



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Policies and Procedures Committee
April 8, 2025 | 12:00pm
<https://csusb.zoom.us/j/87506703833>**

MINUTES

Members Present: Mark Oswood, Jennifer Puccinelli, Cintiantl Rangel-Canseco, Katie Wallen.

Members Absent: Melissa De La Rosa, Erick Herrera, Mariah Kuba

Staff Present: Vilayat Del Rossi

Guests Present: Matthew Jenkins, Alondra Lopez, Diego Rendon

Call to Order: 12:02pm

Roll Call: A verbal roll call was conducted. Quorum was met.

Approval of Minutes: M/S Puccinelli/Rangel-Canseco; motion to open approval of minutes from March 16, 2023.

No discussion items.

M/S Oswood/Cintiantl; motion to approve minutes.
Motion passed.

Open Forum: No public comments.

Adoption of Agenda: M/S Rangel-Canseco; motion to open adoption of agenda.
Motion passed.

OLD BUSINESS:

No unfinished business.

NEW BUSINESS:

PC 01/25 Election of Committee Chair (Action, Del Rossi)

M/S Oswood/Rangel-Canseco motion to open PC 01/25 Election of Committee Chair.

Ms. Rangel-Canseco was nominated to serve as committee chair. Mr. Del Rossi opened it up for additional nominations and self-nominations. No further nominations received.

VOTE: 3 – In Favor 0 – Opposed 1 – Abstention
Motion passed.

PC 02/25 Proposal for CSUSB Palm Desert Campus Student Representation on the Santos Manuel Student Union Board | Guest Speakers: Diego Rendon, ASI Executive Vice President and Alondra Lopez, ASI Palm Desert Campus Vice President (Discussion, Rendon and Lopez)

M/S Oswood/Wallen motion to open PC 02/25 Proposal for CSUSB Palm Desert Campus Student Representation on the Santos Manuel Student Union Board | Guest Speakers: Diego Rendon, ASI Executive Vice President and Alondra Lopez, ASI Palm Desert Campus Vice President.

ASI Vice Chair Rendon and PDC Vice President Lopez presented a proposal to add a Palm Desert Campus (PDC) student representative seat on the SMSU Board of Directors. The board engaged in a discussion regarding the proposal. It was noted that implementing this change would require revision to the SMSU Board Bylaws. The committee acknowledged the possibility of amending the bylaws during the 2025-2026 academic year, with a potential for the change to take effect in the 2026-2027 academic year, pending at least 2 bylaws reading and legal counsel's review before finalizing.

PC 03/25 SMSU Coyote Lanes – Personal Bowling Shoes Policies and Procedures | Guest Speaker: Matthew Jenkins, Facilities and Services Coordinator, Operations Department (Discussion, Jenkins)

M/S Oswood/Wallen motion to open PC 03/25 SMSU Coyote Lanes – Personal Bowling Shoes Policies and Procedures | Guest Speaker: Matthew Jenkins, Facilities and Services Coordinator, Operations Department.

Mr. Jenkins provided an overview of his proposal. A discussion ensued among the committee about the importance of having guests use the appropriate bowling equipment when bowling. It was recommended that the procedure presented by Mr. Jenkins be incorporated in the Facilities Use Policy.

**PC 04/25 Develop Review Schedule for SMSU Board Policies and Procedures
(Discussion, Del Rossi)**

M/S Wallen/Rangel-Canseco motion to open PC 04/25 Develop Review Schedule for SMSU Board Policies and Procedures.

Ms. Wallen deferred her time to Interim Executive Director Del Rossi. Mr. Del Rossi shared his enthusiasm for revitalizing the committee's work in the new year. He emphasized the opportunity to establish a clear and consistent schedule for reviewing organizational policies, with the goal of creating a strong foundation and ensuring the committee's continued success moving forward.

Announcements

There were no announcements.

Adjournment

M/S Oswood/Wallen; motion to adjourn meeting at 12:51pm.

Motion passed.

Reviewed and respectfully submitted by:

Committee Chair

Date