

## SSD Accommodation Definitions

### Adaptive Equipment

Accommodation	Description	Who Provides?	Application	Faculty Role
<b>FM System</b>	Two parts – a microphone and head phones. The instructor wears the microphone and the sound is transmitted directly to the student via headphones.	Students check out the device from SSD.	Hearing, especially in large or noisy classrooms.	Please wear the microphone on the lanyard at the beginning of each class time that the student will provide.
<b>Sign Glasses</b>	Smart glasses that students wear during class to experience live sign language interpreting or captioning remotely.	Students check out the device from SSD.	Sign Language Interpreter or Live Real Time Captioning required by the student.	Please allow student to wear these glasses in the classroom.
<b>Digital Voice Recorder</b>	A recording device.	Students check out the device from SSD.	Barriers for accessing lecture in real time. Student has the opportunity to listen to lecture repeatedly.	Please allow student to record lecture with this device. Note: student recordings will not be shared with others nor kept beyond this semester.

### Alternate Formats

Accommodation	Description	Who Provides?	Application	Faculty Role
<b>Braille</b>	The student requires all course materials in hard copy braille.	SSD must send this to an off campus provider (8-12 to complete). SSD will need textbooks and other materials adopted early.	Blind student literate in Braille.	Please adopt textbooks and select materials early, (or indicate to bookstore that no textbook is required), so that SSD can remediate all text into Braille.
<b>Tagged PDF</b>	The student requires course materials converted into PDFs with all words and images 'tagged' so they can be seen by a screen reader.	SSD works with ATC to remediate all course materials (up to 6 weeks). SSD will need	Texts formatted for speech software to read to students with visual disabilities exactly what is	Please, adopt textbooks and select course materials early (or indicate to bookstore that no textbook is required), so that SSD can

		textbooks adopted early.	on the screen, including image descriptions.	remediate all materials into this format.
<b>Kurzweil</b>	A read-to-me software that highlights words, provides different voices and speeds. Materials must be remediated in order for this software to read aloud.	SSD sends out text for remediation. (Up to 6 weeks to locate and remediate an electronic copy of the text).	For students who require the textbook to be read aloud, due to visual, learning or processing disorder barriers.	Please adopt textbooks and select materials 6 weeks early, (or indicate to bookstore that no textbook is required), so that SSD can remediate all material into this format.
<b>Word</b>	This is a plain word document format and can be used with a device such as a BrailleNote or software.	SSD will remediate the textbook into a basic Word format for the read-to-me software. (Approx. 6 weeks).	For students who require the textbook to be read aloud due to visual, learning or processing disorder barriers.	Please adopt textbooks and select materials 6 weeks early, (or indicate to bookstore that no textbook is required), so that SSD can remediate into this format.
<b>PDF</b>	This is a pdf format that has been remediated and OCR'd so the read-to-me software can identify the individual words.	SSD will remediate the textbook and materials into a PDF format for the read-to-me software. (approx. 6 weeks).	For students who require the textbook to be read out loud due to visual, learning or processing disorder barriers.	Please adopt textbooks and select materials early, (or indicate to bookstore that no textbook is required), so that SSD can remediate into this format.
<b>E-Text</b>	This is an outdated term for the e-text formats now used. Instructors may still see this on some faculty letters with the new term next to it.	SSD remediates into an electronic version of the textbook.	For students who require the textbook to be read out loud due to visual, learning or processing disorder barriers.	Please adopt textbooks and select materials early, (or indicate to bookstore that no textbook is required), so that SSD can remediate into this format.

### Alternative Furniture/Seating

<b>Accommodation</b>	<b>Description</b>	<b>Who Provides?</b>	<b>Application</b>	<b>Faculty Role</b>
<b>Adjustable Table – Wheelchair</b>	A table that provides adjustable height for an electric wheelchair user.	SSD works with facilities to deliver the table to the classroom before courses begin.	Adjustable height to accommodate all wheelchairs.	Please inform other students seated at this table it is for wheelchair users only. Also, please notify SSD if furniture is not in the classroom as expected, or goes missing.

