fiscal Year) -- The request is needed for 1 FY (July 1 to June 30)
- >1 FY -- The request is needed for less than 1 fiscal year
- Permanent -- The request is needed permanently

6. Related to Question 4, what is the Start Date (the first day the space is needed for occupancy)

Start Date: _____

7. Related to Question 4, what is the End Date: (If the duration is not permanent, the last day the space is needed; if the Duration is permanent, use N/A).

End Date: _____

8. REASON FOR REQUEST - A brief statement describing why the request is being made. If appropriate, explain why existing location is not adequate. If a new function/position/center, etc., explain how it relates to the campus/division/department mission.

PROJECT REBOUND SPACE REQUEST

- Support the academic success and re-integration of formerly incarcerated students
- Currently serving 92 students (spring 2025)
- **Program Needs**
 - Dedicated and centralized location to build peer support network and host workshops.
 - Program Coordinator Office (Michael Griggs)
 - Outreach Coordinator Office (Sofia Alvarenga)
 - Office Assistant (Vacant)
 - Study/lounge (10 -12 seats)



Having dedicated space is a key program element for CSU Project Rebound Consortium Institutions

CSUN Project Rebound Space



SB 917 (Skinner, 2024)

Programming shall incorporate the following program components:

2.4(a)(3):

Staffing and space commitments, including: (I) dedicated staffing of a program coordinator or director, dedicated academic adviser or retention specialist, and student peer navigators with preference for staff with lived experience in the criminal justice system; (II) dedicated space on the university campus for the program that allows for **both privacy and community**; (III) use of the Federal Work-Study Program to provide eligible students with employment and professional development opportunities; and (IV) formal partnerships with California Community Colleges to build transfer pathways, and with other key stakeholders, including, but not limited to, the Department of Corrections and Rehabilitation, probation departments, and community-based organizations.





Samuel Sudhakar

Chief Financial Officer and VP, Finance, Technology and Operations
Finance, Technology and Operations, Office of the VP

Bio

Dr. Samuel Sudhakar serves as the Vice President and Chief Financial Officer for the division of Finance, Technology, and Operations at California State University, San Bernardino, where he provides visionary leadership to a broad range of administrative areas central to the core operations of the University, including Finance and Administrative Services; Information Technology Services, University Police Department which includes Parking & Transportation Services; Facilities Planning & Management, University Internal Audit, and Auxiliary and Business Services.

Under his leadership are six senior leaders, including the Chief Administrative Officer, Chief Information Officer, Chief Data Officer, Chief of Police, Associate Vice President for Finance and Administration Services, and the Internal Auditor. He also manages the University's Budget of \$337M.

Student Recreation & Wellness Center (SRWC) Cooling Tower Fill Replacement

2/7/2025

Santos Manuel Student Union Board of Directors

Proposed by: Sean Kinnally, Associate Director of Operations & Development

Proposal: We would like to propose the immediate approval and execution of the cooling tower fill replacement project before the summer months. Enhanced cooling system efficiency and performance. Reduced energy and operational costs. The replacement comes highly recommended by the Chief Engineer of Physical Plant and Facility Management (PPFM), who advises completing it as soon as possible, ideally before the summer months to avoid any potential outage. They will be demolishing some of the OEM parts and then replacing some really worn-out parts in the cooling tower. The standard recommendation for this service is every 5-10 years, and it is now overdue for maintenance.

Rationale: The cooling tower fill is an essential component of our facility's cooling system, responsible for maximizing heat transfer efficiency. Over time, the existing fill has degraded due to wear and exposure to environmental conditions, resulting in reduced cooling efficiency and increased energy consumption. This inefficiency not only affects system performance but also elevates operating costs and increases strain on other components, potentially leading to premature failures. All the interior will be power washed to remove all mud and debris on the walls of the system.

Fiscal Impact: The total cost for the cooling tower fill replacement is \$45,956.38. This includes materials, labor, and all associated installation costs. Additionally, a 10% contingency has been implemented to ensure that the project cost does not surpass \$50,552.

Project Timeline: Work will be completed in about 6 to 8 weeks once approved

Chartfield: 660061-FFD01-B0525



AQUA-SERV

ENGINEERS, INC.

