

Space Planning Advisory Committee (SPAC)
Draft Meeting Minutes
April 03, 2023

Members Present: Jennifer Sorenson, Eric Chan, Leatha Elsdon, Jenna Aguirre, Thomas Long, Patrick Bungard, Sarah Lopez, Joselyn Yap, James Trotter, Ryan Keating, Ruth Landeros-Buffa, Bryan Haddock, Molly Springer, Monica Alejandre

Members Absent: Dorothy Chen-Maynard

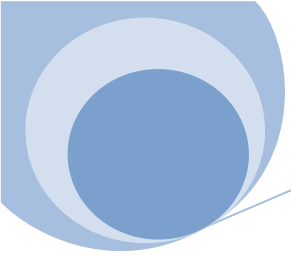
Guest/Alternates: Paola Lima

Meeting Start Time: 9:00 a.m.

Agenda Items

1. November 3, 2022 Meeting Minutes
2. Space and Facilities Database Update
3. FO 236-238: Academic Affairs Space
4. Black Scholars Program Space Request
5. Items by Committee Members

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1. November 3, 2022 Meeting Minutes
 - Minutes approved.
 2. Space and Facilities Database Update
 - Space and Facilities Database annual update window approaching. The purpose of the update to inform the Chancellor’s Office of changes to the campus space inventory.
 - Chan plans on sending the SFDB space file out by mid-next week and requested members to update and return by June 2, 2023. Eric has thus far sent it to Joselyn Yap in Academic Affairs and Antonio Guijarro in University Advancement, at their request.
 3. FO 236-238: Academic Affairs Space
 - Chan reiterated that Faculty Office Building 236-238 will revert back to Academic Affairs for the speech pathology offices, as presented at the November 2, 2022 SPAC meeting.
 - Sorenson informed the committee that we are trying to get PDC to follow the space request policy. PDC should be going through the Academic Affairs committee for space requests. Will be working with PDC on streamlining space requests.



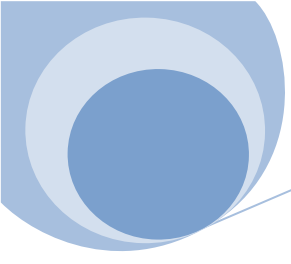
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4. Black Scholars Program Space Request

- Springer spoke to the space request from the Black Scholars Program (BSP), formerly called the Pan-African Collegiate Scholars PACS) program. BSP is temporarily being housed at the College of Education building and is requesting a permanent space including 2 offices, a conference room, reception space and copy room/storage in a suite setting.
- Springer informed the committee that on December 2021, PACS was moved out of Academic Affairs and placed into the Division of Student Affairs at the President's direction. With the consolidation of academic advisors into University Hall, PACS was then displaced and without a permanent location. The current temporary location of BSP in COE has presented challenges to serving students. A survey conducted by the program indicated that students are less likely to stop by the physical BSP office for a variety of reasons but primarily out of safety concerns with the location on campus.
- BSP is trying to find an alternative space that is more conducive to serving students. The program offers advising and academic programing, peer mentoring, meetings and serves about 350 students. The program has spoken to SMSU about renting available space but the offered space is not appropriate for student advising.

The following are Springers' responses to questions from the Committee and summarized here for brevity:

- BSP is a state-side advising program.
- BSP was originally in University Hall under Undergraduate Studies (now Academic Success and Undergraduate Advising) but was moved to Student Affairs without space allocated for the program.
- Springer inquired about vacant space in SMSU North/South but there was no appropriate space available.
- BSP is willing to share the requested space such as the conference room and reception area with other programs if they are compatible and their needs align.



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- Co-locating BSP and the Pan-African Student Success Center (PASSC) in SMSU North is not feasible. The two programs have different missions and type of service goals. PASSC is a cultural center and BSP is an academic advising program.
- Students feel a certain type of way about the space so the request is somewhat urgent, however, Springer has informed the program that it could take some time to identify a permanent location.
- Sorenson informed the committee that the first floor of SMSU East may become vacant in the near future. SMSU board decided to keep the annex space but not the basement. Sorenson will confirm availability with VP Olivérez.
- Sorenson will speak with Springer offline regarding the safety concerns of the temporary BSP location.

5. Items By Committee Members

- Alejandro asked about ownership of the secure storage “cage” space in Chaparral Hall (“the former boneyard”) as University Advancement needs more space for event storage. Thomas long stated that, 15 years ago, he reached out to Facilities because all that space was allocated to Facilities for emergency storage equipment and for the Theatre Arts department. Sorenson will investigate ownership of the storage area and report back to the committee.
- Aguirre noticed that the PDC support member spot is vacant and suggested inviting Robert Garcia as the PDC support member. Sorenson will add Robert Garcia to the list.
- Sorenson will be preparing the annual SPAC report to the Faculty Senate, summarizing the actions that have taken place the past year and will circulate by the end of April or May.

6. **Meeting Adjourned: 9:40 am**