<b>Large Format Chair</b>	This is an extra large chair provided to students requiring a larger or sturdier chair.	SSD works with facilities to deliver the chair to the classroom before courses begin. Please notify SSD if furniture is not in the classroom for the student.	For large stature to provide access to the furniture during lecture.	Please inform other students seated in this chair it is for SSD use only. Also, please notify SSD if furniture is not in the classroom as expected, or goes missing.
<b>Seating in Front of Classroom</b>	This accommodation is provided to students who require front of the class seating if seating is assigned.	Students are notified to arrive early in order to select seat—and that faculty will keep one seat open for them.	Often provided for students with visual, hearing or attention barriers so they may be closer to the board and the instructor.	Please, ensure that a seat in the front row is available to the student.
<b>Alternate Table- Chair Not Needed</b>	A table that may have a larger work surface than the traditional desk and is wheelchair accessible.	SSD works with facilities to deliver the table to the classroom before courses begin. Please notify SSD if furniture is not in the classroom for the student.	Wheelchair users specifically.	Please inform other students seated at this table it is for SSD use only. Also, please notify SSD if furniture is not in the classroom as expected, or goes missing.
<b>Extra Padded Chair</b>	A chair with additional padding. Discontinued by SSD due to chairs not remaining in the classroom. Some students may still have this as an accommodation.	SSD works with facilities to deliver the chair to the classroom before courses begin. Please notify SSD if furniture is not in the classroom for the student.	Originally offered as a comfort device for students. Students are currently recommended to bring their own comfort device.	Please inform other students seated in this chair it is for SSD use only. Also, please notify SSD if furniture is not in the classroom as expected, or goes missing.
<b>Standing in Class</b>	An accommodation that alerts the instructor that for some portions of the class, students may need to stand in the back of the room.	Instructors are notified of the accommodation via the SSD faculty letter.	Students with various physical barriers may require this as an accommodation.	Allow student to stand as needed in the back of the classroom, and without the need to ask “permission” each time.
<b>Alternate Table and Chair</b>	A table and chair are required by the student to have access in the classroom	SSD works with facilities to deliver the chair and table to the classroom before courses begin.	Provided when the existing classroom furniture creates barriers for the student or when	Please inform other students seated at this table and chair it is for SSD use only. Also, please notify SSD if furniture

	depending on the existing classroom furniture.	Please notify SSD if furniture is not in the classroom for the student.	additional space is needed on the desk.	is not in the classroom as expected, or goes missing.
<b>Seating in Back of Classroom</b>	This accommodation is provided to students who require back of the class seating if seating is assigned.	Students are notified that if seating is not assigned, it will be up to them to join class early to obtain the preferred seat.	Often assigned for students who require standing, or who must leave the class for brief periods due to a disability.	Please allow student to sit in the back of the classroom when needed.
<b>Alternative Testing</b>				
<b>Accommodation</b>	<b>Description</b>	<b>Who Provides?</b>	<b>Application</b>	<b>Faculty Role</b>
<b>Adjusted Room Lighting</b>	Students may require the lighting to be adjusted either brighter or dimmer during exams.	SSD provides the lighting adjustment within the SSD testing spaces in our center.	Examples include students who experience frequent migraines or have a visual impairment that necessitates the lighting adjustment.	Student will need to schedule their exams at SSD to be accommodated. Once scheduled, please provide exam information in the SSD faculty portal.
<b>Allow Frequent Breaks During Testing</b>	Student requires breaks during the exam due to symptoms related to their disability.	SSD provides breaks and will often assign additional time to accommodate the need for short breaks.	Student may require short breaks due to disability related to food and drink, stretching, using the facilities, etc.	Student will need to schedule their exams at SSD to be accommodated. Once scheduled, please provide exam information in the SSD faculty portal.
<b>Calculator</b>	Approval to use a basic four-function calculator if basic functions are not being assessed.	SSD provides the student a basic four-function calculator while testing at the center.	Students with dyscalculia, a form of a learning disability, or students with other processing barriers.	Please confirm with SSD when addition, subtraction, multiplication and division are not being assessed. Student will need to schedule exams with SSD for in-person exams. Please, allow calculator for Canvas exams.
<b>CCTV</b>	A video magnifier using a stand mounted video camera to project a	SSD has CCTV's located within the center's testing rooms.	Primarily used by students with a visual impairment who require	Student will need to schedule their exams at SSD to be accommodated. Once