ESTD 1958

INDICATE BY 'X'	
ORDER	
QUOTATION	
APPROVAL	

ORDER / QUOTATION

CUSTOMER NAME		AQUA-SERV REP	ACCOUNT CODE	QUOTATION DATE
Cal State San Bernardino		Curtis Jacobsmeyer	CSUSR	11/26/2024
BILL TO ADDRESS		QUOTE REQUESTED BY	RESALE?	EXPIRATION DATE
5500 University Parkway		Sean Kinnally	NO	2/24/2025
CITY	STATE	ZIP	TAX RATE	PURCHASE ORDER NUMBER
San Bernardino	CA	92407	8.75%	TBD

SHIP TO ADDRESS			WILL CALL / DELIVERY	SDS	DATE NEEDED
			WILL CALL	NO	ASAP
CITY	STATE	ZIP	DELIVERY OR SPECIAL INSTRUCTIONS		

Quote Description:

The purpose of this quote is for the cooling tower fill to be replaced in both cooling tower cells. The Customer **will be responsible** for the following upon agreement: Receiving and Unloading materials within 50' of the cooling tower, providing access to a restroom(s), providing on-site parking for CJS workers, providing construction power (120V-20amp circuit within 50' of the cooling tower, providing a 40-yard-roll-off dumpster and disposal of all materials removed.

LN	PRODUCT CODE	QTY	WEIGHT	DESCRIPTION	PRICE/LB OR EA	TOTAL
1				OEM Marley Hanging fill sheets		\$19,730.00
2						
3				Work Description:		
4				- Work to performed during the week standard daylight hours M-F		
5				non-holidays. LOTO the cooling tower and customer to isolate		
6				all chemical, electrical, and water supplies.		
7				- Demo and remove the existing OEM Marley hanging fill sheets		
8				and dispose of in customer supplied 40-yard-roll-off placed adjacent		
9				to the cooling tower access.		
10				- Power wash interior walls and muck out any mud and debris		
11				prior to installation of new fill.		
12				- Provide new OEM Marley hanging fill which guarantees original		
13				thermal design performance.		
14				- Modify existing supports as designed by the manufacturer to		
15				install new fill on the existing supports.		
16				- Clean up construction related debris and return the tower to		
17				engineering to fill and place in service		
18						
19						
20						
0 lbs					SUB TOTAL	\$19,730.00
Our commitment for shipping is as follows:					SALES TAX	\$1,726.38
All chemical orders are shipped within four (4) working days					DELIVERY	\$0.00
Will call orders for same day pick-up are processed within four (4) hours					LABOR	\$24,500.00
Equipment orders estimated lead time is 7-10 working days (exceptions apply)					TOTAL	\$45,956.38

Customer Acceptance

If this quote is satisfactory and the purchase is to be made, please fill out the information below and fax the signed quote to (951) 681-9698 or you may scan the signed quote and email it to customerservice@aqua-serv.com or your service representative.

Accepted By: _____

PRINT NAME

SIGNATURE

DATE

WATER & WASTEWATER TREATMENT • SPECIALTY CHEMICALS • WATERSIDE ENGINEERING • FILTRATION & SEPARATION



AQUA-SERV

ENGINEERS, INC.

ESTD 1958

INDICATE BY 'X'	
ORDER	
QUOTATION	
APPROVAL	

ORDER / QUOTATION

CUSTOMER NAME		AQUA-SERV REP	ACCOUNT CODE	QUOTATION DATE
Cal State San Bernardino		Curtis Jacobsmeyer	CSUSR	2/26/2025
BILL TO ADDRESS		QUOTE REQUESTED BY	RESALE?	EXPIRATION DATE
5500 University Parkway		Sean Kinnally	NO	3/15/2025
CITY	STATE	ZIP	TAX RATE	PURCHASE ORDER NUMBER
San Bernardino	CA	92407	8.75%	TBD

SHIP TO ADDRESS			WILL CALL / DELIVERY	SDS	DATE NEEDED
			WILL CALL	NO	ASAP
CITY	STATE	ZIP	DELIVERY OR SPECIAL INSTRUCTIONS		

Quote Description:

The purpose of this quote is for the cooling tower fill to be replaced in both cooling tower cells. The Customer **will be responsible** for the following upon agreement: Receiving and Unloading materials within 50' of the cooling tower, providing access to a restroom(s), providing on-site parking for CJS workers, providing construction power (120V-20amp circuit within 50' of the cooling tower, providing a 40-yard-roll-off dumpster and disposal of all materials removed.

