

**ALFSS Board Meeting Minutes**  
**Thursday, February 13, 2025**  
**11:30 a.m. - 1:00 p.m.**

**Location:** Zoom: <https://csusb.zoom.us/j/83198260118>

Present: Monica, Antonio, Ashley, Aurora, Iwona, Pamela, Ericka

Absent: Brianna & Daniel

<p><b>I. Call to Order</b></p> <ul style="list-style-type: none"> <li>a. 11:33am</li> </ul> <p><b>II. Approval of Agenda</b></p> <ul style="list-style-type: none"> <li>a. 1<sup>st</sup> by AV</li> <li>b. 2<sup>nd</sup> by AL</li> <li>c. All in favor, motion passes <ul style="list-style-type: none"> <li>i. Change to move Grad Days tabling from new business to Latinx Grad</li> </ul> </li> </ul> <p><b>III. Approval of Minutes</b></p> <ul style="list-style-type: none"> <li>a. 1<sup>st</sup> by AL</li> <li>b. 2<sup>nd</sup> by ES</li> <li>c. All in favor, motion passes</li> </ul> <p><b>IV. Old Business</b></p> <ul style="list-style-type: none"> <li>a. 2025-2026 Scholarship Application Deadline is April 21, 2025 (Aurora) <ul style="list-style-type: none"> <li>i. Will meet with Daniel to promote the scholarship</li> </ul> </li> <li>b. ALFSS Social Recap (Antonio) <ul style="list-style-type: none"> <li>i. Hosted at Los Tacos Lokos</li> <li>ii. Only 5 board members in attendance</li> <li>iii. Taco Tuesday special or 20% discount</li> <li>iv. Suggestions: <ul style="list-style-type: none"> <li>1. Use marketing director to send out promotions <ul style="list-style-type: none"> <li>a. Earlier and frequency</li> <li>b. Correct flyer for email and social media marketing</li> </ul> </li> <li>2. Network with other campus organizations to boost attendance</li> </ul> </li> </ul> </li> <li>c. Cafecito con DHRE recap (Antonio &amp; Ashley) <ul style="list-style-type: none"> <li>i. Successful event with many students</li> <li>ii. Suggestion for next year: <ul style="list-style-type: none"> <li>1. Increase food order</li> </ul> </li> </ul> </li> </ul>	<p><b>Action Items:</b></p>
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2. More champurrado and less coffee
3. Microphone for loteria announcers
4. Have projector screens to showcase the history of individuals that were being described during Loteria game
  - a. Dr. Ariana Huhn collab for Afro-Latino version of game
    - i. Will work on a different version that will work better in group setting vs. Classroom
    - ii. ALFSS gave thank-you cards for participation
5. Give out prizes; didn't give out prizes that we had
- iii. DHRE and ALFSS Board worked well together
  1. DHRE would like to host again during the winter next year
- iv. No cost to ALFSS; DHRE covered all costs
- v. Kudos to Ashley for taking lead as student rep
- d. Escape Loteria fundraiser recap (Aurora & Ericka)
  - i. More marketing is needed
  - ii. Raised \$300 towards scholarship
  - iii. Approx. 20 people in attendance
    1. Mostly board
    2. 2 CSUSB affiliates
    3. 6 general attendees from Escape
  - iv. Can increase price to \$7 per card based on feedback from general attendees
  - v. Discussion about hosting at downtown Redlands locations, but comes with a charge
  - vi. Will look into asking for a Latin food vendor if we were to host again in the future
    1. Perhaps a vendor that will give ALFSS a percentage back

#### **V. New Business**

- a. Welcome to new Director of Membership: Daniel Viayra (Pamela)
  - i. Daniel not in attendance
  - ii. Pamela will reach out to schedule a meeting to transition
- b. Review of Declaration of Candidacy Board Obligations (Monica)
  - i. Reminder of obligations to the organization
    1. Showing up and helping with events
  - ii. Discussion of summer retreat

- iii. Discussion of transition meetings between Board meetings
- c. Annual Report (Monica)
  - i. Need to decide if we will be putting an annual report out
  - ii. Will need to start working on in March
  - iii. Needs to be finalized by last general meeting in June.

## VI. Upcoming Event and Fundraising Calendar

- a. Spring 2025 Discussion
  - i. Events (Antonio)
    - 1. ALFSS Bowling Social
      - a. Monday, March 3, 4:30pm-6pm @ Coyote Lanes
      - b. Chairs: Pamela & Brianna
      - c. No host event
      - d. Pamela has been working on a flyer and will share with Board
      - e. Suggestion to have an RSVP
      - f. Request to send out to DHRE; Pamela to send to Ashley
        - i. Ashley will look into
    - 2. Spring Latinx Grad
      - a. Saturday, May 10, 10am-12pm @ Coussoulis Arena
      - b. Chairs: Aurora & Monica
      - c. [Grad Days Tabling](#) Sign-ups
        - i. Please sign-up for shift(s)
        - ii. Taking place in Obershaw Dining Room
        - iii. Need more help at PDC
      - d. Need to follow up with Claudia to ensure registration is open for grad days
      - e. 1<sup>st</sup> committee meeting held
        - i. Assigned Board positions
          - 1. Review document
      - f. Request for additional funding from President's office
        - i. IC to ask informally
        - ii. Formal email from Pamela

<div><div><div><div><div><div>3. ALFSS Social</div><div><div>a. Saturday, May 10, 1pm-3pm @ Celebrities Sports Bar &amp; Grill</div><div>b. Chairs: Aurora &amp; Monica</div></div></div><div><div>ii. Fundraising (Aurora)</div><div><div>1. Pupusa Sale</div><div><div>a. Date: Thursday, March 13, 11:30am @ SUS Lobby</div><div>b. Chair: Monica</div><div>c. Have received 1<sup>st</sup> right of refusal</div><div>d. Confirmed indoor location with SMSU</div><div>e. Reached out to EHS to confirm docs are still valid</div><div>f. Need to order 350 pupusas<div><div>i. 100 more than Fall sale</div></div></div><div>g. Will send out volunteer tasks next week</div></div></div><div><div>2. 5k Run/Walk</div><div><div>a. Saturday, April 12, 8am-11am @ Library Lawn</div><div>b. Chairs: Iwona</div><div>c. Waiting on SEGS to send over 5k map</div></div></div></div></div></div><div><div><div>VII. Discussion Topics</div><div><div>a. MB- will send out a Doodlepoll to reschedule March 13 Board meeting</div><div>b. Membership costs<div><div>i. How many one-time annual fee?</div><div>ii. How many annual deductions?</div></div></div></div></div></div><div><div><div>VIII. Adjournment</div><div><div>a. 12:43 pm</div></div></div></div></div></div>	<div><div><div>BD- Provide membership numbers during next Board meeting</div></div></div>
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