	magnified image onto a computer monitor.		magnification. No barriers for Canvas exams.	scheduled, please provide exam information in the SSD faculty portal.
<b>Colored Overlay</b>	A transparent film in varying colors that can be overlaid onto a printed exam to facilitate reading.	The student provides their own transparent overlay in the preferred color.	Students with visual or processing barriers may utilize a colored transparency to improve reading.	Please allow transparent colored film for in-person paper exams.
<b>Computer for Essay Exams</b>	The student requires the use of a computer to type the essays as an alternative to handwriting.	SSD provides computers for students to use for this purpose during the exam.	Barriers hand writing an essay including visual or mobility barriers. No barriers for Canvas exams.	Please accept a word document instead of a blue book.
<b>Dragon</b>	Dragon Naturally Speak is a speech-to-text software that requires students to set up a voice profile.	Students can download for free by following the link available from the Assistive Technology Center (ATC).	Students who require speech-to-text software due to barriers related to typing, writing, or processing written word.	Student will need to schedule exam at SSD for in-person paper or in-person Canvas exam due to needing to speak during the exam. Once scheduled, please provide exam information in the SSD faculty portal.
<b>Enlarged Exam</b>	The student requires the exam to be enlarged to a specific font.	SSD remediates the exam to the required font, often between 16 and 24.	Visual or processing barriers. No barriers for Canvas exams.	If paper exam, please provide to SSD early for remediation. No remediation required for Canvas exams.
<b>Extra Time 1.50x</b>	The student is eligible for 1.5x extended time on timed exams at 1.5x the amount of time the rest of the class is provided.	SSD will proctor the exam in our center, where the student must schedule exams with us prior. Canvas exams are extended by the faculty.	Timed exams create barriers. The additional time allows students to demonstrate what they have learned vs. how their disability impacts them in a timed environment.	For in-person exams, student needs to schedule exam with SSD. Once scheduled, please provide exam information in the SSD faculty portal. Also, for Canvas exams, please manually extend the time in Canvas for the indicated time.
<b>Extra Time 1.50x Essay Exam Only</b>	The student is eligible for 1.5x extended time only on	SSD will proctor the exam in our center,	Addresses barriers related to essay exams due to	For in-person exams, student needs to schedule exam with

	timed essay exams at 1.5x the amount of time the rest of the class is provided.	where the student must schedule exams with us prior. Canvas exams are extended by the faculty.	processing or physical barriers.	SSD. Once scheduled, please provide exam information in the SSD faculty portal. Also, for Canvas exams, please manually extend the time in Canvas for the indicated time.
<b>Extra Time 1.50x Math Exam Only</b>	The student is eligible for 1.5x extended time only on timed math exams at 1.5x the amount of time the rest of the class is provided.	SSD will proctor the exam in our center, where the student must schedule exams with us prior. Canvas exams are extended by the faculty.	Addresses barriers related to exams using symbols due to processing barriers.	For in-person exams, student needs to schedule exam with SSD. Once scheduled, please provide exam information in the SSD faculty portal. Also, for Canvas exams, please manually extend the time in Canvas for the indicated time.
<b>Extra Time 2.00x</b>	The student is eligible for 2.0x extended time on timed exams at 2.0x the amount of time the rest of the class is provided.	SSD will proctor the exam in our center, where the student must schedule exams with us prior. Canvas exams are extended by the faculty.	Timed exams create barriers. The additional time allows students to demonstrate what they have learned vs. how their disability impacts them in a timed environment. 2.0x is appropriate for example for those who rely on speech-to-text or who have medication side effects impacting processing.	For in-person exams, student needs to schedule exam with SSD. Once scheduled, please provide exam information in the SSD faculty portal. Also, for Canvas exams, please manually extend the time in Canvas for the indicated time.
<b>Extra Time 2.00x Math Exam Only</b>	The student is eligible for 2.0x extended time on timed math exams at 2.0x the amount of time the rest of the class is provided.	SSD will proctor the exam in our center, where the student must schedule exams with us prior. Canvas exams are extended by the faculty.	Addresses barriers related to exams using symbols due to processing.	For in-person exams, student needs to schedule exam with SSD. Once scheduled, please provide exam information in the SSD faculty portal. Also, for Canvas exams, please