LN	PRODUCT CODE	QTY	WEIGHT	DESCRIPTION	PRICE/LB OR EA	TOTAL
1				OEM Marley Hanging fill sheets		\$22,730.00
2						
3				Work Description:		
4				- Work to performed during the week standard daylight hours M-F		
5				non-holidays. LOTO the cooling tower and customer to isolate		
6				all chemical, electrical, and water supplies.		
7				- Demo and remove the existing OEM Marley hanging fill sheets		
8				and dispose of in customer supplied 40-yard-roll-off placed adjacent		
9				to the cooling tower access.		
10				- Power wash interior walls and muck out any mud and debris		
11				prior to installation of new fill.		
12				- Provide new OEM Marley hanging fill which guarantees original		
13				thermal design performance.		
14				- Modify existing supports as designed by the manufacturer to		
15				install new fill on the existing supports.		
16				- Clean up construction related debris and return the tower to		
17				engineering to fill and place in service		
18						
19						
20						
0 lbs					SUB TOTAL	\$22,730.00
Our commitment for shipping is as follows:					SALES TAX	\$1,988.88
All chemical orders are shipped within four (4) working days					DELIVERY	\$0.00
Will call orders for same day pick-up are processed within four (4) hours					LABOR	\$24,500.00
Equipment orders estimated lead time is 7-10 working days (exceptions apply)					TOTAL	\$49,218.88

Customer Acceptance

If this quote is satisfactory and the purchase is to be made, please fill out the information below and fax the signed quote to (951) 681-9698 or you may scan the signed quote and email it to customerservice@aqua-serv.com or your service representative.

Accepted By: _____

PRINT NAME

SIGNATURE

DATE

WATER & WASTEWATER TREATMENT • SPECIALTY CHEMICALS • WATERSIDE ENGINEERING • FILTRATION & SEPARATION

**SANTOS MANUEL STUDENT UNION, A COMPONENT UNIT
OF CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**

**FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION**

YEAR ENDED JUNE 30, 2024

File is too large to upload to website. Please contact
SMSU Administration Office at (909)537-7201 to
obtain a copy.



CPAs | CONSULTANTS | WEALTH ADVISORS

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EXHIBIT

**California
Public Employees' Retirement System**



AMENDMENT TO CONTRACT

**Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
Santos Manuel Student Union of California
State University, San Bernardino**



The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective December 1, 1980, and witnessed December 12, 1980, and as amended effective July 16, 1998, and May 11, 2001, which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 11 are hereby stricken from said contract as executed effective May 11, 2001, and hereby replaced by the following paragraphs numbered 1 through 13 inclusive:
 1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members and age 62 for new local miscellaneous members.

2. Public Agency shall participate in the Public Employees' Retirement System from and after December 1, 1980, making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:

NO ADDITIONAL EXCLUSIONS

6. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full).
7. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).
8. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 21574 (Fourth Level of 1959 Survivor Benefits).
 - b. Section 20903 (Two Years Additional Service Credit).
9. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
10. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members of said Retirement System.
11. Public Agency shall also contribute to said Retirement System as follows:
 - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
12. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

13. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
SANTOS MANUEL STUDENT UNION
OF CALIFORNIA STATE UNIVERSITY,
SAN BERNARDINO

BY _____
MELODY BENAVIDES, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

PLEASE DO NOT SIGN "EXHIBIT ONLY"

PLEASE DO NOT SIGN "EXHIBIT ONLY"

**RESOLUTION OF INTENTION
TO APPROVE AN AMENDMENT TO CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
BOARD OF DIRECTORS
SANTOS MANUEL STUDENT UNION OF CALIFORNIA
STATE UNIVERSITY, SAN BERNARDINO**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To provide Section 20903 (Two Years Additional Service Credit) for local miscellaneous members.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

By: _____
Presiding Officer

Title

Date adopted and approved



**SANTOS MANUEL STUDENT UNION
OF
CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**

FACILITY SUBLEASE

This Facilities Sublease (“Sublease”) is made and entered into this 1st day of July 2025, between the Santos Manuel Student Union of California State University, San Bernardino, hereinafter called "**Auxiliary**", and California State University, San Bernardino, Project Rebound, hereinafter called "**Lessee**".

WHEREAS, **Auxiliary** entered into a Lease on September 1, 2017 with the Trustees of The California State University, a copy of which is attached hereto as Exhibit A, and

WHEREAS, said Lease authorizes the President of California State University, San Bernardino, or designee, to approve a Sublease for any portion of the leased premises, and

WHEREAS, the President of California State University, San Bernardino, or designee, acknowledges their approval of this Sublease.

