

## SCIENCE SAFETY COMMITTEE Meeting Minutes

**Date:** 04.08.2024  
**Time:** 2:00 PM - 3:00 PM  
**Location:** BI-104

**Committee Co-Chair:** Amber Adams  
**Committee Co-Chair:** Benjamin Virzi

**Committee Members Present:** Jeremy Dodsworth, James Pelley, Douglas Smith, Christina Hassija, Cynthia Crawford, Beth Jaworski, Clair Todd, Bo Xu, Guillermo Escalante,

**Committee Members Not Present:** Lesley Leighton, Andre Harrington, Paratou Feiz, Catherine Erickson.

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**Minutes prepared by:** Amber Adams, Marissa Boles

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### Meeting Called to Order:

Amber Adams and Benjamin Virzi called the meeting to order at 2:05 P.M.

### Introductions and Ice Breaker

The committee introduces themselves stating name, title, and department. In addition, the committee plays a brief round of Jeopardy pertaining to CSUSB University and CSU history.

### Chemical Hygiene Report Fume Hoods and Fume Hood Inspections

Chemical Hygiene officer and Co-Chair Benjamin Virzi lead the conversation with the committee regarding the following items:

1. All fume hoods have special ventilation requirement and a cleaning system; reminder to mitigate chem reaction in fume hood. **Benjamin Virzi**, motioned to the committee to approve a sticker that was displayed and to place the sticker on all fume hoods within labs. The motion to place the sticker was approved by the entire Science Safety Committee. Regarding installation an EHS specialist or student assistant will assist. At the request of **Douglas Smith** student assistants will need to check in with stockroom prior entering labs.

2. **Douglas Smith** raised the issue of certain hoods being out of compliance due to lack of funding with the college to renovate. **ACTION ITEM: Benjamin Virzi** will discuss potential options and solutions with Heating and Air (HAC) to request recommendations.
3. **Benjamin Virzi** provided the committee an update regarding fume hood inspections. 14 tagged out; work orders submitted to Facilities Management (FM).
  - a. **Benjamin Virzi** requested that notices are kept up even if they are old/recertified and is working with the department chairs.
  - b. **Claire Todd** stated when using oven needs to be used in outdoor space; not an immediate answer for CT's area; large equipment is harder to comply.
  - c. **Clare Todd** was hoping to get special or larger fume hood; and stated the department is at impasse since fume hood that won't pass inspection. **Douglas Smith** commented that use of mini hoods emit fumes; if ventilation is present, may we just use that for the existing fume hood (equipment) and add a snorkel.
  - d. **ACTION ITEM: James Pelley** stated he would work on getting a quote for snorkel for fume hoods for **Clare Todd/ Douglas Smith**. **James Pelley** will partner with HAC Manager Jesse Ochoa.

### Lab Hazard Assessment

**Benjamin Virzi** discussed laboratory hazard assessments within Risk Safety Solutions (RSS) he also reminded the committee to ensure the primary inspector was included. All groups should be reviewing quarterly or regularly. A report was also provide that there were 9 expired assessments.

### Chemical Inventories

**Benjamin Virzi** reviewed the PowerPoint slide; emphasized that fire marshal has access to inventories and reviews building, in the future purchasing issues may arise due to bringing in equipment over limit – emphasized importance of clearing out lab spaces and reconcile lab inventories. In addition, Benjamin Virzi shared that via Risk Safety Solutions (RSS) members now can reconcile inventories by RFID tags; more to come on that but now business as usual; scheduled about 90% of PIs to update inventories. Additionally, he emphasized 23 expired containers number should be 0; and chemical oxidizers will now be tested. Chemical inventory page within Risk Safety Solutions will you are with level quantities at the room level.

## Inspections

**Benjamin Virzi** discussed lab inspections and motioned the committee to ensure that if any primary inspectors are on leave of absence that EHS may conduct lab inspections. Once inspections are completed, they will be resolved with the department chair and or designee within 30 days.

- a. Motion was proposed by **Benjamin Virzi** and approved by the entire Science Safety Committee.
- b. **Clare Todd** inquired about findings that require funding, Benjamin Virzi advised to mark those items as a work in progress.
- c. **ACTION ITEM: Benjamin Virzi** will be providing information regarding retrofitting kits for self-closing doors on flammable cabinets.

## Science Communication Board

**Benjamin Virzi** presented the committee with a draft edition of the Science Communication board. In addition, **Amber Adams** emphasized the benefits of comm board; can customize to make useful. **ACTION ITEM:** All committee members to provide feedback and come up with locations to post the board.

## Open Forum

During open forum **Benjamin Virzi** discussed the following items:

- a. EHS still has the process of C-card purchasing for chemicals; BV can guide PIs through the process if needed; reach out to BV for questions.
- b. **ACTION ITEM:** All committee members must provide an alternate member for the safety committee in 2 weeks.
- c. Meeting minutes will be posted on Teams Channel and action item owners will be contacted directly.

### Adjournment

The was Science Safety Committee meeting was adjourned at 2:41 P.M.