				manually extend the time in Canvas for the indicated time.
<b>JAWS</b>	Jaws or NVDA are software that reads any computer screen that is accessible.	Students can download for free by following the link available from the Assistive Technology Center (ATC).	Provides text to speech for students who are blind or visually impaired.	For in-person exams, student will need to schedule exam at SSD for a private space due to speech. For Canvas exams, Jaws does not work well with some online proctoring programs so alternatives may need to be discussed with SSD.
<b>Microsoft Dictate</b>	A free Microsoft product that provides speech-to-text. A Dragon alternative.	Available on any computer where Microsoft 365 is installed.	Students who require speech-to-text software due to barriers related to typing, writing, or processing written word.	For in-person exams, student will need to schedule exam at SSD for a private space due to speech. For Canvas exams, this software does not work well with some online proctoring programs so alternatives may need to be discussed with SSD.
<b>One 5 x 7 Cue Card</b>	A card the student develops that provides 'cue's to help them retrieve previously learned information.	The student creates the cue card and the content is approved by the faculty.	Barriers related to memory retrieval through injury, severe processing, or severe medication side effects impacting memory retrieval.	Please approve the cue card contents provided to you by the student before the exam date.
<b>Private Testing Space (when available)</b>	A private testing room available within the SSD office with space for one student.	SSD has 7 private testing rooms within the center.	Prioritized for students required to speak during exams, such as speech-to-text or a scribe and students with extreme distractibility.	Students will need to schedule exam at SSD or find a private online environment for Canvas exams.
<b>Reduced Distraction Environment</b>	The student requires an environment outside of the classroom.	SSD testing spaces provide a reduced	Due to disability and distractibility, student is not able to perform at	Please, allow student to take test in SSD secure facility.

		distraction environment.	their best in the main classroom environment.	The student will need to schedule exams with SSD.
<b>Scantron Assistance</b>	Assistance with completing the required Scantron form.	SSD provides this service for students after completion of the exam.	Marking small bubbles is a barrier for students with visual or mobility impairments.	Scantron assistance may not be available. In those cases, we would ask for you to accept the answers in another format – either in a word document or written on the paper exam.
<b>Zoom Text</b>	A software that is a screen magnifier.	Students can download for free by following the link available from the Assistive Technology Center (ATC).	Visual impairments.	Student will need to schedule exam at SSD or have access through Canvas exam.
<b>Allow Notes During Testing</b>	Allows students to have notes during exams.	SSD proctored exams.	This accommodation has been discontinued, with very few students still having it on their letters. Replaced with 5x7 cue card.	Please allow basic notes for exam.
<b>Dictionary</b>	Basic hard copy dictionary available for student use when spelling is not part of the assessment.	SSD provides basic hard copy dictionaries.	Primarily for students with barriers related to language or learning processing.	Please allow the use of a dictionary, or notify SSD if spelling is an important part of the assessment.
<b>Hand-Held Magnifier</b>	Hand held magnifier.	Student provides, SSD provides.	Some students prefer over other magnification devices or software.	Please allow student to use a handheld magnifier.
<b>Hand-Held Speller</b>	Hand held speller for student use when spelling is not part of the assessment.	SSD provides.	This accommodation has been discontinued with very few students still having it on their letters.	Please allow the use of a handheld speller if listed.
<b>Reader</b>	When a live reader is required.	SSD provides.	Many students now use read-to-me software when a reader is required due to barriers related to vision.	Student will need to schedule exam at SSD to use software or utilize a read-to-me software for Canvas exam.