WHEREAS, the continuance of the term of this Sublease past the current term of the Master Agreement is contingent on the renewal of the Master Agreement.

NOW, THEREFORE, **Auxiliary** and **Lessee** hereby agree as follows.

1. Premise. **Auxiliary** hereby subleases to **Lessee** the following property:

In the Santos Manuel Student Union South, the Lessee shall have exclusive use of one spaces on the first floor, room 116, with the spaces totaling 1085 square feet. The space is outlined in red on the attached floor plan, which is attached hereto as Exhibit B.

2. Term. The term of this Sublease shall be from July 1, 2025 until June 30, 2027, unless sooner terminated as herein provided.

3. Rent. **Lessee** shall pay rent at the monthly rate of \$ 2,083.20 (\$1.92 per square foot) payable quarterly in arrears (\$ 24,998.40 annually). **Auxiliary** reserves the right to re-evaluate the rental rate thirty (30) days prior to January 1st of each year of the term for the balance of the term of the Sublease. The parties shall negotiate in good faith any rent adjustment.

4. **Services.** **Auxiliary** agrees to provide the following to **Lessee**:
 - a. Utility and custodial services at the monthly rate of \$ 607.60 (\$0.56 per square foot) payable quarterly in arrears (\$ 7,291.20 annually). **Auxiliary** reserves the right to re-evaluate utility and custodial charges in January of each year to ensure that direct costs have been equitably assessed.
 - b. **Lessee** shall pay for its telephone service directly to the University.
5. **Subletting.** **Lessee** shall not assign nor sublet this Sublease without prior written approval of **Auxiliary**.
6. **Quiet Use and Enjoyment.** **Auxiliary** reserves the right to enter and inspect the leased premises at reasonable times, and to render services and make any necessary repairs to the premises.
7. **Indemnification.** This Sublease is made upon the express condition that **Auxiliary**, California State University, San Bernardino, the Trustees of the California State University, the state of California and their officers, agents, representatives, volunteers and employees are indemnified from any liability and claims for damages by reason of any injury to any person or persons, including **Lessee**, or property of any kind whatsoever and to whomsoever belonging including **Lessee**, from any cause or causes whatsoever in any way arising out of **Lessee's** business activity or use of the premises under this Sublease or any extension thereof. **Lessee** agrees to indemnify and hold harmless **Auxiliary**, California State University, San Bernardino, Trustees of the California State University, the state of California and their officers, agents, representatives, volunteers and employees from any and all loss, damage, or liability that may be suffered or incurred which arises out of or is in any way connected with the use of the premises herein described, by **Lessee**.
8. **Alterations.** **Lessee** agrees to make no alterations to the premises, including, but not limited to, all modifications and permanent fixtures, without the prior written approval of **Auxiliary**.
9. **Compliance with Laws.** **Lessee** shall not violate nor allow to be violated any federal, state, or local law, or rule of the Trustees or of the campus.
10. **Holdover Tenant.** Should **Lessee** occupy the premises after the date of expiration of this Sublease, and the **Auxiliary** agrees to the continuation of occupancy in writing, such tenancy shall be on a month-to-month basis subject to the terms and conditions of this Sublease and any rent increase **Auxiliary** may assert at the end of the Sublease.

11. Compliance. Lessee agrees to comply with all the terms of Sublease and Lease insofar as they are applicable to Lessee.
12. Premise Restoration. Upon termination or expiration of this Sublease, Lessee, at its own expense and risk, shall restore the premises as nearly as possible to the condition existing prior to the execution of this Sublease subject to normal wear and tear of occupancy of the premises.