<b>Scribed Exam</b>	Students dictate directly to a live person, who then writes the words down.	SSD provides.	Many students now utilize speech-to-text software instead of a live person, except for some mobility barriers.	For in-person exams, student needs to schedule exam with SSD to be accommodated. Student will utilize speech-to-text software for Canvas exams.
<b>Temporary – SSD Online Proctoring</b>	Student has been assigned remote instruction for the semester due to medical necessity to remain off campus.	SSD provides online proctoring.	Student requiring remote access to the course due to a medical necessity, including pregnancy related barriers.	If in-person exam, please provide the exam to SSD for proctoring via zoom. Student will need to schedule the exam with SSD.
<b>Written Notes</b>	Allows students to have notes during exams.	SSD proctored exams.	This accommodation has been discontinued, with very few students still having it on their letters. Replaced with 5x7 cue card.	Please allow notes for the exam.

### Assignment Accommodations

<b>Accommodation</b>	<b>Description</b>	<b>Who Provides?</b>	<b>Application</b>	<b>Faculty Role</b>
<b>Extended Time on Assignments (Form Required)</b>	Provides additional time to complete assignments.	A form is required to be completed between the student, the SSD specialist and the faculty.	Most often provided for students with unforeseen disability related circumstances or flares.	Please discuss with the SSD specialist if you have any concerns. The form will require your signature as agreement.
<b>Alternate Assignment</b>	Due to barriers related to disability, assignment may need to be modified with the same learning objective.	A conversation between the student, SSD specialist and the faculty.	The disability barriers cannot be overcome by traditional accommodations so an alternative or modified assignment with the same learning objective is determined.	Please discuss alternatives with SSD.
<b>Early Notice of Out of Class Writing Assignments</b>	For writing assignments not listed on the syllabus.	Faculty	This accommodation has been discontinued, with very few students still having it on their letters.	Please provide early notice of writing assignments directly to student if not listed on the syllabus.

			Used primarily for students who require additional time for writing due to disability.	
<b>Class Aide</b>				
<b>Accommodation</b>	<b>Description</b>	<b>Who Provides?</b>	<b>Application</b>	<b>Faculty Role</b>
<b>Class Aide (SSD Provided)</b>	A class aide accompanies the student in the classroom to provide access.	SSD trains and places student assistants in the classroom.	The class aide is a participation assistant, providing participation to the course acting as the student's eyes, ears or hands.	Please allow the class aide to accompany the student in the classroom or lab.
<b>Class Aide – Remote Instruction</b>	A class aide brings a laptop with zoom into the classroom so the student off campus has access to the lecture. The student attends class as if they were in person. Requires no modification to the course.	SSD trains and places student assistants in the classroom.	Required when medically necessary for the student to remain off campus, typically no longer than one semester. Often used to fulfill Title IX educational obligations for pregnancy.	Please allow an SSD student assistant to sit in your course with a computer signed into zoom so the student may listen and perhaps participate in discussions. You may request the camera to be on or off.
<b>Deaf and Hard of Hearing</b>				
<b>Accommodation</b>	<b>Description</b>	<b>Who Provides?</b>	<b>Application</b>	<b>Faculty Role</b>
<b>Auto-generated Captioning</b>	Computer Assisted Real-time Translation (CART). Requires captioning to be turned on when available, such as zoom.	Faculty	Required for deaf and hard of hearing.	Please turn on the auto captioning feature when it is available, like in zoom.
<b>Real Time Captioning</b>	A captioner, often trained as a court reporter, uses a stenotype machine and special software to provide real-time captions of spoken words either remotely or in-person.	SSD schedules captioners from agencies to either provide captioning in person or remotely.	Required for deaf and hard of hearing.	Please allow a real-time captioner to either physically attend the course or attend virtually in order to provide access for your student. A virtual captioner will require you to wear a lapel mic to

				capture audio for transcription -provided by the student on day of class.
<b>Captioned Videos</b>	A student with this accommodation will require all videos shown in the course to be captioned.	Available through the Assistive Technology Center (ATC) on campus.	Required for deaf and hard of hearing.	Please ensure all videos are fully captioned before the class views. You-Tube captioning is not ADA compliant. Please reach out to the ATC on campus for support by completing the form <a href="#">here</a> .
<b>Interpreting</b>	A sign language interpreter is required for communication access. May be in person or remote.	SSD schedules contracted sign language interpreters from agencies to either provide ASL in person or remotely.	Required for deaf and hard of hearing	Please allow a sign language interpreter to attend the course in-person or virtually. Etiquette: Please speak directly to the student, not the interpreter.

### Electronic Notetaking

<b>Accommodation</b>	<b>Description</b>	<b>Who Provides?</b>	<b>Application</b>	<b>Faculty Role</b>
<b>Electronic Notetaking</b>	Software that records and transcribes lecture content.	SSD provides the software.	Barriers related to capturing the lecture for the purpose of reviewing content at a later time.	Please allow student to record lecture. Note: student recordings will not be shared with others nor kept beyond this semester.

### Fieldwork/Clinical Accommodations

<b>Accommodation</b>	<b>Description</b>	<b>Who Provides?</b>	<b>Application</b>	<b>Faculty Role</b>
<b>Fieldwork/Clinical Accommodations</b>	Fieldwork or Clinical Accommodations may be required. They are unique based on the site, and are often different from classroom accommodations.	SSD specialist will work with the student and the fieldwork coordinator to ensure site access through reasonable accommodations.	Providing access to the off-campus site based on barriers related to student disability.	Fieldwork coordinator will need to consult directly with SSD specialist to discuss unique fieldwork sites and requirements, creating an accessibility plan for the student.

<b>Mobility Services</b>				
<b>Accommodation</b>	<b>Description</b>	<b>Who Provides?</b>	<b>Application</b>	<b>Faculty Role</b>
<b>Scheduled Rides – On Campus Mobility</b>	Golf cart rides provided for educational purposes. On-campus only.	SSD	Students who have barriers in walking to and from class.	Students may be a few minutes late to class due to the cart schedule.
<b>Notetaking Services</b>				
<b>Accommodation</b>	<b>Description</b>	<b>Who Provides?</b>	<b>Application</b>	<b>Faculty Role</b>
<b>Notetaking</b>	Notetaking assistance.	SSD provides.	Barriers related to capturing the lecture for the purpose of reviewing content at a later time.	Please allow student to receive this accommodation.
<b>Peer Notetaker</b>	A peer classmate provides a copy of their personal notes to the SSD student via the SSD portal. Most note taker requests go unmet, so electronic notetaking will shortly replace this accommodation.	SSD will join the first 5 minutes of class within the first two weeks of the semester to make an announcement for the peer notetaker volunteer. Volunteers upload notes into the SSD portal for SSD students to then access.	Barriers related to capturing the lecture for the purpose of reviewing content at a later time.	Please allow an SSD student assistant to make an announcement at the beginning of the class time within the first two weeks.
<b>Peer Notetaker – Math Only</b>	A peer classmate provides a copy of their personal notes to the SSD student via the SSD portal.	SSD will join the first 5 minutes of class within the first two weeks of the semester to make an announcement for the peer notetaker volunteer. Volunteers upload notes into the SSD portal for SSD students to then access.	Barriers related to capturing the lecture for the purpose of reviewing content at a later time.	Please allow an SSD student assistant to make an announcement at the beginning of the class time within the first two weeks.
<b>Other</b>				
<b>Accommodation</b>	<b>Description</b>	<b>Who Provides?</b>	<b>Application</b>	<b>Faculty Role</b>