Lessee shall exercise care in the use of **Auxiliary** facilities and shall comply with guidelines to reduce excessive wear or damage. Lessee agrees to keep the facilities in a clean and orderly condition and to remove all waste material at the conclusion of this Sublease.
13. Amendments, Entire Sublease, and Severability. This Facility Sublease constitutes the entire Sublease between the parties with respect to the subject matter hereof. This Facilities Sublease may not be modified or amended except in writing signed by both parties. Should any provision of this Facilities Sublease be invalid, illegal, or unenforceable in any respect, such provision will not affect the validity and enforceability of any other part of this Facilities Sublease.
14. Common Area Use. Lessee recognizes that its use may coincide with other uses of **Auxiliary** property, and agrees that it will organize its use and activities to cause as little disruption as possible to such uses of the **Auxiliary** buildings and equipment.
15. Insurance. Lessee shall maintain a copy of policies of comprehensive general liability insurance. Said insurance minimum limits recommended shall be no less than \$1,000,000 overall, which shall include, but not limited to, bodily injury, property damage, and umbrella clause. The insurance policy shall contain or be endorsed to contain the following provisions: For the general liability policy the Trustees of the California State University, the Santos Manuel Student Union of California State University, San Bernardino, California State University, San Bernardino and the state of California their officers, employees, representatives, volunteers and agents shall be covered as additional insureds.
16. Termination. This Sublease may be terminated upon any of the following occurrences:
 - a. By either party giving thirty (30) days written notice to the other party.
 - b. Upon expiration of the Sublease term as set forth in section 2.
 - c. Upon breach of any substantial provision of this Sublease.
 - d. Upon termination of the Sublease and Lease by the Trustees of The California State University for administrative necessity or for any other reason which gives

the Trustees have the right to terminate the Sublease and Lease under the terms of that document.

17. Governing Law. This Facilities Sublease will be governed by and construed in accordance with the laws of the State of California without giving effect to the principles of conflict of laws. The parties irrevocably and unconditionally consent to submit to the exclusive jurisdiction of the courts of the State of California and of the United States of America located in the State of California for any actions, suits or proceedings arising out of or related to this Sublease. This Sublease is deemed by the parties to have been executed and delivered in San Bernardino, California.
18. Dispute Resolution. If a dispute should arise between the Parties with respect to the obligations hereunder or the interpretation of this Facilities Sublease, prior to the commencement of any legal action, the Parties agree to meet and confer in good faith on all matters of common interest on all controversies, claims or disputes (“Dispute”) which materially affect the performance of either Party under this Facilities Sublease. Promptly after a Dispute is recognized by either Party, such Party may communicate the substance of the Dispute to the other Party’s primary contact. Once a Dispute has been raised, the primary contacts shall make all reasonable efforts to reach a resolution within two (2) weeks after the Dispute has been identified. If the Dispute is not resolved between the Parties’ respective primary contacts, then the Parties shall submit such matters to their respective executive management, who shall make all reasonable efforts to reach a resolution within thirty (30) days after the Dispute has been referred to them. The foregoing, however, shall not prevent or limit either Party’s right to apply to a court of competent jurisdiction for a temporary restraining order, preliminary or permanent injunction, or other similar equitable relief.
19. Attorney’s Fees. If either party incurs legal fees or litigation expenses, whether or not an action is instituted, to enforce the terms of this Sublease or to recover damages or injunctive relief for breach of this Sublease, it is agreed that the successful or prevailing party will be entitled to reasonable attorney’s fees, litigation expenses, expert witness fees and other costs in addition to any other relief to which it may be entitled.
20. Notices. All notices herein to be given, or which may be given by either party to the other, shall be deemed to have been fully given when made in writing and deposited in the U.S. mail, certified and postage prepaid, and addressed as follows:

To the LESSEE:

California State University, San Bernardino
Academic Success and Undergraduate Advising (ASUA)
5500 University Parkway, San Bernardino, CA 92407



To the AUXILIARY:

Santos Manuel Student Union of California State University, San Bernardino
5500 University Parkway, San Bernardino, CA 92407

Nothing herein contained shall preclude the giving of such written notice by personal service.

21. Damage to Premises. If the lease premises are damaged by fire, earthquake, accident, or other casualty, **Auxiliary** shall have the right to restore the Premises by repair or rebuilding. If **Auxiliary** chooses not to restore the Premises by repair or rebuilding, and such damage renders more than 10% of the floor space unusable for the purposes intended, this Sublease shall terminate.

22. Hazardous Materials. **Lessee** shall not use, store, generate, release or dispose of any hazardous material on the Premises or part. However, **Lessee** is permitted to make use of such materials that are required to be used in the normal course of **Lessee's** operations provided that **Lessee** complies with all applicable Laws related to the hazardous materials. **Lessee** is responsible for the cost of removal and remediation, or any clean-up of any contamination caused by **Lessee**.

IN WITNESS HEREOF, the parties hereto execute this Sublease on the above date.

AUXILIARY ORGANIZATION:

Jesse Felix, SMSU Executive Director

Date

LESSEE:

Dr. Annika Anderson, Executive Director of Project Rebound

Date

CSUSB APPROVED:

Angelica Jara, Lead Procurement & Contracts Specialist

Date