<b>Allow Frequent Breaks During Classroom Instruction</b>	Student needs to briefly leave the classroom for a disability related reason.	The student will be recommended to sit near easy access to door.	Students may need to leave the classroom briefly due to disability related barriers.	Please allow student to leave the room during class as the need arises.
<b>Attendance (Form Required)</b>	The attendance accommodation provides additional absences without impact to student grade due to a disability.	A form is required with details facilitated between SSD specialist, student and faculty.	Students with critical medical appointments or ongoing medical treatment that requires student to be off campus during scheduled course times. Also for students with flaring or unforeseen medical circumstances.	Please discuss with the SSD specialist if you have any concerns. The form will require your signature as agreement.
<b>Audio Record Class Lecture</b>	Audio record class lecture and discussions as notetaking assistance. (This does not include video recording.)	Student provides their own recording device, or checks out a digital recorder from SSD.	Provides notetaking assistance for students to have the opportunity to review lecture materials and create study notes.	Allow student to record lecture at any time students are free to take notes. You may request the recording be turned off during sensitive times, such as when other students are discussing sensitive personal history.
<b>Evacuation Assistance</b>	Student requires assistance to evacuate a campus building or classroom during an emergency.	SSD and faculty, if possible.	For students with barriers in using stairs. SSD notifies risk management each semester with student names and class schedules who require evacuation assistance.	In case of emergency, please ensure that campus police are notified of the student requiring evacuation. Only trained personnel should evacuate a wheelchair user if possible.
<b>Personal Care Attendant (Provided by Student)</b>	The student requires a personal attendant to accompany them at all times to meet personal care needs.	Personal Attendants are hired by the student or family.	Required to respond to personal care needs for the student.	Please allow the personal care attendant to attend the course or be stationed right outside to respond to the personal needs of the student.

<b>Priority Registration</b>	Approved students eligible to register on the first day of registration.	SSD makes these arrangements.	Priority registration is provided to students so they can account for disability related barriers in class selection and day/time.	No faculty role.
<b>Service Animal</b>	This is a dog (or a miniature horse) only. The animal is required to perform a task the student is unable to do for themselves. A service animal is fully trained and is protected by the ADA and is never a puppy or any other type of animal.	The student provides their own trained dog. Students are not required to notify SSD of the service animal, but often do so for SSD to place the notification on the faculty letter. Service Animals are legally allowed in the classroom, except for brief exceptions.	The dog is trained to perform a task for the student. The dog can go anywhere humans go, except in rare cases where it is unsafe.	Please allow the trained service dog to attend. If you are unsure if the animal is a trained service dog, you may legally ask two questions: 1. Is this dog required for a disability and 2. What task has the dog been trained to perform. Refer to SSD if unsure. Service dogs should be fully trained and not be a disruption to the classroom, should not exhibit any aggressive behavior and be under the owner's control at all times. If not, please alert SSD.
<b>Course Substitution</b>	Due to barriers related to disability, course may need to be modified or substituted for one with the same learning objective.	Departmental conversation with SSD and Advising at the least.	Appropriate when a student experiences barriers within a specific course that cannot be remediated with reasonable accommodations.	Please work with SSD to determine a suitable modification or substitution when needed.
<b>Disability Related Counseling Only</b>	No accommodations assigned. Support and advocacy only.	SSD will provide.	Student has a disability, but there are no apparent barriers in the current educational environment.	No faculty role.
<b>Line Pass</b>	Alternatives to standing in line when required.	SSD and Campus Partners.	Inability to stand for long periods of time.	Please ensure the student does not stand in line for

				long periods of time if standing is part of the course.
Visual Eligibilities				
Accommodation	Description	Who Provides?	Application	Faculty Role
<b>Smart Pen</b>	A writing pen that uses ink and special paper that records lecture and synchronizes to the notes on paper.	SSD provides this technology.	This item is being discontinued and replaced with electronic notetaking as supplies for the pen are no longer available.	Please allow student to record lecture with this device. Note: student recordings will not be shared with others nor kept beyond this semester.
Visual Eligibilities				
Accommodation	Description	Who Provides?	Application	Faculty Role
<b>Faculty Use Black and White Ink for White Board</b>	A request for faculty to use black ink for the white board, and white for a dark board.	Faculty	This provides a much better contrast than colored markers for students with visual disabilities.	Please do not use colored markers, only black or white for a black or white board.
<b>Visual Impairment Orientation</b>	A verbal tour of campus noting landmarks and where they are located in relation to one another.	SSD and Outside Agencies	To orient students to campus paths and structures, due to visual disability.	No faculty role.